

**MINUTES OF THE REGULAR MEETING  
OF THE WESTWOOD BOARD OF HEALTH  
HELD MAY 11, 2016**

Vice Pres. Farrell called the Meeting to order at 7:30 P.M.

Vice President Farrell read the "Open Public Meeting Act" as follows:

In compliance with the "Open Public Meeting Act," P.L. 1975, C 231, the annual notice requirements have been satisfied. The meeting dates for the year were posted on the Borough Web Site on January 14, 2016 and published in the Record on April 28, 2016. A copy of the meeting dates are on file with the Borough Clerk.

Present: Mrs. Donna Bott, Ms. Maria Costello, Mr. Dennis Farrell, Mrs. Sabrina Johnston, Mr. Lee Tremble.

Excused

Absence: Mrs. Betsy Beckman, Ms. Louise Cue, Dr. Theresa A. Lardaro (Alternate #1),

Absent: None.

Present: Sharon Blehl–Secretary, Angela Musella–Health Officer.

Present: Robert Bicocchi–Council Liaison.

Guests: None.

**SALUTE TO THE FLAG**

Mr. Tremble led those present in the salute to the flag.

## **PUBLIC FORUM**

Mr. Tremble made a motion to open the floor to the public to discuss any topic; seconded by Ms. Costello.

Voice Vote:

Ayes: All present voted in favor.

Nays: None.

Abstained: None. Carried.

There being no public discussion, Mr. Tremble made a motion to close the public forum; seconded by Ms. Costello.

Voice Vote:

Ayes: All present voted in favor.

Nays: None.

Abstained: None. Carried.

## **ACTIVITIES REPORTS**

### 1) APRIL

HEALTH OFFICER, PUBLIC HEALTH INVESTIGATOR, REGISTRAR, SECRETARIAL

The Board Members reviewed the following Activities Reports for April, 2016 which are on file and available to the public:

Administrative and Supporting Services  
Animal Control  
Laboratory Services  
Vital Records  
Monies Received  
Environmental Health  
Communicable Disease  
Maternal and Child Health  
Chronic Illness  
Health Education  
Nursing Supervision  
Miscellaneous

A discussion followed.

Mr. Tremble made a motion that the Activities Reports for April, 2016 be approved; seconded by Mrs. Johnston.

Voice Vote:

Ayes: All present voted in favor.

Nays: None.

Abstained: None.

Carried.

## MINUTES

### 1) JANUARY 13, 2016 – REGULAR MEETING

There is a lack of quorum available to approve the January 13, 2016 Minutes, therefore they will be presented during the next meeting.

### 2) APRIL 13, 2016 – REGULAR MEETING

There is a lack of quorum available to approve the April 13, 2016 Minutes, therefore they will be presented during the next meeting.

## PURCHASE ORDERS

Bills for April, 2016 in the amount of \$24,666.52 were presented to the Board Members.

Mr. Tremble made a motion that the following be accepted for payment; seconded by Ms. Costello.

Roll Call:

Ayes: Mrs. Bott, Ms. Costello, Mr. Farrell, Mrs. Johnston, Mr. Tremble.

Nays: None

Abstained: None.

Carried.

## APRIL PURCHASE ORDERS

All In One Computer, Inc.

Install Computer–alternate Deputy Registrar

\$ 690.00

NJ Department of Health

1 <sup>st</sup> Quarter Marriage Monies	225.00
NJ State Department of Health–Vet March 2016 Dog Monies	69.60
North Jersey Newspapers Publish 2016 Meeting Dates in the Record	44.85
Northwest Bergen Regional Health Commission 2 <sup>nd</sup> Quarter Payment	23,637.07
	Carried.

## **NEW BUSINESS:**

### 1) REGISTRAR’S RE-APPOINTMENT

Vice President Farrell stated that Ms. Blehl’s Registrar appointment expires on June 1, 2016. A discussion followed.

Mr. Tremble made a motion to re-appoint Sharon Blehl as Registrar of Vital Statistics for the Borough of Westwood, the appointment is effective June 2, 2016 and will continue until June 1, 2019; seconded by Mr. Farrell.

Roll Call:

Ayes: Mrs. Bott, Ms. Costello, Mr. Farrell, Mrs. Johnston, Mr. Tremble.

Nayes: None

Abstained: None. Carried.

### 2) 1<sup>st</sup> QUARTER BIRTH STATISTICS 2015/2016

This subject will be tabled until the next meeting when Pres. Beckman is present.

## **OLD BUSINESS**

### 1) 2016 BOARD OF HEALTH BUDGET

The 2016 Operating Expense Budget was submitted for approval during December, 2015. Council Liaison Biccocchi stated that the Operating Expense Budget was introduced by the Mayor and Council and is expected to be adopted during their May 17, 2016 Meeting. This item will remain on the agenda until the Operating Expense

and Salary Budgets are adopted by the Mayor and Council.

## **COUNCIL LIAISONS REPORT**

There is nothing to report.

### **EMERGENT MATTERS:**

#### 1) PASCACK MENTAL HEALTH CENTER

Mrs. Bott shared information with the Board about a health clinic she visited: Pascack Mental Health Center located in Park Ridge is an independent, not-for profit agency offering a wide variety of behavioral health services. A broad range of professional health is available for emotional difficulties and challenges of daily living that can impair relationships and hamper individual functioning. Mrs. Bott was very impressed with the center's degree of treatment.

### **ADJOURNMENT**

There being no further business to come before the Board at this time, Mr. Tremble made a motion that the meeting be adjourned; seconded by Mrs. Johnston.

Voice Vote:

Ayes: All present voted in favor.

Nays: None.

Carried.

The meeting adjourned at 7:51 P.M.

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Sharon Blehl  
Secretary

The next meeting will be held Wednesday, June 8, 2016 at 7:30 P.M. in the Municipal Complex.

These Minutes were approved at a meeting of the Board of Health of the Borough of

Westwood held on the 13<sup>th</sup> day of July, 2016.