

MINUTES OF THE REGULAR MEETING  
OF THE WESTWOOD BOARD OF HEALTH  
HELD APRIL 11, 2012

Pres. Beckman called the Meeting to order at 7:40 P.M.

President Beckman read the "Open Public Meeting Act" as follows:

In compliance with the "Open Public Meeting Act," P.L. 1975, C 231, the annual notice requirements have been satisfied. The meeting dates for the year were published in The Record on January 25, 2012. A copy of the meeting dates are on file with the Borough Clerk and a notice has been posted on the public bulletin board in the Municipal Complex.

Present: Mrs. Betsy Beckman, Ms. Louise Cue, Mr. Dennis Farrell, Mr. Lee Tremble.

Excused

Absence: Mrs. Donna Bott, Mrs. Jane Concato (Alternate #1), Ms. Maria Costello, Mrs. Sabrina Johnston, Dr. Theresa A. Lardaro (Alternate #2).

Present: Sharon Blehl–Secretary, Angela Musella–Health Officer.

Present: Peter Grefrath–Council Liaison.

## SALUTE TO THE FLAG

Mr. Tremble led those present in the salute to the flag.

Guests: None.

## PUBLIC FORUM

Mr. Tremble made a motion to open the floor to the public to discuss any topic; seconded by Mr. Farrell.

Voice Vote:

Ayes: All present voted in favor.

Nayes: None.

Abstained: None.

Carried.

There being no public discussion, Mr. Farrell made a motion to close the public forum; seconded by Mr. Tremble.

## ACTIVITIES REPORTS

1) MARCH:

HEALTH OFFICER, PUBLIC HEALTH INVESTIGATOR, REGISTRAR, SECRETARIAL

The Board Members reviewed the following Activities Reports for March, 2012 which are on file and available to the public:

Administrative and Supporting Services

Animal Control

Laboratory Services

Vital Records

Monies Received

Environmental Health

Communicable Disease

Maternal and Child Health

Chronic Illness

Health Education

Nursing Supervision

Miscellaneous

A discussion followed.

Mr. Farrell made a motion that the Activities Reports for March, 2012 be approved; seconded by Mr. Tremble.

Voice Vote:

Ayes: All present voted in favor.

Nayes: None.

Abstained: None.

Carried.

## MINUTES

### 1) JANUARY 11, 2012 – REGULAR MEETING

Mr. Tremble made a motion that the Minutes of Regular Meeting held January 11, 2012 be approved; seconded by Mr. Farrell.

Roll Call:

Ayes: Mrs. Beckman, Ms. Cue, Mr. Farrell, Mr. Tremble.

Nayes: None.

Abstained: None.

Carried.

### 2) MARCH 14, 2012 – REGULAR MEETING

The Minutes will be addressed at the next Board of Health Meeting as there is a lack of quorum available to approve the March 14, 2012 Minutes.

## VOUCHERS

Bills for March in the amount of \$88,211.30 were presented to the Board Members.

Mr. Tremble made a motion that the following be accepted for payment; seconded by Mr. Farrell.

Roll Call:

Ayes: Mrs. Beckman, Ms. Cue, Mr. Farrell, Mr. Tremble.

Nayes: None.

Abstained: None.

Carried.

### MARCH BOARD OF HEALTH VOUCHERS

Bergen/Passaic Registrars Association  
475 Valley Road  
Wayne, NJ 07470  
2012 Membership

\$ 30.00

Northwest Bergen Regional Health Commission  
20 W. Prospect Street  
Waldwick, NJ 07463  
2012 Public Health Services

88,211.30

Carried.

## NEW BUSINESS:

### 1) UNWANTED PRESCRIPTION DRUG TAKE BACK–WESTWOOD POLICE DEPARTMENT

On April 28, 2012 from 10:00 AM to 2:00 PM the Westwood Police Department and the Drug Enforcement Administration will conduct a take back program of expired, unused and unwanted prescription drugs. This will be held at the Westwood Police Department. A discussion followed about the importance of this program.

## OLD BUSINESS

### 1) 2012 BOARD OF HEALTH BUDGET

The Mayor and Council introduced the 2012 budget. There was a minor oversight with the Board of Health's Operating Expense Budget, Contractual Services line item, however, it will be amended during the April 17, 2012 Mayor and Council Meeting. This is outlined in a memo from Administrator Robert Hoffmann dated April 4, 2012 (copy annexed). A discussion followed.

### 2) FILE OF LIFE

The Westwood Police Department and Ambulance Corps both had the File of Life forms printed. The Board of Health would like to work with the Ambulance Corps and Police Department to promote this program during Westwood Pride Day which will be held on June 3, 2012. A discussion followed.

## EMERGENT MATTERS:

### FINANCIAL DISCLOSURE FORMS

The following Board Members have not returned their Financial Disclosure Statements: Mr. Lee Tremble, Ms. Louise Cue, Mrs. Jane Concato and Dr. Theresa Lardaro. These were due to the Borough Clerks office on April 11, 2012. The Board Members present completed the forms. Ms. Blehl will send a reminder to the other Members.

## ADJOURNMENT

There being no further business to come before the Board at this time, Mr. Tremble made a motion that the meeting be adjourned; seconded by Mr. Farrell.

Voice Vote:

Ayes: All present voted in favor.

Nays: None.

Carried.

The meeting adjourned at 8:02 P.M.

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Sharon Blehl  
Secretary

The next meeting will be held Wednesday, May 9, 2012 1 at 7:30 P.M. in the Municipal Complex.

These Minutes were approved at a meeting of the Board of Health of the Borough of Westwood held on the 10<sup>th</sup> day of October, 2012.