

MINUTES OF THE REGULAR MEETING  
OF THE WESTWOOD BOARD OF HEALTH  
HELD OCTOBER 12, 2011

Pres. Beckman called the Meeting to order at 7:30 P.M.

Present: Mrs. Betsy Beckman, Mrs. Jane Concato (Alternate #1), Ms. Maria Costello, Ms. Louise Cue, Mr. Dennis Farrell, Mrs. Sabrina Johnston, Dr. Theresa A. Lardaro (Alternate #2), Mr. Lee Tremble.

Excused

Absence: Mrs. Donna Bott

Absent: None.

Present: Sharon Blehl–Secretary, Angela Musella–Health Officer.

Present: Ingrid Quinn–Council Liaison.

Guests: None.

President Beckman read the "Open Public Meeting Act" as follows:

In compliance with the "Open Public Meeting Act," P.L. 1975, C 231, the annual notice requirements have been satisfied. The meeting dates for the year were published in The Record on January 17, 2011. A copy of the meeting dates are on file with the Borough Clerk and a notice has been posted on the public bulletin board in the Municipal Complex.

## SALUTE TO THE FLAG

Mr. Tremble led those present in the salute to the flag.

## ACTIVITIES REPORTS

- 1) JUNE, JULY, AUGUST AND SEPTEMBER:  
HEALTH OFFICER, PUBLIC HEALTH INVESTIGATOR, REGISTRAR, SECRETARIAL

The Board Members reviewed the following Activities Reports for June, July, August and September, 2011 which are on file and available to the public:

Administrative and Supporting Services  
Animal Control  
Laboratory Services  
Vital Records  
Monies Received  
Environmental Health  
Communicable Disease  
Maternal and Child Health  
Chronic Illness  
Health Education  
Nursing Supervision  
Miscellaneous

There was a discussion held.

Mr. Tremble made a motion that the Activities Reports for June, July, August and September, 2011 be approved; seconded by Mr. Farrell.

Voice Vote:

Ayes: All present voted in favor.

Nays: None.

Abstained: None.

Carried.

## MINUTES

- 1) MAY 11, 2011 – REGULAR MEETING

Mr. Farrell made a motion that the Minutes of Regular Meeting held May 11, 2011 be approved; seconded by Ms. Costello.

Roll Call:

Ayes: Mrs. Beckman, Mrs. Concato, Ms. Costello, Mr. Farrell, Mrs. Johnston, Dr. Lardaro.

Nays: None.

Abstained: Ms. Cue, Mr. Tremble. Carried.

2) JUNE 8, 2011 – REGULAR MEETING

The Minutes will be addressed at the next Board of Health meeting as there is a lack of quorum available to approve the June 8, 2011 Minutes.

VOUCHERS

Bills for June, July, August and September in the amount of \$1,905.92 were presented to the Board Members.

Mr. Tremble made a motion that the following be accepted for payment; seconded by Mr. Farrell.

Roll Call: Ayes: Mrs. Beckman, Mrs. Concato, Ms. Costello, Ms. Cue, Mr. Farrell, Mrs. Johnston, Dr. Lardaro, Mr. Tremble.

Nays: None.

Abstained: None.

JUNE, JULY, AUGUST AND SEPTEMBER VOUCHERS PRESENTED DURING THE OCTOBER 12, 2011 MEETING

Borough of Hillsdale  
380 Hillsdale Avenue  
Hillsdale, NJ 07642  
2<sup>nd</sup> Quarter Child Health Clinics \$ 180.00

Lexis Nexis Matthew Bender  
PO Box 7247  
Philadelphia, PA 19170  
Administrative Code Title 8 Service November 2011 to  
October 2012 264.33

Moore Wallace  
3075 Highland Parkway  
Downers Grove, IL 60515  
Vital Statistic Paper 125.00

Moore Wallace  
3075 Highland Parkway  
Downers Grove, IL 60515  
Vital Statistic Paper 500.00

NJ State Department of Health-Vet  
CN 369  
Trenton, NJ 08625  
Dog Licenses-May - June 2011 54.00

Pascack Pharmacy  
124 Broadway  
Hillsdale, NJ 07642  
Hepatitis B Inoculations 204.63

The Record  
150 River Street  
Hackensack, NJ 07601  
Cancel July and August Board of Health Meeting 67.96

Treasurer State of New Jersey  
PO Box 660  
Trenton, NJ 086646  
2<sup>nd</sup> Quarter Marriage Monies 425.00

Treasurer State of New Jersey  
PO Box 638  
Trenton, NJ 08625  
Medical Waste Generator 7/20/11 to 7/19/2012 85.00

Carried.

**NEW BUSINESS :**

1) HURRICANE IRENE

Hurricane Irene hit Westwood on August 27, 2011. Westwood sustained severe damage in many areas. The Board Members commended Westwood's emergency responders. A discussion followed.

2) 2012 BOARD OF HEALTH BUDGET

The 2012 Board of Health budget will be discussed during the next meeting. A discussion followed.

OLD BUSINESS

1) 2011 BOARD OF HEALTH BUDGET –SALARY

The salary ordinance was adopted by the Mayor and Council. The Board of Health employees received the 2% salary increase in the July 1, 2011 paychecks. A discussion followed.

EMERGENT MATTERS:

The Board Members signed for and received the Borough of Westwood Employee Handbook. A discussion followed.

ADJOURNMENT

There being no further business to come before the Board at this time, Mr. Tremble made a motion that the meeting be adjourned; seconded by Mr. Farrell.

Voice Vote:

Ayes: All present voted in favor.

Nays: None.

Carried.

The meeting adjourned at 8:25 P.M.

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Sharon Blehl  
Secretary

The next meeting will be held Wednesday, November 9, 2011 at 7:30 P.M. in the Municipal Complex.

These Minutes were approved at a meeting of the Board of Health of the Borough of Westwood held on the 14<sup>th</sup> day of December, 2011.