

**MINUTES OF THE REGULAR MEETING
OF THE WESTWOOD BOARD OF HEALTH
HELD JUNE 8, 2011**

Pres. Beckman called the Meeting to order at 7:45 P.M.

Present: Mrs. Betsy Beckman, Mrs. Donna Bott, Ms. Maria Costello, Mr. Lee Tremble.

Excused

Absence: Mrs. Jane Concato, Ms. Louise Cue, Mr. Dennis Farrell, Mrs. Sabrina Johnston,
Dr. Theresa A. Lardaro.

Absent: None.

Present: Sharon Blehl-Secretary, Angela Musella-Health Officer.

Excused

Absence: Ingrid Quinn-Council Liaison.

Guests: None.

President Beckman read the "Open Public Meeting Act" as follows:

In compliance with the "Open Public Meeting Act," P.L. 1975, C 231, the annual notice requirements have been satisfied. The meeting dates for the year were published in The Record on January 17, 2011. A copy of the meeting dates are on file with the Borough Clerk and a notice has been posted on the public bulletin board in the Municipal Complex.

SALUTE TO THE FLAG

Mr. Tremble led those present in the salute to the flag.

ACTIVITIES REPORTS

- 1) MAY:
HEALTH OFFICER, PUBLIC HEALTH INVESTIGATOR, REGISTRAR,

SECRETARIAL

The Board Members reviewed the following Activities Reports for May, 2011 which are on file and available to the public:

- Administrative and Supporting Services
- Animal Control
- Laboratory Services
- Vital Records
- Monies Received
- Environmental Health
- Communicable Disease
- Maternal and Child Health
- Chronic Illness
- Health Education
- Nursing Supervision
- Miscellaneous

A discussion was held regarding fox in our area.

Mr. Tremble made a motion that the Activities Reports for May, 2011 be approved; seconded by Ms. Costello.

Voice Vote:

Ayes: All present voted in favor.

Nayes: None.

Abstained: None.

Carried.

MINUTES

1) MAY 11, 2011 - REGULAR MEETING

The Minutes will be addressed at the next Board of Health meeting as there is a lack of quorum available to approve the May 11, 2011 Minutes.

Carried.

VOUCHERS

Bills for May in the amount of \$604.42 were presented to the Board Members.

Mr. Tremble made a motion that the following be accepted for payment; seconded by Ms. Costello.

Roll Call: Ayes: Mrs. Beckman, Mrs. Bott, Ms. Costello, Mr. Tremble.

Nays: None.

Abstained: None.

MAY VOUCHERS PRESENTED DURING THE JUNE 8, 2011 MEETING

NJ State Department of Health-Vet
CN 369
Trenton, NJ 08625
Dog Licenses-April 2011 \$ 28.20

Staples Advantage
PO Box 30298
Salt Lake, UT 84130
Office Supplies 299.80

Staples Advantage
PO Box 30298
Salt Lake, UT 84130
Office Supplies 176.42

West Publishing Payment Center
PO Box 64833
St. Paul, MN 55164
NJ Statutes 24 & 26 100.00

Carried.

NEW BUSINESS:

- 1) Nothing to report

OLD BUSINESS

- 1) 2011 BOARD OF HEALTH BUDGET-SALARY

The salary ordinance is expected to be adopted by the Mayor and Council at their June 21, 2011 meeting.

- 2) RAINBOW FOOD SERVICE (LICENSE)

HISTORY: Rainbow Food Service (located at 3 South Grey Rock Avenue, Little Falls, NJ) failed to bring their food catering truck to Northwest Bergen Regional Health Commission's office in Waldwick for the Chapter 24 inspection, which was scheduled for December 28, 2010 and failed to return numerous phone calls. During the January 12, 2011 Board of Health Meeting the Board voted to issue the Vending Truck License in the amount of \$95.00, only after receiving Mayor and Council approval. Rainbow Food Service was immediately placed on a Temporary Conditional License status valid for

one month from the date of issue, without the \$100.00 processing fee. Their Temporary License did expire March 16, 2011. During the March 9, 2011 Board of Health Meeting the Board voted to issue Rainbow Food Service a Conditional License which was valid from March 17, 2011 to June 15, 2011, the \$100.00 fee was charged.

A discussion followed. Mr. Tremble always abstains from voting on matters concerning food establishments; but due to the lack of Board Members present Mr. Tremble will vote to allow Rainbow Food Service to operate.

Ms. Costello made a motion to reinstate the Vending Truck License to Rainbow Food Service, located at 3 South Grey Rock Avenue, Little Falls, NJ which will be valid through December 31, 2011; seconded by Mrs. Bott.

Roll Call:

Ayes: Mrs. Beckman, Mrs. Bott, Ms. Costello, Mr. Tremble.

Nays: None.

Abstained: None. Carried.

3) TECHNOLOGY UPDATE

While Ms. Blehl was on vacation she received an email via her Blackberry regarding a water analysis report for one of the public pools, which did not conform to standards and was able to immediately forward it to Angela Musella, Health Officer. Without the Blackberry Ms. Blehl would not have received the report until she returned from vacation.

EMERGENT MATTERS:

There was nothing to report.

ADJOURNMENT

There being no further business to come before the Board at this time, Mrs. Bott made a motion that the meeting be adjourned; seconded by Ms. Costello.

Voice Vote:

Ayes: All present voted in favor.

Nays: None.

Carried.

The meeting adjourned at 8:35 P.M.

Sharon Blehl
Secretary

The next meeting will be held Wednesday, July 13, 2011 at 7:30 P.M. in the Municipal Complex.

These Minutes were approved at a meeting of the Board of Health of the Borough of Westwood held on the 14th day of December, 2011.