

Westwood Shade Tree Advisory Committee - Minutes – February 7, 2011
Attendance: S. Scherba, L. Hayes, V. Sauer, C. Leyden, and P. Grefrath
Meeting began at 7:30 PM

The meeting was called to order by Linda Hayes at 7:30 PM, Sheryl Scherba read the Open Public Meetings Law Statement: "This meeting which conforms to the Open Public Meetings Law, Chapter 231, Public Laws of 1975, is a regular Westwood Shade Tree Advisory Meeting. Notices have been filed with our local official newspapers and posted on the municipal bulletin board."

The January 2011 minutes were voted on and passed.

Telephone Messages:

- o No phone messages were received

A motion was had to open the meeting to the public. No one from the public attended the meeting and so a motion was had to close the meeting to the public.

Spring 2011 Tree Planting

Linda was contacted by Hopewell Nursery and was informed that the short trees that were ordered will not be available. Linda is working on coming up with a new list of short trees to fill the order.

Ketler Bus Lane:

Chris prepared a rough draft to be signed by Robert Hoffman to the Westwood Board of Education; Mr. Zoeller in response to their letter of June 30th. We are requesting restitution of \$6,500 for the tree that was taken down in order to put up the bus lane. ***Peter will check on the response letters from Ray Herr and the Board of Ed response.***

Paragon Discussion:

Peter will send another email out to attempt a meeting in February. Linda will prepare the agenda and chair this meeting.

Arborist Review:

Peter suggested that we fill out a project sheet stating reasons to hire an arborist to review all site plans with regard to trees. He will use this **sheet** at the budget line-by-line meeting **to promote the passing of this line item.**

Green Car Wash:

Linda got a call from the code office to see if shade tree had any input on this project in regard to trees. Linda informed them that we never received plans on this project. At this time there were no available plans with tree plans on them. Linda will check out the site.

175 Lexington Ave

Linda received memo (with photos) form Rick Woods on the damage to a tree due to water pipe repairs by Absolute Construction. The photos were reviewed by STAC and we need to determine restitution if any going forward.

CORE training:

Paramus is holding a core training program on April 12, 2011 – Linda will see if anyone from the DPW would be able to attend.

Arbor Day:

Peter will look into the availability of possibly planting the "Space Shuttle White Pine" somewhere on the municipal property on the Saturday after Arbor Day – April 30th. We will also be handing out tree seedlings on that date at the tree planting.

Ginny will send info to be posted on the town bulletin board as well as an arbor related presentation at the Westwood library bulletin board.

Tree Service and Tree Removal Permits:

Peter sent Armand a FIRST ROUGH DRAFT of Landscaper/Tree service providers Ordinance and application for permits to work in town as well as tree removal permits application.

Meeting ended at 9 PM