

**WESTWOOD BOARD OF HEALTH**  
101 WASHINGTON AVENUE, WESTWOOD, NJ 07675  
Phone (201) 664-7100 x114 • Fax (201) 722-2839 • E-Mail sblehl@westwoodnj.gov

**APPLICATION FOR TEMPORARY RETAIL FOOD PERMIT**

ESTABLISHMENT NAME: \_\_\_\_\_

OWNERS NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY, STATE, ZIP: \_\_\_\_\_

DAYTIME PHONE #: \_\_\_\_\_

DATE OF EVENT: \_\_\_\_\_

LOCATION OF EVENT: \_\_\_\_\_

NAME/ADDRESS/PHONE # OF ESTABLISHMENT WHERE FOOD IS PREPARED: \_\_\_\_\_

\_\_\_\_\_

LIST **ALL** FOOD ITEMS (include **ALL** condiments): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

WILL THE ITEMS BE:    SOLD -OR- DONATED (circle one)

**ENCLOSE: 1) COPY OF FOOD HANDLER OR MANAGER CERTIFICATION**  
**2) CURRENT BOARD OF HEALTH LICENSE WHERE FOOD IS PREPARED**

\*\*\*\*\*OFFICE USE ONLY\*\*\*\*\*

*COST OF TEMPORARY PERMIT: (See back for fee schedule)* \_\_\_\_\_

*LICENSE NUMBER:* \_\_\_\_\_

ORDINANCE NO. 13-01

SECTION 1

That the following fees are hereby established and shall be paid by the licensee or permittee before the issuance of a license or permit.

(m) For temporary retail food licenses for special events:

A one day event a fee of \$50.00

A two day event a fee of \$60.00

A three day event a fee of \$70.00

A four to seven day event a fee of \$100.00

(n) For temporary retail food licenses for special events taking place once per week occurring on consecutive weeks:

12 Consecutive weeks – once per week a fee of \$150.00

13 – 24 Consecutive weeks – once per week a fee of \$200.00

25 – 36 Consecutive weeks – once per week a fee of \$300.00