

**BOROUGH OF WESTWOOD
PUBLIC MEETING OF THE MAYOR & COUNCIL
MAY 19, 2015 MINUTES
MUNICIPAL COMPLEX
101 Washington Avenue
7:30 PM Executive Closed Session/8:00 pm Public Session**

1. Opening of the Meeting:

The meeting was called to order by Mayor Birkner at 7:30 pm. Mayor Birkner then read the Open Public Meetings Law Statement: "This meeting which conforms with the Open Public Meetings law, Chapter 231, Public Laws of 1975, is a regular Borough Council meeting. Notices have been filed with our local official newspapers and posted on the municipal bulletin board."

2. Roll Call:

Mayor Birkner – Present
Councilmember Owens – Present
Councilmember Montana – Present
Councilmember Miller – Present
Councilmember Grefrath – Present
Councilmember Bicocchi - Present
Council President Arroyo – Present
Borough Attorney Huntington – Present
Interim Administrator Kezmarsky - Present
Borough Clerk Hughes – Present

Committee Assignments:

Public Properties
Health & Recreation
Fire & Ambulance
Finance, Administration & Capital Projects
Land Use
Police & Emergency Management

3. Resolution #15 - 121: Executive Closed Session

Motion to adopt Resolution #15-121: Councilmember Miller Second: Councilmember Bicocchi
Roll Call: Councilmember Owens - Yes Councilmember Montana - Yes
Councilmember Miller – Yes Councilmember Grefrath - Yes
Councilmember Bicocchi – Yes Council President Arroyo – Yes

4. Reopen the Meeting:

Motion to reopen the meeting: Councilmember Miller Second: Council President Arroyo
Voice Vote: A voice vote was taken with all present voting in the affirmative. The time was 8:00 pm

Mayor Birkner introduced "Mayor for a Day" Sean Mendez, who helped Mayor Birkner with the proceedings.

5. Roll Call II:

Mayor Birkner – Present / Councilmember Owens – Present / Councilmember Montana – Present /
Councilmember Miller – Present / Councilmember Grefrath – Present / Councilmember Bicocchi -
Present / Council President Arroyo – Present / Interim Administrator Kezmarsky - Present /
Borough Attorney Huntington – Present / Borough Engineer Boswell – Present / Borough Clerk
Hughes - Present

6. Flag Salute

Councilmember Miller gave the invocation. Mayor Birkner led those present in the salute to the flag.

7. Approval of Minutes: December 16, 2014

Motion to Adopt: Councilmember Grefrath Second: Councilmember Miller
Roll Call: Councilmember Owens - Yes Councilmember Montana - Abstain

Councilmember Miller – Yes
Councilmember Bicocchi – Yes

Councilmember Grefrath - Yes
Council President Arroyo – Yes

8. Resolution #15 - 122: Appointment of Police Auxiliary Officers

Motion to adopt Resolution #15-122: Council President Arroyo Second: Councilmember Miller

Roll Call: Councilmember Owens - Yes Councilmember Montana - Yes
Councilmember Miller – Yes Councilmember Grefrath - Yes
Councilmember Bicocchi – Yes Council President Arroyo – Yes

Mayor Birkner and Mayor Sean administered the oath of office.

9. Eagle Scout Presentation

Michael Saunders of Troop 350 presented his Eagle Scout project to renovate the exterior of the Westwood Wolverines building at Westvale Park. The consensus was to approve the project.

10. Reports of Committees and Officials:

A) Mayor's Report

1) Resolution #15 - A: Mayor for a Day

Motion to adopt Resolution #15-A: Councilmember Grefrath Second: Council President Arroyo

Roll Call: Councilmember Owens - Yes Councilmember Montana - Yes
Councilmember Miller – Yes Councilmember Grefrath - Yes
Councilmember Bicocchi – Yes Council President Arroyo – Yes

Mayor Birkner thanked Mayor Sean for doing a great job as Mayor for a Day and presented him with a copy of the resolution. He commented that it was a creative way for Berkeley School to raise money. It being a school night, Mayor Sean left the meeting at this time.

