

WESTWOOD RECREATION DEPARTMENT  
RECREATION ADVISORY BOARD  
Minutes of January 11, 2016

1. MEETING CALLED TO ORDER at 8:06 P.M. by Chair John Toale

Present: Councilmember Robert Bicocchi, Vice Chair Angelo Pira, Board Members Kevin Corcoran, Amy McDevitt, Jodi Murphy, Bermari Roig, Jennifer Scardino, Jason Scheffer, Recreation Director Gary Buchheister, Admin Asst. Margaret McDonough.

Absent: Chair John Toale, Board Member Bobbie Cozic

Director Buchheister asked Councilmember Bicocchi and the Members of the Board to introduce themselves and Mr. Buchheister provided an overview of the Department and the responsibilities of the Advisory Board.

2. APPROVAL OF MINUTES: Member Corcoran made a Motion to Accept the Minutes as presented; Member Scheffer seconded the Motion; All in favor, the Motion passed

3. OPEN PUBLIC FORUM:

4. COUNCIL LIAISON REPORT: No Report

Councilmember Bicocchi conducted the Oaths of Office for Member Kevin Corcoran and new Board Members Amy McDevitt and Jennifer Scardino.

5. DIRECTOR'S REPORT:

a. Summer Playground Program; Twp of Washington non-resident status: The matter of non-resident status of Township of Washington residents for the Summer Playground Program was discussed at the December Board meeting including the large number of residents attending the Westwood program and the maximum enrollment capacity of the various facilities, etc. The Board requested that the change of resident status be presented to the Council by then Council Liaison Montana. Director Buchheister requested that Council Liaison Bicocchi ascertain the determination of the Council in this matter.

b. Winter Program Registration: Director Buchheister reported that the registration has begun which includes several new programs. The current summary of resident registration was distributed for review. Resident and Non-resident registration will continue for the next few weeks..

c. Basketball: Recreation and Travel: The ten Travel Basketball teams began games last week and are doing very well. The High School Recreational Basketball currently has 8 teams. The Recreational Gr. 1-8 season is going well except for an issue with a backboard at the Berkeley School. Business Administrator Rosado is working with Director Buchheister to resolve the problem. Discussion of league rules and methods followed.

d. Ski Trip to Mountain Creek Feb 21<sup>st</sup>: An email will be sent out this week to garner participation. The warm winter and the fact that transportation is not provided, which would have drastically increased the costs, may have deterred registration. Director Buchheister will report on this matter at the February Board meeting.

e. Army West Point Women's Basketball Game Feb 13: A Division One game includes autograph session, etc. The Academy game time is scheduled well after the Westwood game schedule which provides ample time for everyone to attend both events.

f. New Yoga class for Over 55 Fitness Program: This new program will begin the first week of February. Member Murphy, one of the Exercise Program's instructors explained the current programs and how enthusiastic the participants are for these and the offer of new programs.

g. Capital Improvement:

1. C.C. gym lights: Director Buchheister has been working with Borough Electrician Mike Neuman to replace the type of bulbs used in the current fixtures to determine alternatives to replacing the lighting system which is visually insufficient and it is not an energy efficient system.

Director Buchheister also announced that he has identified two sponsors for the purchase of two, new scoreboards to be located at either end of the gym and should be installed by early May.

2. C.C. gym floor: Director Buchheister reported that two proposals have been obtained for the replacement of the gym floor; a third proposal is anticipated shortly. A sample of the proposed, multi-purpose floor will be presented at the February 8 Board meeting. The costs and warranties of each vendor are being reviewed and the project should go out to Bid by early April.

The anticipated project schedule is for the first week of September.

3. New signs for Brookside Park and Berkeley School Field. New signs have been ordered and they will be replaced as the weather allows in the Spring. Director Buchheister explained the ownership of the Berkeley Field by the Westwood Regional School System and the maintenance / authority of the field by the Borough of Westwood. Director Buchheister reported on the use of

the Berkeley field, specifically by the Dragons Soccer Club, and field use in general.

Member Corcoran reported on errant use of the field by individuals. Director Buchheister requested that every Board Member report any improper use of the fields to him or the Westwood Police Department and verified that any group / event using public properties must have a Permit of Use issued by the Recreation Department.

4. New lights over the C.C. name: New lighting will be installed over the lettering on the parking lot side of the Community Center.

5. New flags on C.C.: The U.S. flag, N.J. State flag, Borough of Westwood flag and the newly designed Westwood Basketball flag have been installed onto the Community Center.

Discussion continued on the display of the U.S. flag installed in the C.C. gym.

6. OLD BUSINESS:

a. Committee Assignments: Tabled to the February Board Meeting.

b. Capital Improvement Plans: Previously discussed.

7. NEW BUSINESS:

a. Director Buchheister reported on vehicles driving on the grass near the upper parking lot of Westvale Park. This prompted a discussion of the large type of stone on that roadway / parking area which causes smaller cars to get stranded. Discussion followed.

b. Election of Chair and Vice Chair will be held at the February Board meeting.

8. ADJOURNMENT: Motion to Adjourn was made at 8:55 P.M. by Vice Chair Pira, seconded by Member Murphy. The next meeting will be Monday; March 14 at 8:00 PM. in the Community Center.