

**MINUTES OF THE REGULAR MEETING  
OF THE WESTWOOD BOARD OF HEALTH  
HELD JUNE 11, 2014**

Pres. Beckman called the Meeting to order at 7:50 P.M.

President Beckman read the "Open Public Meeting Act" as follows:

In compliance with the "Open Public Meeting Act," P.L. 1975, C 231, the annual notice requirements have been satisfied. The meeting dates for the year were posted on the Borough Web Site on January 9, 2014. A copy of the meeting dates are on file with the Borough Clerk and a notice has been posted on the public bulletin board in the Municipal Complex.

Present: Mrs. Betsy Beckman, Ms. Maria Costello, Mr. Dennis Farrell, Mr. Lee Tremble.

Excused

Absence: Mrs. Donna Bott, Ms. Louise Cue, Mrs. Sabrina Johnston, Dr. Theresa A. Lardaro (Alternate #1), Mrs. Fumi Sugahara (Alternate #2).

Present: Sharon Blehl–Secretary, Angela Musella–Health Officer

Present: Christopher Owens–Council Liaison.

**SALUTE TO THE FLAG**

Council Liaison Owens led those present in the salute to the flag.

Guests: None.

## **PUBLIC FORUM**

Mr. Tremble made a motion to open the floor to the public to discuss any topic; seconded by Mr. Farrell.

Voice Vote:

Ayes: All present voted in favor.

Nayes: None.

Abstained: None. Carried.

There being no public discussion, Mr. Farrell made a motion to close the public forum; seconded by Mr. Tremble.

Voice Vote:

Ayes: All present voted in favor.

Nayes: None.

Abstained: None. Carried.

## **ACTIVITIES REPORTS**

1) APRIL & MAY:

HEALTH OFFICER, PUBLIC HEALTH INVESTIGATOR, REGISTRAR, SECRETARIAL

The Board Members reviewed the following Activities Reports for April and May, 2014 which are on file and available to the public:

Administrative and Supporting Services  
Animal Control  
Laboratory Services  
Vital Records  
Monies Received  
Environmental Health  
Communicable Disease  
Maternal and Child Health  
Chronic Illness  
Health Education  
Nursing Supervision  
Miscellaneous

A discussion was held regarding various inspection reports.

Mr. Tremble made a motion that the Activities Reports for April and May, 2014 be approved; seconded by Mr. Farrell.

Voice Vote:

Ayes: All present voted in favor.

Nays: None.

Abstained: None. Carried.

## MINUTES

### 1) MARCH 12, 2014 - REGULAR MEETING

The Minutes of Regular Meeting held March 12, 2014 will be addressed at the next meeting as there is a lack of quorum available to approve them.

### 2) APRIL 9, 2014 - REGULAR MEETING

Mr. Farrell made a motion that the Minutes of Regular Meeting held April 9, 2014 be approved; seconded by Mr. Tremble.

Roll Call:

Ayes: Mrs. Beckman, Ms. Costello, Mr. Farrell, Mr. Tremble.

Nays: None.

Abstained: None. Carried.

## PURCHASE ORDERS

Bills for April and May, in the amount of \$45,907.42 were presented to the Board Members.

Mr. Tremble made a motion that the following be accepted for payment; seconded by Mr. Farrell.

Roll Call:

Ayes: Mrs. Beckman, Ms. Costello, Mr. Farrell, Mr. Tremble.

Nays: None.

Abstained: None.	Carried.
Borough of Hillsdale 1 <sup>st</sup> Quarter Child Health Clinic	\$ 245.00
Northwest Bergen Regional Health Commission 2 <sup>nd</sup> Quarter Health Services	22,831.21
Northwest Bergen Regional Health Commission 3 <sup>rd</sup> Quarter Health Services	22,831.21
	Carried.

## **NEW BUSINESS:**

### 1) FINANCIAL DISCLOSURE STATEMENTS DUE JUNE 13, 2014

On May 19, 2014 Borough Clerk Hughes sent an email to all Board Members which contained instructions on how to complete the annual Financial Disclosure Statements. The Financial Disclosure Statements must be filed electronically by June 13, 2014.

Pres. Beckman announced the Board Members names who still have to file. A discussion followed.

## **OLD BUSINESS**

### 1) 2014 SALARY BUDGET

The Salary Budget is expected to be adopted during the next Mayor and Council Meeting to be held June 17, 2014.

### 2) 2014 OPERATING EXPENSE BUDGET

The Operating Expense Budget was adopted by the Mayor and Council on May 20, 2014. The Board of Health's budget was adopted as requested in the amount of \$119,828.00. A discussion followed.

## EMERGENT MATTERS:

### 1) ADOPT A SOLDIERS PET

Ms. Costello explained that there is a program available where you can adopt a soldier's pet while they are in service. All expenses are paid and contracts are signed. Ms. Costello will email Ms. Blehl all the information for anyone who is interested in this program. A discussion followed.

## ADJOURNMENT

There being no further business to come before the Board at this time, Mr. Farrell made a motion that the meeting be adjourned; seconded by Ms. Costello.

Voice Vote:

Ayes: All present voted in favor.

Nays: None.

Carried.

The meeting adjourned at 8:07 P.M.

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Sharon Blehl  
Secretary

The next meeting will be held Wednesday, July 9, 2014 at 7:30 P.M. in the Municipal Complex.

These Minutes were approved at a meeting of the Board of Health of the Borough of

Westwood held on the 11<sup>th</sup> day of February, 2015.