

Westwood Shade Tree Advisory Committee – Minutes – January 11, 2010
Attendance: V. Sauer, S. Scherba, L. Hayes, P. Grefrath, J. Russo and C. Leyden.

Meeting began at 7:30 PM

Opening of the Meeting:

The meeting was called to order by Linda Hayes at 7:30 pm. Sheryl Scherba then read the Open Public Meetings Law Statement: "This meeting which conforms to the Open Public Meetings law, Chapter 231, Public Laws of 1975, is a regular Westwood Shade Tree Advisory meeting. Notices have been filed with our local official newspapers and posted on the municipal bulletin board."

December 2009 minutes were voted on and approved

Telephone Messages:

- Resident at 40 McKinley Ave requested tree pruning

Correspondence:

- Rough draft of Editorial Analysis & Draft Manuscript was received from borough clerk Karen Hughes – this was given to Peter for review.
- Letter from State of New Jersey – beginning in 2010 CSIP practices are changing with regard to the management plan.
- Memo from Raymond Herr requesting information on required courses and or seminars for each department, the number of credits required and the anticipated cost, name of course and where it is to be held.
- Peter received an email from resident Beth Staples regarding trees that are being planted in the borough – she questions the types of trees and would like trees that are indigenous to the area be planted. Peter will forward a copy of the NJ Shade Tree Federation "Trees for New Jersey Streets" for her review. We told Peter to let her know if she has any questions; she is welcome to our meetings or can contact us directly.

2010 Budget

We are currently working under a temporary budget. Linda will inform Peter as to how much money is needed in order to purchase 50 trees for spring planting. We will need approval before the budget is officially passed. Peter will advise on this.

Tree Inventory:

Paul Cowie & Associates are currently collecting data at this time.

Ordinance:

On November 23rd Chris wrote and sent the letter to apply for 2009 Business Stimulus Fund from the State of New Jersey – NJ Forestry

Service. The funds would be used to secure the professional services of John Anlian in an effort to rewrite a Shade Tree ordinance. We are currently waiting on approval from the State which should come sometime in the end of January.

Spring Tree Planting 2010:

Chris suggested a planting be done on Washington Avenue. All committee members should let Linda know if they see any other areas in the borough that could be planted this spring. We should all be on the lookout for future planting and pruning sites.

Westwood School Reorganization:

A possible bus lane is being proposed in front of Ketler School on Third Avenue. There are currently 14 Sycamores (town trees) along the property. The restitution for the 10 trees directly in front of the building is estimated to be approximately \$6,525 per tree, bringing total restitution to \$65,250. Peter sent a memo to Mayor Birkner with this information.

Tree City USA and Accomplishment Report:

Linda and Ginny are currently collecting information and preparing these reports.

Arbor Day:

A discussion was had on what to do for this year on Arbor Day – we are to advise Linda if we come up with any ideas. Ginny will look into seeing if there is a video that can be presented to students in the borough.

Meeting ended at 8:45 PM