

MINUTES OF THE REGULAR MEETING
OF THE WESTWOOD BOARD OF HEALTH
HELD OCTOBER 10, 2012

Pres. Beckman called the Meeting to order at 7:30 P.M.

President Beckman read the "Open Public Meeting Act" as follows:

In compliance with the "Open Public Meeting Act," P.L. 1975, C 231, the annual notice requirements have been satisfied. The meeting dates for the year were published in The Record on January 25, 2012. A copy of the meeting dates are on file with the Borough Clerk and a notice has been posted on the public bulletin board in the Municipal Complex.

Present: Mrs. Betsy Beckman, Ms. Louise Cue, Mr. Dennis Farrell, Mrs. Sabrina Johnston, Mr. Lee Tremble

Excused

Absence: Mrs. Donna Bott, Mrs. Jane Concato (Alternate #1) Ms. Maria Costello, Dr. Theresa A. Lardaro (Alternate #2)

Present: Sharon Bleh-Secretary, Angela Musella-Health Officer.

Present: Peter Grefrath-Council Liaison.

SALUTE TO THE FLAG

Mr. Arroyo led those present in the salute to the flag.

Guests: Raymond Arroyo, Council Candidate

PUBLIC FORUM

Mr. Tremble made a motion to open the floor to the public to discuss any topic; seconded by Mr. Farrell.

Voice Vote:

Ayes: All present voted in favor.

Nays: None.

Abstained: None.

Carried.

Council Liaison Grefrath explained that while he and Mr. Arroyo were door-to-door campaigning one woman expressed her disappointment that the Board of Health held a flu clinic during her holiday. After much discussion and research it was discovered that there is a Jewish Feast of the Tabernacle, Sukkot which began at sundown on September 30, 2012 and ended at nightfall on October 7, 2012. Health Officer Musella explained there was another clinic scheduled on October 16, 2012 and was held in the Westwood House. Before flu clinics are scheduled the calendar is checked to make sure they are not scheduled on a holiday. Sukkot is not included on traditional calendars. The Board of Health will be mindful of this holiday when scheduling clinics in the future. A discussion followed.

Mr. Farrell made a motion to close the public forum; seconded by Mr. Tremble.

Voice Vote:

Ayes: All present voted in favor.

Nays: None.

Abstained: None.

Carried.

ACTIVITIES REPORTS

1) SEPTEMBER:

HEALTH OFFICER, PUBLIC HEALTH INVESTIGATOR, REGISTRAR, SECRETARIAL

The Board Members reviewed the following Activities Reports for September, 2012 which are on file and available to the public:

Administrative and Supporting Services
Animal Control
Laboratory Services

Vital Records
Monies Received
Environmental Health
Communicable Disease
Maternal and Child Health
Chronic Illness
Health Education
Nursing Supervision
Miscellaneous

A discussion followed.

Mr. Tremble made a motion that the Activities Reports for September, 2012 be approved; seconded by Mr. Farrell

Voice Vote:

Ayes: All present voted in favor.

Nays: None.

Abstained: None.

Carried.

MINUTES

1) APRIL 11, 2012 – REGULAR MEETING

Mr. Farrell made a motion that the Minutes of Regular Meeting held April 11, 2012 be approved; seconded by Mr. Tremble

Roll Call:

Ayes: Mrs. Beckman, Ms Cue, Mr. Farrell, Mr. Tremble.

Nays: None.

Abstained: Mrs. Johnston.

Carried.

2) JUNE 13, 2012 – REGULAR MEETING

Mr. Tremble made a motion that the Minutes of Regular Meeting held June 13, 2012 be approved; seconded by Mr. Farrell

Roll Call:

Ayes: Mrs. Beckman, Mr. Farrell, Mrs. Johnston, Mr. Tremble.

Nayes: None.

Abstained: Ms. Cue.

Carried.

3) September 12, 2012- REGULAR MEETING

The Minutes will be addressed at the next Board of Health meeting as there is a lack of quorum available to approve the September 12, 2012 Minutes.

VOUCHERS

Bills for September in the amount of \$467.20 were presented to the Board Members

Mr. Farrell made a motion that the following be accepted for payment; seconded by Mr. Tremble

Roll Call:

Ayes: Mrs. Betsy Beckman, Ms. Louise Cue, Mr. Dennis Farrell, Mrs. Sabrina Johnston, Mr. Lee Tremble.

Nayes: None.

Abstained: None.

Carried.

SEPTEMBER BOARD OF HEALTH VOUCHERS

Borough of Westwood-Sharon Blehl
101 Washington Avenue
Westwood, NJ 07675
September 10, 2012 Seminar

\$ 40.00

NJ State Department of Health-Vet
CN 369
Trenton, NJ 08625
June & July 2012 Dog Licenses

28.20

Pascack Press
69 Woodland Avenue
Westwood, NJ 07675
Help Wanted Ad 9/24/12

24.00

R.R. Donnelley
PO Box 905151
Charlotte, NC 28290
State Paper

375.00

Carried.

NEW BUSINESS:

1) 2013 BOARD OF HEALTH BUDGET

Pres. Beckman explained the following: On October 10, 2012 she and Ms. Blehl conducted interviews for the position of Alternate Deputy Registrar. The Personnel Committee will meet after the meeting to discuss the potential candidate. The position will not increase the 2012 Board of Health Salary Budget.

Pres. Beckman explained the history of the position as follows: There were three full time employees in the Health Department. One of the employees retired and with the impending closure of Pascack Valley Hospital it was decided to fill that position with a part time person with the understanding that the position would be made full time when the hospital reopened. After much discussion and trying to save money it was decided to hire two part time employees to fill the former full time position. The candidate who is hired will fill one of the part time positions. Hackensack University Medical Center is expected to open during June, 2013. The second part time position will be filled before the hospital opens. The new employees will be required to attend the Certified Municipal Registrar's Course offered by the New Jersey State Department of Health and Senior Services. The 2013 Board of Health Salary Budget will be addressed when requested from the Financial Committee.

A discussion followed.

2) INFLUENZA VACCINATION PROGRAM 10/17/12 WALDWICK

Northwest Bergen Regional Health Commission is conducting a Flu Clinic on October 17, 2012 from 4:00 - 7:00 PM at the Ambulance Corps Building, 20 Whites Lane, Waldwick. Flu Vaccinations will also be provided by appointment at Northwest's Office in Waldwick. The Board Members were provided with a Flu Vaccination Flyer containing all the information. Copy annexed.

OLD BUSINESS

1) There is nothing to report.

EMERGENT MATTERS:

There is nothing to report.

ADJOURNMENT

There being no further business to come before the Board at this time, Mr. Tremble made a motion that the meeting be adjourned; seconded by Mr. Farrell.

Voice Vote:

Ayes: All present voted in favor

Nays: None.

Carried.

The meeting adjourned at 8:25 P.M.

Sharon Blehl
Secretary

The next meeting will be held Wednesday, November 14, 2012 at 7:30 P.M. in the Municipal Complex.

These Minutes were approved at a meeting of the Board of Health of the Borough of Westwood held on the 9th day of January, 2013.