

Westwood Historic Preservation Commission  
Minutes  
March 10, 2010

Attendees: Beth Staples, Linda Salib, George Mulhauser, Gregory Dietrich (consultant), Rob Biccocchi (left early)

Absent: Ann Costello, Mike Lewis, Councilwoman Cynthia Waneck

The Westwood Historic Preservation Commission held its regularly scheduled meeting on Wednesday, March 10, 2010 at 7:30pm in the Westwood Municipal Complex.

It was determined that an initial run of 50 brochures would be produced. Discussion ensued as to having a presence at the upcoming Westwood Pride Day in May.

Gregory Dietrich presented the Commission with a template of the paperwork necessary for formal designation of historic properties within the Borough. It was decided that the first group of properties would include 57 Jefferson, 59 Jefferson, 63 Jefferson, 73 Jefferson, 77 Jefferson, 84 Washington Avenue, 96 Washington Avenue, 19-25 Boulevard, 104 Center Avenue, 489 Fairview Avenue, WW Railroad Station, and the Martin House on Fairview Avenue.

The Commission reviewed the templates and agreed to work together on filling in the blanks. It was determined that the Bibliography section would include Town Journals, Deed Research, Books on Architecture, etc. The history section and description could be drawn from the Commission's master list of historic properties, but would have to be amplified. Mr. Dietrich will assist with completing the Significance Statement.

Beth Staples will check with the County Clerk's office as to the available resources for deed searches at the county. It was determined that Councilwoman Waneck would have to check with the Borough as to required Tax Map information.

Discussion ensued on the need for draft letter of notification to the owners of the subject properties. The Commission set a goal for itself of having the forms completed by their May meeting so that notice could be given and a hearing scheduled for their June meeting.

The meeting was closed in due form.