

**Westwood Historic Commission**  
**Meeting Minutes Wednesday, December 12, 2012**  
**Municipal Complex**  
**101 Washington Avenue**

**1. Opening of the Meeting**

The meeting was called to order at 7:35 P.M.

**2. Roll Call (present)**

Donald Rubin, Chair

David Hohmann

Otokar von Bradsky (Peter)

Robert Miller, Councilmember Liaison

**3. Pledge of Allegiance**

**4. Approval of Minutes**

The minutes from the November 14<sup>th</sup> meeting were approved unanimously.

**5. Proceedings**

The first issue discussed and unanimously approved was the payment for work through November 14, 2012 by the Commission's Preservation Consultant, Gregory Dietrich.

Payment to Russell Huntington, Westwood's Legal Counsel, for work through November 14, 2012 was also unanimously approved.

There followed a discussion of the composition of the Commission in 2013. The new Councilmember Liaison replacing Robert Miller will be Ray Arroyo. Two members have resigned from the Commission effective December 12, 2012; Linda Salib and George Mulhauser, both for personal reasons. Michael Lewis, who has been absent throughout 2012, will be removed. This leaves unfilled four member positions and two alternate members. A lengthy discussion followed for a search for members. As per the Ordinance establishing the Commission, a search for qualified professional members will be made from within the Borough. Standards for professional members are contained in the National Park Service Professional Qualifications Standards. The Borough governing body can request from the New Jersey State Historic Preservation Office an exemption from this requirement by demonstrating that a reasonable effort has been made to appoint qualified professionals.

The Commission also discussed historic preservation training. Venues and opportunities will be researched for consideration in upcoming meetings.

With only three members present, the discussion of the future roll of the Commission will be tabled.

**6. Adjournment**

The meeting was adjourned at 8:15 PM. The next meeting will be held on Wednesday, January 9, 2013 at 7:30 PM at the Westwood Borough Hall if the Meeting Room is available.

An e-mail will be sent out to confirm the meeting.