

MINUTES OF THE REGULAR MEETING  
OF THE WESTWOOD BOARD OF HEALTH  
HELD OCTOBER 8, 2014

Pres. Beckman called the Meeting to order at 7:35 P.M.

President Beckman read the "Open Public Meeting Act" as follows:

In compliance with the "Open Public Meeting Act," P.L. 1975, C 231, the annual notice requirements have been satisfied. The meeting dates for the year were posted on the Borough Web Site on January 9, 2014. A copy of the meeting dates are on file with the Borough Clerk and a notice has been posted on the public bulletin board in the Municipal Complex.

Present: Mrs. Betsy Beckman, Ms. Maria Costello (arrived at 7:45PM), Ms. Louise Cue, Mrs. Sabrina Johnston, Dr. Theresa A. Lardaro (Alternate #1), Mr. Lee Tremble.

Excused  
Absence: Mrs. Donna Bott, Mr. Dennis Farrell.

Present: Angela Musella-Health Officer.

Excused  
Absence: Sharon Blehl-Secretary.

Present: Christopher Owens-Council Liaison.

## SALUTE TO THE FLAG

Mr. Tremble led those present in the salute to the flag.

Guests: None.

## PUBLIC FORUM

Mr. Tremble made a motion to open the floor to the public to discuss any topic; seconded by Dr. Lardaro.

Voice Vote:

Ayes: All present voted in favor.

Nays: None.

Abstained: None.

Carried.

There being no public discussion, Mr. Tremble made a motion to close the public forum; seconded by Dr. Lardaro.

Voice Vote:

Ayes: All present voted in favor.

Nays: None

Abstained: None.

Carried.

## ACTIVITIES REPORTS

### 1) SEPTEMBER:

HEALTH OFFICER, PUBLIC HEALTH INVESTIGATOR, REGISTRAR, SECRETARIAL

The Board Members reviewed the following Activities Reports for September, 2014 which are on file and available to the public:

Administrative and Supporting Services  
Animal Control  
Laboratory Services  
Vital Records  
Monies Received  
Environmental Health  
Communicable Disease  
Maternal and Child Health  
Chronic Illness  
Health Education  
Nursing Supervision  
Miscellaneous

Mr. Tremble made a motion that the Activities Reports for September, 2014 be

approved; seconded by Ms. Cue.

Voice Vote:

Ayes: All present voted in favor.

Nays: None.

Abstained: None.

Carried.

## MINUTES

### 1) MARCH 12, 2014 - REGULAR MEETING

Due to a lack of quorum available the Minutes of Regular Meeting held March 12, 2014 will be addressed at the next meeting.

### 2) JUNE 11, 2014 - REGULAR MEETING

Due to a lack of quorum available the Minutes of Regular Meeting held June 11, 2014 will be addressed at the next meeting.

### 3) SEPTEMBER 10, 2014 - REGULAR MEETING

The September 10, 2014 Minutes will be available at the next meeting.

## PURCHASE ORDERS

A bill for September, 2014 in the amount of \$904.18 was presented to the Board Members.

Mr. Tremble made a motion that the following be accepted for payment; seconded by Dr. Lardaro.

Roll Call:

Ayes: Mrs. Beckman, Ms. Costello, Ms. Cue, Mrs. Johnston, Dr. Lardaro, Mr. Tremble.

Nays: None.

Abstained: None.

W.B. Mason Co., Inc  
Office Supplies

\$904.18

## NEW BUSINESS:

### 1) 2015 BOARD OF HEALTH BUDGET

Pres. Beckman distributed the 2014 'Detail Budget Account Status sheet' to the Board, in preparation for the 2015 budget. Pres. Beckman went over each line item and no increases were anticipated at this time. It was explained that the 2013 Right To Know survey costs were taken out of the Bloodborne Pathogen line item but in the future it will be taken out of Right To Know line item. A discussion followed.

## OLD BUSINESS

### 1) FILE OF LIFE (POLICE DEPARTMENT)

Pres. Beckman reported that Councilperson Ray Arroyo contacted Ms. Blehl on October 6, 2014 to inquire about the File of Life program. She explained how the program worked and that it is provided through the Police Department. A sample was placed in Councilperson Arroyo's mail box.

Pres. Beckman assured Councilperson Owens that the Board of Health supports the File of Life program but has been told that it is a Police project and they would distribute them. A discussion followed.

## EMERGENT MATTERS:

### 1) ENTEROVIRUS D68

A discussion was held regarding the Enterovirus D68. Mrs. Musella explained that there are no cases in Westwood.

## ADJOURNMENT

There being no further business to come before the Board at this time Mr. Tremble made a motion that the meeting be adjourned; seconded by Dr. Lardaro.

Voice Vote:

Ayes: All present voted in favor.

Nays: None.

Carried.

The meeting adjourned at 8:23 P.M.

The Minutes were taken by Pres. Beckman and transcribed by Sharon Blehl, Secretary.

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Sharon Blehl  
Secretary

The next meeting will be held Wednesday, November 12, 2014 at 7:30 P.M. in the Municipal Complex.

These Minutes were approved at a meeting of the Board of Health of the Borough of Westwood held on the 12<sup>th</sup> day of November, 2014.