

MINUTES OF THE REGULAR MEETING  
OF THE WESTWOOD BOARD OF HEALTH  
HELD APRIL 9, 2014

Pres. Beckman called the Meeting to order at 7:41 P.M.

President Beckman read the "Open Public Meeting Act" as follows:

In compliance with the "Open Public Meeting Act," P.L. 1975, C 231, the annual notice requirements have been satisfied. The meeting dates for the year were posted on the Borough Web Site on January 9, 2014. A copy of the meeting dates are on file with the Borough Clerk and a notice has been posted on the public bulletin board in the Municipal Complex.

Present: Mrs. Betsy Beckman, Ms. Maria Costello, Ms. Louise Cue, Mr. Dennis Farrell, Mrs. Sabrina Johnston, Dr. Theresa A. Lardaro (Alternate #1), Mr. Lee Tremble.

Excused

Absence: Mrs. Donna Bott, Mrs. Fumi Sugahara

Present: Sharon Bleh - Secretary, Angela Musella - Health Officer.

Present: Christopher Owens - Council Liaison.

## SALUTE TO THE FLAG

Council Liaison Owens led those present in the salute to the flag.

Guests: None.

The Board welcomed Council Liaison Owens.

## PUBLIC FORUM

Mr. Farrell made a motion to open the floor to the public to discuss any topic; seconded by Mr. Tremble.

Voice Vote:

Ayes: All present voted in favor.

Nayes: None.

Abstained: None.

Carried.

There being no public discussion, Mr. Farrell made a motion to close the public forum; seconded by Mr. Tremble

Voice Vote:

Ayes: All present voted in favor.

Nayes: None.

Abstained: None.

Carried.

## ACTIVITIES REPORTS

### 1) MARCH:

#### HEALTH OFFICER, PUBLIC HEALTH INVESTIGATOR, REGISTRAR, SECRETARIAL

The Board Members reviewed the following Activities Reports for March, 2014 which are on file and available to the public:

Administrative and Supporting Services

Animal Control

Laboratory Services

Vital Records

Monies Received

Environmental Health

Communicable Disease

Maternal and Child Health

Chronic Illness

Health Education

Nursing Supervision

Miscellaneous

A discussion followed regarding an observation made by a customer of Sugar Flake Bakery. Health Officer Musella will have someone investigate.

Mr. Tremble made a motion that the Activities Reports for March, 2014 be approved; seconded by Mr. Farrell.

Voice Vote:

Ayes: All present voted in favor.

Nayes: None.

Abstained: None.

Carried.

## MINUTES

### 1) NOVEMBER 13, 2013 - REGULAR MEETING

Mr. Farrell made a motion that the Minutes of Regular Meeting held November 13, 2013 be approved; seconded by Mr. Tremble.

#### Roll Call:

Ayes: Mrs. Beckman, Ms. Costello, Mr. Farrell, Dr. Lardaro, Mr. Tremble.

Nayes: None.

Abstained: Ms Cue, Mrs. Johnston.

Carried

### 2) FEBRUARY 12, 2014 - REGULAR MEETING

Mr. Tremble made a motion that the Minutes of Regular Meeting held February 12, 2014 be approved; seconded by Ms. Cue.

#### Roll Call:

Ayes: Mrs. Beckman, Ms. Costello, Ms. Cue, Mrs. Johnston, Mr. Tremble.

Nayes: None.

Abstained: Mr. Farrell, Dr. Lardaro.

Carried.

### 3) MARCH 12, 2014 - REGULAR MEETING

The Minutes from the March 12, 2014 Meeting will be presented during the next meeting.

## PURCHASE ORDERS

Bills for March in the amount of \$25,495.82 were presented to the Board Members Mr. Tremble made a motion that the following be accepted for payment; seconded by Mr. Farrell.

Roll Call:

Ayes: Mrs. Beckman, Ms. Costello, Ms. Cue, Mr. Farrell, Mrs. Johnston, Dr. Lardaro, Mr. Tremble.

Nays: None.

Abstained: None.

Carried.

Bergen/Passaic Registrar's Assoc.  
Annual Dues

\$ 30.00

Borough of Hillsdale  
Annual Fee

100.00

J.A. Montgomery Risk Control  
2013 RTK Inventory Service

1,492.00

NJ State Department of Health-Vet  
1<sup>st</sup> Quarter Payment-Dogs

792.60

Northwest Bergen Regional Health Commission  
1<sup>st</sup> Quarter Payment-Contract

22,831.22

Treasurer, State of NJ  
1<sup>st</sup> Quarter Payment-Marriage

250.00

Carried.

NEW BUSINESS:

1) UNUSED/EXPIRED MEDICATION DISPOSAL- APRIL 26<sup>TH</sup>

The Westwood Police Department will be hosting an unused/expired medication disposal on April 26, 2014 from 10:00 AM to 2:00 PM. All unused/expired medications may be brought to the Police Department, 101 Washington Avenue for safe disposal. A discussion followed.

OLD BUSINESS

1) 2014 SALARY BUDGET

The Salary Budget will be discussed when the increase amount is announced by the Mayor and Council.

2) 2014 OPERATING EXPENSE BUDGET

The Mayor and Council introduced Westwood's budget on April 1, 2014 which is scheduled to be adopted on May 20, 2014. During the March 12, 2014 Board Meeting Council Liaison Robert Miller, stated that the Board of Health's Operating Expense budget was introduced as submitted. A discussion followed.

EMERGENT MATTERS:

- 1) Nothing to report.

ADJOURNMENT

There being no further business to come before the Board at this time, Mr. Farrell made a motion that the meeting be adjourned; seconded by Dr. Lardaro.

Voice Vote:

Ayes: All present voted in favor.

Nays: None.

Carried.

The meeting adjourned at 8:00 P.M.

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Sharon Blehl  
Secretary

The next meeting will be held Wednesday, May 14, 2014 at 7:30 P.M. in the Municipal Complex.

These Minutes were approved at a meeting of the Board of Health of the Borough of Westwood held on the 11<sup>th</sup> day of June, 2014.