2) File of Life Program

Mayor Birkner announced a presentation by the Westwood Police Department at the Westwood House on May 20th to resume the File of Life Program, which documents information in case of an emergency. The program is free of charge for those 65 and older who suffer with serious medical conditions.

3) Pascack Road Project

Mayor Birkner noted that the Pascack Road reconstruction project started today. It is totally grant funded.

4) Elm Street

Mayor Birkner announced that NJDOT funding was received for Elm Street, which will extend the intersection modernization work. He thanked Boswell for their work in maximizing the grant funding.

5) Clean Communities

Mayor Birkner advised that the Borough received \$22,560 in Clean Communities funding.

Mayor Birkner invited all residents to the Memorial Day Services and parade.

B) Engineer's Report

1) Biweekly Report

Dr. Boswell reviewed the biweekly report, a copy of which is attached.

2) TPA Streetscape

At Council President Arroyo's request, Dr. Boswell discussed the Taxpayer's Alliance streetscape project, in particular the trees, which he believes to be a good choice.

3) PSEG Energy Strong Project Paving

Councilmember Montana asked if PSEG has given a timeline for the Energy Strong paving. Dr. Boswell said not yet, but the timeline is not an issue. They are working on a plan to maximize the Borough's funds, but that doesn't mean the Borough's paving has to be done at the same time.

C) Council Liaison & Committee Reports

1) Finance, Administration and Capital Projects: PG

a) Bogerts Pond Bridge Lights

Councilmember Grefrath advised that the lights for the Bogerts Pond bridge are on backorder.

b) Environmental Committee Update

Councilmember Grefrath said the Environmental Committee is discussing green purchasing policy; the farmers market; a rain garden outside Borough Hall, in conjunction with Bergen SWAN; and the elimination of plastic bags. The Community Garden is full, with all plots spoken for.

2) Fire and Ambulance: RM

a) One Book Westwood - Presentation and Proclamation

Westwood Librarian Martha Urbiel asked the Governing Body to support the One Book Westwood initiative by the library, where everyone in Westwood reads the same book. The kickoff will be June 22. The Stigma Free Zone initiative is also supporting this program.

b) Internal Equity

Councilmember Miller reviewed the status of the internal equity study. He said the project was possible due to the committee members, employee trust, and department head involvement. They have made the concept real and made a difference.

3) Health and Recreation:

a) Blood Drive

Councilmember Montana announced that there will be a blood drive at the train station on Saturday, May 23rd, from 10 am to 1 pm.

b) Recreation Update

Councilmember Montana advised that the Recreation Director hosted a fruitful brainstorming session for the program heads on how to improve things. One example is to hold the senior program at the Riley Center during summer months when the gym is booked. Councilmember Montana said it shows a great use of the facilities in Westwood to keep programs going.

4) Land Use:

a) Land Use Update

Councilmember Bicocchi said the Planning Board discussed the TPA streetscape and endorsed it. They also discussed the former CVS building.

b) Construction Department Update

Councilmember Bicocchi said the Construction Official has reported that revenue from permits is up in 2015.

5) Police and OEM:

a) Community Rating System

Council President Arroyo asked Mrs. Hughes to update the Governing Body on the Community Rating System, which will obtain a reduction in resident flood insurance. Mrs. Hughes said FEMA has deemed Westwood eligible to apply. The application was already submitted but the Borough's engineer for the project has resubmitted it in the hopes of moving things along quickly.

6) Public Properties: CO

a) DPW Update

Councilmember Owens explained that the DPW would like to purchase a seeder aerator in conjunction with the Board of Education.

D) Attorney's Report

No report.

E) Administrator's / Clerk's Report

No report.

11. Agenda/Public Forum:

Motion to open Agenda/Public Forum: Councilmember Owens Second: Councilmember Miller
Voice Vote: A voice vote was taken with all present voting in the Affirmative.

Jody Murphy, Pulse - following up on her request for outdoor dining. Mayor Birkner pointed out that it is on the consent agenda. Council President Arroyo added that it is subject to Police and Zoning signoff.

Motion to close Agenda/Public Forum: Councilmember Miller Second: Councilmember Bicocchi
Voice Vote: A voice vote was taken with all present voting in the affirmative.

