

**WESTWOOD FREE PUBLIC LIBRARY  
MINUTES  
BOARD OF TRUSTEES MEETING**

**MEETING DATE:** Tuesday, May 26, 2015

**PRESENT:** Dennis Farrell (DF), Vince Fitzpatrick (VF), Noeline Grefrath (NG), Bev Karch (BK), Barbara Stewart (BS), Frank Zimmerman (FZ), and Martha Urbiel (MU).

**TRAINING SESSION:** There being no members of the public present at 7:30, a training session for the trustees was conducted by Library Director Martha Urbiel. The informative power point presentation covered the general law governing municipal libraries as well as the general responsibilities of library board trustees and lasted 25 minutes.

**MEETING CALLED TO ORDER:** The meeting was called to order at 7:55 by President Dennis Farrell.

**SUNSHINE LAW:** Read by DF.

**PUBLIC FORUM:** No members of the public were present.

**MINUTES:** A motion to accept the minutes of the April 28, 2015 meeting was made by VF and seconded by BK. The motion carried.

**TREASURER'S REPORT:** The treasurer's report was presented by NG. Total checking and cash management funds were reported as \$210,343.30. MU noted that the cash management fund which is handled by the State has changed financial institutions and that online access to the account is not yet available; as a result, the amount in the account was reported verbally and it is possible that there is a minute, perhaps in the range of \$10.00, discrepancy. A motion to accept the treasurer's report was made by VF and seconded by BS. The motion carried. Concerning the bills list, VF sought clarification of item 5230 (repair on phone lines for fire alarm). A motion to pay the bills on the bills list was made by BK and seconded by BS. The motion carried.

**COMMITTEE REPORTS:** None.

**CORRESPONDENCE:** None.

**DIRECTOR'S REPORT:** MU distributed and discussed her report, a copy of which is attached.

**PRESIDENT'S REPORT:** None.

**OLD BUSINESS:** VF reported that he contacted AT&T regarding the library's being charged for internet access. VF believes we should be receiving free internet and this will be investigated further. MU reported that the One Book Westwood project is progressing well with the Mayor and Council having received copies of the book ("Wonder" by R.J. Palacio) and more groups committing to participate.

**NEW BUSINESS:** MU reported that trustee Joan Ward has resigned and that a new trustee will have to be appointed to fill out her term. On behalf of the board, DF expressed his appreciation for her service.

**MEETING ADJOURNED:** A motion to adjourn the meeting was made by VF and seconded by NG. The meeting was adjourned by DF at 8:40.