

MINUTES
BOROUGH OF WESTWOOD
2011 SINE DIE MEETING OF THE MAYOR & COUNCIL
JANUARY 3, 2012
WESTWOOD COMMUNITY CENTER
55 Jefferson Avenue
6:30 PM

1. Opening of the Meeting:

The meeting was called to order by Mayor Birkner at 6:30 pm. Mayor Birkner then read the Open Public Meetings Law Statement: "This meeting which conforms with the Open Public Meetings law, Chapter 231, Public Laws of 1975, is a regular Borough Council meeting. Notices have been filed with our local official newspapers and posted on the municipal bulletin board."

2. Roll Call:

Mayor Birkner – Present
Councilmember Grefrath – Present
Councilmember Phayre - Present
Councilmember Quinn - Present
Councilmember Sciara - Present
Councilmember Waneck - Present
Council President Miller - Present
Borough Administrator Hoffmann – Present
Borough Attorney Huntington - Present
Borough Clerk Hughes - Present

Committee Assignments:

Finance, Administration & Capital Projects
Public Properties
Health & Recreation
Fire & Ambulance
Land Use
Police & OEM

3. Flag Salute:

Mayor Birkner led those present in the salute to the flag.

4. Approval of Minutes: November 22, 2011

Motion to adopt the minutes: Councilmember Grefrath Second: Councilmember Phayre

Roll Call: Councilmember Grefrath – Abstain Councilmember Phayre - Yes
Councilmember Quinn – Yes Councilmember Sciara - Yes
Councilmember Waneck – Yes Council President Miller – Abstain

5. Reports of Committees and Officials:

A) Mayor's Report

Mayor Birkner thanked the Governing Body and the professionals for the pleasure of working with and getting to know them during his first term.

B) Engineer's Report

No report.

C) Council Liaison & Committee Reports

1) Finance, Administration and Capital Projects:

Councilmember Grefrath reported on the status of the memorial bench project.

D) Attorney's Report

Mr. Huntington said it is an honor and pleasure to work with the Westwood Governing Body.

E) Administrator/Clerk Report

1) Alternate B-Med and JIF official

Councilmember Waneck suggested Council President Miller be the alternate BMED/JIF official. Council President Miller agreed.

6. Agenda/Public Forum:

Motion to open the Agenda/Public Forum: Councilmember Phayre

Second: Council President Miller

Voice Vote: A voice vote was taken with all present voting in the Affirmative.

No one wished to be heard.

Motion to close the Agenda/Public Forum: Councilmember Phayre

Second: Councilmember Grefrath

Voice Vote: A voice vote was taken with all present voting in the affirmative.

7. Presentation of Bills, Financial Reports and Resolutions:

Mayor Birkner advised that the following Resolutions would be enacted in one motion. Councilmembers who wished to remove any Resolution(s) to be voted upon separately, had the opportunity to do so at this time, and said Resolutions would be considered separately.

Resolutions as Consent Agenda:

a) Resolution #11 - 287: Bill List & Statement of Cash

b) Resolution #11 - 288: Budget Transfers 2011

c) Resolution #11- 289: Amending Resolution 11-131

d) Resolution #11- 290: Approval to Cancel Tax Overpayments

e) Resolution #11- 291: Approval to Cancel Tax Balances

f) Resolution #11- 292: Waiving Fees for Eagle Scout Project

g) Resolution #11- 293: Authorizing Disposal of Surplus Property by Online Auction

Motion to adopt resolutions #11-287 through #11-293: Councilmember Waneck

Second: Council President Miller

Roll Call: Councilmember Grefrath – Yes Councilmember Phayre - Yes

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Councilmember Quinn – Yes Councilmember Sciara - Yes
Councilmember Waneck – Yes Council President Miller – Yes

8. Adjournment Sine Die:

Motion to adjourn sine die: Councilmember Sciara Second: Council President Miller

Voice Vote: A voice vote was taken with all present voting in the affirmative.

The time was 6:48 pm.

Attest:

(signed) Karen Hughes

Karen Hughes, RMC, Borough Clerk

Proofed by: Denise Holmes, Deputy Clerk