12. Ordinances of First & Final Reading:

Ordinance on Introduction

15-6 An Ordinance to Amend Chapter 249, Peddling and Soliciting, To Include a Nonsolicitation List

BE IT RESOLVED that Ordinance #15-6 entitled "An Ordinance to Amend Chapter 249, Peddling and Soliciting, To Include a Nonsolicitation List" is hereby introduced by title; and **BE IT FURTHER RESOLVED** that the Borough Clerk is hereby directed to advertise said

ordinance with an June 23, 2015 hearing date in the official newspaper according to law.

Motion to pass the ordinance on First Reading: Councilmember Grefrath Second:

Councilmember Montana

Roll Call: Councilmember Owens - Yes

Councilmember Montana - Yes

Councilmember Miller – Yes

Councilmember Grefrath - Yes

Councilmember Bicocchi – Yes

Council President Arroyo – Yes

15-11 An Ordinance Of The Borough Of Westwood, In The County Of Bergen, New Jersey, Providing For The Repair Of The Borough Hall Roof Therefore, And Providing For The Issuance Of \$285,000 In Bonds Or Notes Of The Borough Of Westwood To Finance The Same

BE IT RESOLVED that Ordinance #15-11 entitled “An Ordinance Of The Borough Of Westwood, In The County Of Bergen, New Jersey, Providing For The Repair Of The Borough Hall Roof Therefore, And Providing For The Issuance Of \$285,000 In Bonds Or Notes Of The Borough Of Westwood To Finance The Same” is hereby introduced by title; and

BE IT FURTHER RESOLVED that the Borough Clerk is hereby directed to advertise said ordinance with an June 9, 2015 hearing date in the official newspaper according to law.

Motion to pass the ordinance on First Reading: Councilmember Grefrath Second:

Councilmember Montana

Roll Call: Councilmember Owens - Yes

Councilmember Montana - Yes

Councilmember Miller – Yes

Councilmember Grefrath - Yes

Councilmember Bicocchi – Yes

Council President Arroyo – Yes

Ordinance for Adoption

15-8 An Ordinance Amending Chapter 153 FEES

BE IT RESOLVED that Ordinance #15-8 entitled “An Ordinance Amending Chapter 153 FEES” having hereby been read by title, shall have a hearing held on this date.

Motion to open the public hearing: Councilmember Grefrath Second: Councilmember Miller

Voice Vote: A voice vote was taken with all present voting in the affirmative.

Public Comments:

No comments.

Motion to close the public hearing: Councilmember Grefrath Second: Councilmember Miller

Voice Vote: A voice vote was taken with all present voting in the affirmative.

BE IT RESOLVED that an Ordinance known as #15-8 be passed on final reading and that a Notice of Adoption of said Ordinance be published in the official newspaper according to law.

Motion for final adoption: Councilmember Grefrath Second: Councilmember Bicocchi

Roll Call: Councilmember Owens - Yes

Councilmember Montana - Yes

Councilmember Miller – Yes

Councilmember Grefrath - Yes

Councilmember Bicocchi – Yes

Council President Arroyo – Yes

15-9 An Ordinance of the Borough of Westwood, In the County of Bergen, New Jersey, Providing for the Construction of New Lighting at the Borough of Westwood Community Center and Appropriating \$30,000 (Expected to be Received from the Borough's Buildings & Facilities Rental Fund) from the Borough's Capital Fund

BE IT RESOLVED that Ordinance #15-9 entitled "An Ordinance of the Borough of Westwood, In the County of Bergen, New Jersey, Providing for the Construction of New Lighting at the Borough of Westwood Community Center and Appropriating \$30,000 (Expected to be Received from the Borough's Buildings & Facilities Rental Fund) from the Borough's Capital Fund" having hereby been read by title, shall have a hearing held on this date.

Motion to open the public hearing: Councilmember Montana Second: Councilmember Bicocchi
Voice Vote: A voice vote was taken with all present voting in the affirmative.

Public Comments:

No comments.

Motion to close the public hearing: Councilmember Bicocchi Second: Councilmember Miller
Voice Vote: A voice vote was taken with all present voting in the affirmative.

