

**Westwood Historic Preservation Commission  
Meeting Minutes Wednesday, October 9, 2013  
Municipal Complex  
101 Washington Avenue**

**1. Opening of the Public Meeting**

The meeting was called to order at 7:35 P.M.

**2. Roll Call (present)**

Donald Rubin, Chair

Otokar von Bradsky (Peter), Vice-Chair

David Hohmann, Secretary

Julie Delyannis

Joe Rivers

Ray Arroyo, Councilmember Liaison

Gregory Dietrich, Preservation Consultant

**3. Pledge of Allegiance, Statement of Adequate Notice and Open Meeting Act**

**4. Proceedings**

The minutes of the May 8 and Sept 11, 2013 meetings were approved unanimously.

Edmund P. Choimski (Ed) was sworn in as the newest member of the commission. He will be a Class C member. Class C members are citizens of the municipality who shall hold no other municipal office, position or employment except for membership on the Planning Board or Board of Adjustment. For personal reasons, Otokar von Bradsky will have to resign from the HPC. This will be his last meeting. The HPC acknowledged his important contributions and wished him well.

A general discussion followed pertaining to the importance of adopting bylaws for the HPC. The borough attorney would be consulted as to their writing. Gregory Dietrich and Donald Rubin will work on a draft for the next public meeting.

As many new members have been sworn in, a general discussion of the history and purpose of the HPC followed.

Part of the open discussion included the history of receiving plans from the borough's building official. The HPC would like to be included in the list of municipal bodies receiving plans. While in the past this has not been a requirement, historically the HPC did receive plans and would like to do so again.

Besides helping with writing the bylaws Gregory Dietrich, the Preservation Consultant, was tasked with reviewing the historical preservation documents for Westwood and planning a course forward for the HPC in the months to come.

New members were reminded to complete their financial disclosure forms and were informed of the established email and Open Public Meetings policies.

**5. Adjournment**

The meeting was adjourned at 8:55 PM. The next meeting will be held on Wednesday, November 13<sup>th</sup> at 7:30 PM at the Westwood Borough Hall if the Meeting Room is available.