

WESTWOOD PARKING AUTHORITY

Minutes of Meeting
Held on December 11, 2012

The meeting was called to order at 7:05 p.m. pursuant to the open public meeting laws of the State of New Jersey. The roll was taken. In attendance were the following members:

- Francis Costello
- John Oberg
- Sue Bahng
- Matt Foley

The following individuals, serving in various official capacities, were also present:

- Jack Sauer, Administrator
- Michael Pellegrino, Esq., Attorney for Parking Authority
- William Phayre, Council Liaison

Absent were:

- Joseph Green
- Thomas Garrity, Assistant Administrator

COMMITTEE REPORTS:

- **FINANCIAL REPORT: - None**

ADMINISTRATOR'S REPORT:

Jack Sauer reported the following:

- Courtesy notices will now be given in lieu of tickets for the holiday season
- The re-organization meeting for the Mayor and Council will be January 3rd
- Holiday lighting has been put up
- Bibi's Lounge has not yet made their payment
- Bond payment to the Borough is approaching
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Chairman Costello discusses changing the fee structure of the parking meters. He states that no longer accepting nickels has helped somewhat, however, we are falling short in our net income if we are to make the bond payment of \$45,000.00. He indicates that a change in our rate structure may be warranted in order to make this payment.

Chairman Costello further indicated that revenue in the Center Square lot has decreased. He suggests that we step up the enforcement in that area and/or perhaps raise meter prices in the higher volume lots

LEGAL REPORT:

Mr. Pellegrino discussed the following:

- Waiting to hear from the Borough Attorney, Russ Huntington, Esq. with regard to the approval of the License Agreement drafted by the Parking Authority.
- Suggests that we put the Zoning Board on notice that the License Agreement is pending
- Trying to get in touch with a representative of CVS with regard to suggesting that their parking lot become metered.

Chairman Costello indicates that the landscaping between the CVS lot and Center Avenue South lot has yet to be completed.

OLD BUSINESS:

A Motion was made by John Oberg, seconded by Matt Foley to approve disbursements of check numbers 2142 through 2160 A roll call vote was taken as follows:

Francis Costello	Aye
John Oberg	Aye
Sue Bahng	Aye
Matt Foley	Aye
Joseph Green	Absent

A Motion was made by John Oberg, seconded by Sue Bahng and unanimously approved to approve the Minutes of the meeting held on October 9, 2012, A roll call vote was taken as follows:

Francis Costello	Aye
John Oberg	Aye
Sue Bahng	Aye
Matt Foley	Aye
Joseph Green	Absent

NEW BUSINESS:

A Motion was made by John Oberg, seconded by Matt Foley and unanimously approved to adopt the FY 2013 Budget. A roll call vote was taken as follows:

Francis Costello	Aye
John Oberg	Aye
Sue Bahng	Aye
Matt Foley	Aye
Joseph Green	Absent

William Phayre, Council Liaison conveyed that he enjoyed being Liaison for the Parking Authority. He said going forward, he is not yet sure who will be the Liaison.

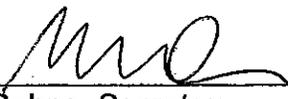
PUBLIC FORUM

No one from the Public was present.

There being no further new business, a Motion was made by Matt Foley, seconded by Sue Bahng, and unanimously approved to adjourn the meeting.

At 7:50 p.m. the meeting was adjourned.

Date:



Sue Bahng, Secretary