

WESTWOOD ENVIRONMENTAL ADVISORY COMMITTEE

Westwood EAC Monthly Meeting Minutes February 2016

Meeting Date: February 29th, 2016 Meeting Location: Westwood Borough Hall

Meeting Opening & Roll Call

Monthly Environmental Advisory Committee (EAC) Meeting was called to order at 1930 EST by Mr. Waugh, Chair of EAC... "This meeting, which conforms to the OPEN PUBLIC MEETINGS LAW, CHAPTER 231, PUBLIC LAWS OF 1975, is a regular Environmental Committee meeting. Notices have been filed with our local official newspapers and posted on the Municipal Bulletin Board"

Roll Call		<u>Present</u>	<u>Absent</u>
Michael Waugh, Chair	(MW)	X	
Boniface Kiamue, Secretary	(BK)	X	
Christine Blaney	(CB)	X	
Peter Grefrath, Committee Liaison	(PG)	X	
Joseph Helmy	(JH)	X	
Heidi Sandiford	(HS)	X	
Wilhelm Wang, Minutes, Secretary	(WW)	X	

Public Forum

Rick Wood - Westwood Recycling Coordinator

At the invitation of EAC, A salient summary was presented pertaining to current state of municipal solid waste recycling activities and Borough's waste collection contract status

Action: All

- Review existing DPW communication brochure and provide inputs to promote and encourage Borough-wide source reduction, re-use and recycling.

Lori Charkey - Co-Director, Bergen Swan

An introduction of Bergen Swan was presented to the Committee. Details on an upcoming environmental event – 4th Annual Bi-State Watershed Clean Up – and a possible USD\$300 grant opportunity associated with the event were presented for EAC considerations. Bergen Swan may also be able to assist contacting local water authority, Suez, to pick up previously reported trash alongside Sand/Pascack (1701 Lots 11 and 20). Finally, Bergen Swan is requesting EAC for references and referrals as it proceed with a grant application. Following presentation, EAC members reviewed, discussed, and decided to participate in this event with a target clean-up area along Westvale Park walkway with two issues raised: 1) trash collections during the event are to be coordinated with Westwood DPW; and 2) liability coverage for the event is to be resolved. A move to allocate funding of USD\$100 for a Refreshment Table at the event was also approved and tabulated below:

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Member	Moved	Second	Ayes	Nays	Absent	Abstain
Blaney		✓	✓			
Grefrath			✓			
Helmy			✓			
Kiamue			✓			
Sandiford			✓			
Wang			✓			
Waugh	✓		✓			

Action: C. Blaney

- Complete an application seeking USD\$300 grant and set up clean-up meeting point from 0900 to 1300.
- Provide requisite reference to Bergen Swan in support of its grant applications

Action: P. Grefrath

- Contact Community Life to promote the event and set up EAC email / verify current access.

Action: H. Sandiford

- Contact Washington-Westwood High School to gain volunteers for the event.

Passing of the Minutes

December and January meeting minutes were accepted unanimously.

Committee Liaison's Report

Mr. Grefrath provided updates on the following to the EAC:

- Green Screen flyers were distributed (March 8-14).
- Request received from Westwood Chamber of Commerce to use municipal lot at Borough hall alongside Washington Avenue for a Farmers Market every Saturday from June 4 to October 29, 2016 from 0730 to 1400. In the same request, reduction of fire code permit fee was also including. Council is to vote on this request.
- Westwood Green Team has been re-activated to prepare for the next level of Sustainable New Jersey certification as the Borough under the Clerk is actively working on a Green Purchasing Policy, implementing an Anti-Idling policy and public outreach on plastic bag conservation and recycling. Deadline for application is June 6th. If committed, Borough must complete all activities by September. The next meeting is set for March 29 at 1030 and EAC participation in Westwood Green Team is requested. It was decided that EAC will serve on the Green Team on a rotating basis.

Action: M. Wargh

- Represent EAC on the next conference call March 29 at 1030.

Action: W. Wang

- Review and propose actions moving forward the Borough's Green Purchasing Policy for resolution.

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Action: B. Kiamue

- Review and propose actions moving forward Borough's Anti-Idling Ordinance and on-going deployment

Old Business

Rain Garden:

Preparation of rain garden construction continues with the following timeline:

March 10: Meet with Rutgers team to develop a preliminary construction and site plan

March 21: Complete site plan

Early April: Commence Construction (weather permitting)

Action: C. Blaney

- Follow-up on action timeline above with Rutgers team and report progress.

Westwood Farmer's Market:

See report and summary on Farmers Market above.

Borough Sustainable Procurement Policy:

See action and summary on Borough's Green Team above

Community Garden:

Community Garden will be reopened March 17th.

New Business:

Discussions new businesses and summaries of actions are provided above

Next Meeting – Monday, March 21st, 2016 Borough Hall at 1930.

Upcoming 2016 Meetings as Scheduled:

March 21 st ,	April 18 th ,	May 16 th ,	June 20 th ,
July 18 th (if scheduled),	August – No meeting	September 19 th ,	October 17 th ,
November 21 st ,	December 19 th		

Meeting adjourned by the Chair and seconded by the Secretary promptly at 2124.