

BID ADVERTISEMENT

The Borough of Westwood (the Borough) is soliciting Sealed Bids for the following:

HEATING AND COOLING SYSTEMS MAINTENANCE & EMERGENCY SERVICES

All Bids must be submitted to, and received by the Borough Clerk, Borough Hall, 101 Washington Avenue, Westwood, New Jersey 07675 **before 11:00 AM on December 15, 2015**. Bids will not be accepted by facsimile transmission or e-mail. Responses will be publicly opened and announced at **11:00 AM on December 15, 2015** in the second floor conference room at Borough Hall.

Bid documents may be inspected or obtained from the office of the Borough Clerk during regular business hours beginning on November 12, 2015. Questions may be submitted in writing to the Chief Finance Officer at 101 Washington Avenue, Westwood, NJ 07675, via fax at 201-664-5107 or via email at dayer@westwoodnj.gov. Bids must be submitted in the manner designated in the Instructions to Bidders, must be enclosed in sealed envelopes bearing the name and address of the Respondent and the title of the solicitation "Heating and Cooling Systems Maintenance & Emergency Services" on the outside, and addressed to the Borough of Westwood. Additionally, the envelope should bear notation that it should not be opened until **December 15, 2015 at 11:00 AM**.

BY ORDER OF THE MAYOR AND COUNCIL OF THE BOROUGH OF
WESTWOOD

RESOLUTION #15-261

KAREN HUGHES

BOROUGH CLERK