WESTWOOD PARKING AUTHORITY

Minutes of Meeting
Held on March 10, 2010

The meeting was called to order at 7:02 p.m. pursuant to the open public meeting laws of the State of New Jersey. The roll was taken. In attendance were the following members:

- John Oberg
- Matt Foley
- Sue Bahng arrived at 7:10 p.m.
- Francis Costello

The following individuals were absent:

- Robert Miller, Council Liaison
- Joseph Green

The following individuals, serving in various official capacities, were also present:

- Jack Sauer, Administrator
- Tom Garrity, Assistant Administrator
  - Michael Pellegrino, Esq., Attorney for Parking Authority

Chairman Costello indicated that the bid from Meter Products was accepted. Bill Phillips from Meter Products was asked to attend the meeting. The meeting agenda was taken out of order to accommodate Bill.

Bill Phillips from Meter Products indicated the following:

- An order was not yet placed
- Cost has yet to be determined.

Michael refers to the Ordinance as it pertains to Parking:

- .25 for 2 hours
- .10 for one hour
- .05 for thirty minutes

Chairman Costello believes that we should keep the same meter rates in place at this time.

Mr. Phillips speaks about the option of a "10 minute free" button:

- This is usually a "courtesy" for the consumer
- The meter would have to read 0 in order for the button to give a "courtesy" 10 minutes
- An option would be to give a "courtesy" 5 minutes
- For enforcement purposes, the meter can count back from the 10 minutes (or 5)
- Would have to ticket for pushing the button multiple times

Chairman Costello suggests that the following areas have the "courtesy" button:

- Westside of Kinderkamack Road to ~~Irvington~~ North WW TO BERGEN
- Eastside of Broadway to Irvington to Jefferson ✓
- Washington Avenue to Railroad to Madison ✓
- Third Avenue to Park Avenue to Washington (Westside) ✓
- North side of Jefferson ~~to~~ Center Avenue TO B'DWY
- Center Avenue from Jefferson to Irvington ✓
- Fairview Avenue from Irvington to Bergen (East and West) ✓

Mr. Phillips needs to know how many meters that entails.

Mr. Phillip questions whether or not we will be repainting the housing of the meters and:

- Suggests that we keep the housing the same and change the cap
- Right now we have 2 singles on a pole with one coin can that is being filled by two meters. It is suggested that a yoke adapter be used so that each coin has its own bin.

A discussion ensued with regard to the color of the meters and it was decided to keep the current coloring as follows:

- Blue – 9 hour meter
- Black – 2 hour meter
- Yellow – 15 minute meter

Further, the 15 minute meters that are presently on Broadway (Eastside in front of Lisa's Pizza and Mortolaro's and Goldberg's will remain as same.

Only 2 hour meters will have a "courtesy" button.

A Motion was made by John Oberg and seconded by Matt Foley and unanimously approved to maintain the current color of the meters and to include a "courtesy" button on the meters as outlined above.

A roll call vote was taken as follows:

John Oberg	Aye
Matt Foley	Aye
Sue Bahng	Aye
Francis Costello	Aye
Joseph Green	Absent

A discussion ensued with regard to decorative posts for the meters. The quantity and locations are to be determined.

The total cost of the meter replacement will be *approximately* $113,000.00

A discussion ensued with regard to the whether or not the meters should be purchased all at once or if the project should be split in half. Chairman Costello indicates that his opinion is that we do it all at once. Meter Products has given us an option of deferring payment for a period of 6 months.

A Motion was made by Matt Foley and seconded by Sue Bahng and unanimously approved to replace all of the existing mechanical meters totaling 577 meters, including up to 78 decorative sleeves and up to 200 "courtesy" (10 minute free) buttons (as delineated in the prior Motion) and financing it as follows:

- $90,000.00 paid to Meter Products upon completion
- Balance to be paid over a six (6) month period

A roll call vote was taken as follows:

John Oberg	Aye
Matt Foley	Aye
Sue Bahng	Aye
Francis Costello	Aye
Joseph Green	Absent

Chairman Costello requests that a count of how many posts require repair be obtained.

COMMITTEE REPORTS:

Administrator's Report:

Jack Sauer reports the following:

- We are now receiving $200.00 payments from the Mountain House
- Revenue is down as a result of numerous snow storms and lingering snow in many parking spaces

- One lantern was damaged in one of the storms (Chairman Costello indicates that 2 more need to be replaced)

FINANICAL REPORT:

Thomas Garrity discusses income and expenses. He indicated that he is attempting to get a higher interest rate on the savings account.

LEGAL REPORT:

None.

OLD BUSINESS:

A Motion was made by John Oberg seconded by Sue Bahng and unanimously approved to approve the Minutes of the meeting held on January 28, 2010.

NEW BUSINESS:

A Motion was made by Matt Foley and seconded by John Oberg and unanimously approved to approve disbursements reflecting check #1865 through #1871.

A roll call vote was taken as follows:

John Oberg	Aye
Matt Foley	Aye
Sue Bahng	Aye
Francis Costello	Aye
Joseph Green	Absent

PUBLIC FORUM

None.

There being no further new business, a Motion was made by John Oberg, seconded by Matt Foley and unanimously approved to adjourn the meeting.

At 8:35 p.m. the meeting was adjourned.

Date: _____

Sue Bahng