

WESTWOOD PARKING AUTHORITY

Minutes of Reorganization Meeting
Held on January 28, 2010

The meeting was called to order at 6:06 p.m. pursuant to the open public meeting laws of the State of New Jersey. The roll was taken. In attendance were the following members:

- Francis Costello
- John Oberg
- Matt Foley
- Sue Bahng
- Joseph Green arrived at 6:10

The following individuals, serving in various official capacities, were also present:

- Robert Miller, Council Liaison
- Jack Sauer, Administrator
- Thomas Garrity, Assistant Administrator
- Michael Pellegrino, Esq., Attorney for Parking Authority

NEW BUSINESS:

A discussion was had with regard to compensation of officers. Specifically, the compensation of Tom Garrity was discussed. Jack Sauer recommended that he be moved to salary, however, Council Liaison Miller indicated that he should not be made a non-exempt employee and should remain an hourly employee. For legal purposes, he should not be salaried. The WPA accepted this recommendation.

Further, a discussion ensued with regard to the compensation of Mario Cioccia and Council Liaison Miller recommended that he also should remain as an hourly employee. Again, the WPA accepted this recommendation.

A Motion was made by Joseph Green, seconded by Matt Foley and unanimously approved to approve a 3% increase for non-exempt employees. The following unique increases are as follows:

Mario Cioccia will be paid \$18.00 per hour with a 3% increase
Tom Garrity will be paid \$17.50 per hour.

A roll call vote was taken and recorded as follows:

Francis Costello – Aye
Matt Foley - Aye
John Oberg – Aye
Sue Bahng– Aye
Joseph Green - Aye

Election of Officers:

The following individuals were nominated by John Oberg, seconded by Matt Foley and there being no further nominations, unanimously approved to serve in the capacities listed next to each for FY 2010

- | | |
|--------------------|---------------------|
| • Francis Costello | Chairman |
| • Matt Foley | Vice Chairman |
| • Sue Bahng | Secretary |
| • John Oberg | Treasurer |
| • Joseph Green | Assistant Treasurer |

A Motion was made by Joseph Green, seconded by John Oberg, and unanimously approved to approve the balance of the Consent Agenda attached hereto, including designation of professionals (with compensation designated as follows:

~~Tom Garrity no change in compensation~~ (COVERED UNDER HOURLY RA. 1.)
Jack Sauer compensation increased to \$14,000.00
Carol Knubel compensation increased to \$3,500.00

As well as approved paid publications, bank depositories, and schedule of meeting dates.

A roll call vote was taken and recorded as follows:

Francis Costello – Aye
Matt Foley - Aye
John Oberg – Aye
Sue Bahng– Aye
Joseph Green - Aye

COMMITTEE REPORTS:

Administrator's Report:

Jack Sauer reported the following:

- Betty Volz passed away and therefore, all future checks should be made out to "The Estate of Betty Volz"
- Going forward, he has made arrangements for the WPA to be informed of Borough news, ie: parking lot closures
- Will speak to the DPW with regard to the repair of potholes
- Mountain House indicated that they will have a payment for the WPA shortly

Chairman Costello talked about the Volz property and asked Bruce M. Meisel, who was in attendance at the meeting and represented the Parking Authority in the negotiations regarding the Volz property. A summary of Mr. Meisel's comments were as follows:

- WPA acquired the property in 1999 with an option to purchase once a NFA letter, or its equivalent, was issued by the NJDEP;
- The property was leased for \$12,000 per year
- The purchase price is fixed at \$325,000;
- Betts Environmental is familiar with the area as they have done work on the adjacent property
- Mr. Meisel believes that the costs might perhaps be recoverable from the Seller at the time of purchase.
- Mr. Meisel volunteered to contact Betts Environmental and ask them to contact the NJDEP regarding the status of the clean up.

A Motion was made by John Oberg, seconded by Sue Bahng, and unanimously approved to authorize Bruce Meisel to contact Betts Environmental and ask them to investigate the status of the Volz property.

A Motion was made by John Oberg, seconded by Matt Foley and unanimously approved to approve the Consent Agenda as attached hereto and made a part hereof.

FINANCIAL REPORT:

Mr. Garrity reviewed the P&L Statement and indicated that we did have some extraordinary costs, i.e. Signage and electrical.

LEGAL REPORT:

None.

NEW BUSINESS:

A Motion was made by John Oberg, seconded by Matt Foley and unanimously approved to authorize the holiday lighting to be turned off as of March 1, 2010.

A Motion was made by Matt Foley, seconded by Sue Bahng and unanimously approved to approve the disbursements, checks 1839 through 1864. A roll call vote was taken and recorded as follows:

Francis Costello – Aye
Matt Foley - Aye
John Oberg – Aye
Sue Bahng– Aye
Joseph Green – Aye

Chairman Costello discusses the meter bids. Meter Product's bid came in higher than originally discussed with them. However, the bid was for a larger quantity of meters and originally specified.

The Parking Authority wanted to purchase 571 meters plus 10 additional meters as spares. We would have to decipher how many double head meters and how many single head meters we would need.

Chairman Costello discussed the following;

- Did Meter Products build in an additional cost for financing into the bid?
- Was there a price increase?
- Should this be re-bid?
- Should the Authority authorize the re-bidding process in the event it becomes necessary?
- There is a \$12.50 charge for every meter that has a "10 minutes free" button

A Motion was made by John Oberg, seconded by Joseph Green and unanimously approved to authorize a re-bid if same should become necessary. A roll call vote was taken and recorded as follows:

Francis Costello – Aye
Matt Foley - Aye
John Oberg – Aye
Sue Bahng– Aye
Joseph Green – Aye

Upon Motion made by Joseph Green, seconded by John Oberg and unanimously approved, the meeting was adjourned at 8:28 p.m.

Dated:

Sue Bahng
Secretary