

**WESTWOOD FREE PUBLIC LIBRARY
MINUTES
BOARD OF TRUSTEES MEETING**

MEETING DATE: Tuesday, September 22, 2015

CALLED TO ORDER: at 7:32 p.m. by Barbara Stewart.

PRESENT: Martha Urbiel (MU), Barbara Stewart (BJS), Noeline Grefrath (NG), Bev Karch (BK), Mike Violano (MV), Vince Fitzgerald (VF), Frank Zimmerman (FZ), Beth Dell (BD), Felicia Brockner (FB).

SUNSHINE LAW: Read by BJS.

PUBLIC FORUM: No members of the public were present.

MINUTES: A motion to accept the minutes of the June 23, 2015 meeting was made by NG; seconded by VF. The motion carried.

TREASURER'S REPORT: The treasurer's report was presented by NG. Total checking and cash management funds are \$227,518.47. VF asked about where the cash management account is kept and if any money has been spent. MU replied that the money has been used for capital improvements. A motion to accept the treasurer's report was made by VF and seconded by FB. The motion carried.

The current bills list (5305-5323) was read. The description of bill 5323 was corrected to read "water bill". There was a question asking why the Direct Energy bill was so high. MU responded that it was a two month bill for the summer. A motion to accept the bills list was made by VF; seconded by FZ. The motion carried.

COMMITTEE REPORTS: None.

CORRESPONDENCE: None.

DIRECTOR'S REPORT: MU distributed the Director's Report for June 23-September 22, 2015—Programing highlights included the summer reading programs at the Library that had more than 150 students registered. A Math Club was conducted by a Georgetown University student who has been a long time Westwood Library patron. The Junior Friends also conducted summer programs for children.

MU announced that there are many sponsors for the 7th Annual Taste of Westwood that will be held at the library on September 27. Ticket sales to date are higher than previous years.

The ESL Department is conducting a program at the Library on October 8 to reintroduce Literacy Volunteers of Pascack Valley (LVPV) to BCCLS libraries that don't have ESL services.

The One Book Westwood program will have a community reading party at the Library on October 22.

PRESIDENT'S REPORT: None.

OLD BUSINESS: FZ asked for an update on paving the Library parking lot. MU responded that the work has not yet been scheduled until repaving of 2nd Avenue is scheduled.

NEW BUSINESS: MU described the Library Calendar for 2016 and stated the Library will be open 7 days a week during the school year. The Library will be closed for 13 holidays in 2016. VF asked why the Library is not open 7 days a week all year round. MU replied that there are not enough budget funds to open the library 7 days a week all year round although requests for funds for that purpose have been included in budgets in the past. A motion to accept the Library Calendar for 2016 was made by VF and seconded by BK. The motion carried.

BD praised the work of MU and the success and accomplishments of the Taste of Westwood.

BJS proposed recognition of Roberta Roesch, a former Trustee of the Westwood Library and suggested we have a plaque in the Library to honor trustees of the past for their long dedicated service.

The Betty Bischeck plaque outside the Library is damaged and needs to be repaired or replaced.

A Library Trustee position is still open; the position is a replacement for Joan Ward.

MU distributed a Trustee Information and Action sheet as part of the Trustee Education requirement. The form will be read and discussed at the October meeting.

MEETING ADJOURNED: A motion to adjourn was made by BK; seconded by VF. The meeting was adjourned by DF at 8:29 p.m.