BE IT RESOLVED that an Ordinance known as #15-9 be passed on final reading and that a Notice of Adoption of said Ordinance be published in the official newspaper according to law.

Motion for final adoption: Councilmember Montana Second: Councilmember Bicocchi

Roll Call: Councilmember Owens - Yes Councilmember Montana - Yes
 Councilmember Miller – Yes Councilmember Grefrath - Yes
 Councilmember Bicocchi – Yes Council President Arroyo – Yes

15-10 An Ordinance Of The Borough Of Westwood, In The County Of Bergen, New Jersey, Amending And Supplementing Chapter 59 Of The Borough Code Of The Borough Of Westwood

BE IT RESOLVED that Ordinance #15-10 entitled "An Ordinance Of The Borough Of Westwood, In The County Of Bergen, New Jersey, Amending And Supplementing Chapter 59 Of The Borough Code Of The Borough Of Westwood" having hereby been read by title, shall have a hearing held on this date.

Motion to open the public hearing: Council President Arroyo Second: Councilmember Bicocchi
Voice Vote: A voice vote was taken with all present voting in the affirmative.

Public Comments:

No comments.

Motion to close the public hearing: Council President Arroyo Second: Councilmember Miller
Voice Vote: A voice vote was taken with all present voting in the affirmative.

BE IT RESOLVED that an Ordinance known as #15-10 be passed on final reading and that a Notice of Adoption of said Ordinance be published in the official newspaper according to law.

Motion for final adoption: Council President Arroyo Second: Councilmember Bicocchi

Roll Call: Councilmember Owens - Yes Councilmember Montana - Yes
 Councilmember Miller – Yes Councilmember Grefrath - Yes
 Councilmember Bicocchi – Yes Council President Arroyo – Yes

13. Presentation of Bills, Financial Reports and Resolutions:

Councilmember Grefrath asked if there were any resolutions to add to the Consent Agenda. He stated that any Councilmembers who wished to remove any Resolution(s) to be voted upon separately could do so at this time, otherwise the Consent Agenda would be enacted in one motion. Resolutions h, i and j were added at this time. Councilmember Grefrath asked for resolution e to be removed for separate vote.

Resolutions as Consent Agenda:

- a) **Resolution #15 - 123: Bill List & Statement of Cash**
- b) **Resolution #15 - 124: Authorizing Outdoor Dining in LB1 and LB 2 Zones**
- c) **Resolution #15 - 125: 2015-2016 Limo License Renewal - Alan's Limo Inc.**
- d) **Resolution #15 - 126: Amend Capital Budget No. 1**
- f) **Resolution #15 - 127: Authorizing Design and Bid for the Emerson Road Pump Station Sanitary Sewer Improvements Project**
- g) **Resolution #15 - 128: Authorizing the Painting of the Community Center Façade**
- h) **Resolution #15 - 129: Cancellation of Current Fund Grant Reserve - Sr Citizen Activities**

- i) **Resolution #15 - 130: Chapter 159 - Community Development Senior Citizens Activities**
- j) **Resolution #15 - 131: Chapter 159 - Clean Communities Grant**

Motion to adopt resolutions #15-123 through #15-131: Councilmember Grefrath
Second: Councilmember Miller

Roll Call: Councilmember Owens - Yes	Councilmember Montana - Yes
Councilmember Miller – Yes	Councilmember Grefrath - Yes
Councilmember Bicocchi – Yes	Council President Arroyo – Yes

e) Resolution #15 - 132: Revising the Mayor and Council By-Laws

Motion to adopt resolution #15-132: Councilmember Grefrath

Second: Councilmember Miller

Roll Call: Councilmember Owens - Yes	Councilmember Montana - Yes
Councilmember Miller – Yes	Councilmember Grefrath - Yes
Councilmember Bicocchi – Yes	Council President Arroyo – Yes

14. Adjournment:

Motion to adjourn: Councilmember Miller Second: Council President Arroyo

Voice Vote: A voice vote was taken with all present voting in the affirmative.

The time was 9:45 pm.

Attest:

(signed) Karen Hughes

Karen Hughes, RMC, Borough Clerk

Proofed by: Denise Holmes, Deputy Clerk