

**BOROUGH OF WESTWOOD  
PLANNING BOARD MINUTES  
PUBLIC MEETING AGENDA  
REORGANIZATION/WORKSESSION/REGULAR PUBLIC MEETING  
JANUARY 13, 2011**

**APPROVED 2/24/11**

**1. OPENING OF THE MEETING**

The meeting was called to order at approximately 8:00 p.m.

Open Public Meetings Law Statement:

This meeting, which conforms with the Open Public Meetings Law, Chapter 231, Public Laws of 1975, is a Reorganization/Worksession/Regular Meeting of the Planning Board.

Notices have been filed with our local official newspapers and posted on the municipal bulletin board.

**2. PLEDGE OF ALLEGIANCE**

**3. SWEARING IN OF MEMBERS:**

**4. ROLL CALL:**

**PRESENT:** Mayor Birkner  
William Martin (departed 8:20 pm)\*  
Thomas Constantine  
Councilwoman Cynthia Waneck  
Richard Bonsignore  
Jaymee Hodges, Chairman  
James Schluter, Vice-Chairman (departed 8:20 pm)\*  
Philip Cerruti  
Daniel Olivier  
Ann Costello (Alt. #1)  
\*(due to St. John School Fundraiser)

**ALSO PRESENT:**

Thomas Randall, Esq., Board Attorney  
Ed Snieckus, Burgis Associates, Board Planner  
Louis Raimondi, Brooker Engineering,  
Board Engineer

**ABSENT:** None

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**5. REORGANIZATION MEETING:**

**NOMINATIONS FOR CHAIRMAN OF THE PLANNING BOARD:**

Thomas Randall, Esq. requested a nomination for the position of Chairman of the Planning Board.

A motion to nominate Jaymee Hodges as Chairman of the Planning Board was made by William Martin and seconded by Richard Bonsignore. There were no further nominations.

Upon motion of Richard Bonsignore, seconded by William Martin, all in favor, none opposed, the Board closed the nominations for Chairman. On roll call vote, all members voted yes.

**NOMINATIONS FOR VICE-CHAIRMAN OF THE PLANNING BOARD:**

Chairman Hodges requested a nomination for the election of a Vice-Chairman:

A motion to nominate James Schluter as Vice-Chairman of the Planning Board was made by William Martin and seconded by Richard Bonsignore. There were no further nominations.

Upon motion of Richard Bonsignore, seconded by William Martin, all in favor, none opposed, the Board closed nominations for Vice-Chairman. On roll call vote all members voted yes.

**NOMINATIONS FOR APPOINTMENT OF RECORDING SECRETARY FOR THE PLANNING BOARD:**

Chairman Hodges requested a nomination for the appointment of a Recording Secretary:

A motion to nominate Mary R. Verducci as Recording Secretary for the Planning Board was made by William Martin and seconded by Richard Bonsignore. There were no further nominations.

Upon motion of Richard Bonsignore, seconded by William Martin, all in favor, none opposed, the Board closed the nominations for Recording Secretary. On roll call vote, all members voted yes.

**NOMINATIONS FOR APPOINTMENT OF ATTORNEY FOR THE PLANNING BOARD:**

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Chairman Hodges requested a nomination for the appointment of an Attorney:

A motion to nominate Thomas W. Randall, Esq. as Attorney for the Planning Board was made by Richard Bonsignore and seconded by James Schluter. There were no further nominations.

Upon motion of William Martin, seconded by Ann Costello, all in favor, none opposed, the Board closed the nominations for Attorney. On roll call vote, all members voted yes.

**NOMINATIONS FOR APPOINTMENT OF PROFESSIONAL ENGINEER FOR PLANNING BOARD:**

Chairman Hodges requested a nomination for the appointment of Professional Engineer for the Planning Board:

A motion to nominate Louis Raimondi, Brooker Engineering as Professional Engineer for the Planning Board was made by Richard Bonsignore and seconded by Ann Costello. There were no further nominations.

Upon motion of Ann Costello, seconded by Philip Cerruti, all in favor, none opposed, the Board closed the nominations for Professional Engineer. On roll call vote, all members voted yes.

**NOMINATIONS FOR APPOINTMENT OF PROFESSIONAL PLANNER FOR THE PLANNING BOARD:**

Chairman Hodges requested a nomination for the appointment of a Professional Planner:

A motion to nominate Burgis Associates, as Professional Planner for the Planning Board was made by Philip Cerruti and seconded by Ann Costello. There were no further nominations.

Upon motion of William Martin, seconded by James Schluter, all in favor, none opposed, the Board closed the nominations for Professional Planner. On roll call vote, all members voted yes.

**ADOPTION OF 2011 MEETING DATES:**

Upon motion of Richard Bonsignore, seconded by James Schluter, all ayes, the Board adopted the 2011 Meeting Dates for the Planning Board as attached with two changes as follows:

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December meetings will be 12/1/11 and 12/8/11, and January, 2012 will be 1/12/11.;

**ADOPTION OF PROCEDURAL RULES & BY-LAWS:**

Upon motion of Richard Bonsignore, seconded by Ann Costello, all ayes, the Board adopted its Procedural Rules and By-Laws for 2010.

**6. MINUTES:** The Minutes of **11/4/10** and **12/16/10** were scheduled for the public meeting on 1/27/11. The Minutes of **11/4/10** were previously approved.

**7. CORRESPONDENCE:**

**1. Letter from 410 Center Street LLCX, dated 12/16/10, withdrawing the application RE: 410 Center Street Property;**

**6. RESOLUTIONS:** None

**7. VOUCHERS:** None

**8. VARIANCES, SUBDIVISIONS AND/OR SITE PLANS:** None  
SWEARING IN OF BOARD PROFESSIONALS FOR PUBLIC HEARINGS  
The Board Professionals were sworn in

**10. DISCUSSIONS:**

A brief discussion ensued on the LB3 District and whether to discuss it with the Master Plan Amendment or separately. Mr. Snieckus informed the Board that he would be sending a revised Memo regarding same.

Michael Meisten, a member of the public, came forward and stated he attended the final Mayor and Council meeting of 2010 and lives on Kingsberry Avenue, one of the streets affected by the ordinance change. He asked how he goes about monitoring what is happening and raising any questions going forward. Chairman Hodges explained the Board would be discussing the Master Plan and all the zones. Councilwoman Waneck offered to email him when that particular zone is coming up for discussion. Mr. Meisten said he would also check the agendas on line.

Mr. Bonsignore asked about the hospital and whether there are other assurances. Mayor Birkner expressed that he was very

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confident. Hackensack Hospital has filed a petition to the State Department of Health for them to call for a new application for a new hospital in Westwood, which is very specific. It has taken approximately ten months to prepare. The dual track process continues. One is the previous application or appeal of the decision that the Permit Extension Act should apply to the former Certificate of Need of Pascack Valley. What has taken over the last ten months is the petition for a call for a new application. This is in process, and it looks like it will be moving forward very quickly. The State noted any residents that could show their support would be very helpful. Meetings with Mayors of neighboring communities would have this on their agendas. Within two to four weeks we should hear back from the Dept. of Health as to whether there should be a call, and then if so, a Certificate of Need process would begin. It looks positive, but we must do everything we did previously in this process once again.

Mr. Snieckus asked if there was any need for support of site suitability, regional suitability, and suitability of surrounding zones, etc. Mayor Birkner responded it could absolutely be a package of supporting reports. Councilwoman Waneck suggested Mr. Burgis could send a letter as well. Mr. Bonsignore asked, and the Mayor said it is a new hospital and is very specific. It is a whole new Certificate of Need which would allow the process to withstand the legal challenges. We have a very positive development and count on everyone for their support

There were no further discussions, and Chairman Hodges called for adjournment.

**11. ADJOURNMENT** - On motions, made seconded and carried, the meeting was adjourned at approx. 9:05 p.m.

**Respectfully submitted**

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**MARY R. VERDUCCI, Paralegal  
Planning Board Secretary**