

**WESTWOOD FREE PUBLIC LIBRARY
MINUTES
BOARD OF TRUSTEES MEETING**

MEETING DATE: Tuesday, April 28, 2015

CALLED TO ORDER: 7:39 p.m. by Dennis Farrell.

PRESENT: Martha Urbiel (MU), Dennis Farrell (DF), Barbara Stewart (BJS), Mike Violano (MV), Bev Karch (BK), Vince Fitzpatrick (VF), and Bob Miller (BM)

SUNSHINE LAW: Read by DF.

PUBLIC FORUM: No members of the public were present.

MINUTES: A motion to accept the minutes of the March 24, 2014 meeting was made by VF; seconded by DF. The motion carried.

TREASURER'S REPORT: The treasurer's report was presented by DF. Total checking and cash management funds are \$142,905.25. A motion to accept the Treasurer's Report was made by VF and seconded by BK. The motion carried. The current bills list (5188-5213) was read. A motion to accept the bills list was made by BJS; seconded by VF. The motion carried. VF asked MU for an explanation of expense item 5201-- Automation which represents 86% of the budget on the Profit Loss Statement, Budget vs. Actual, January through March 2015. MU explained that the item is for internet and wireless and the Polaris circulation and catalog systems provided through BCCLS. VF stated that internet service should be free. MU will investigate and report.

COMMITTEE REPORTS: None.

CORRESPONDENCE: None.

OLD BUSINESS: DF stated that the state mandated funding of 1/3 mil is negatively impacting many libraries in Bergen County. Budget cuts have forced Oradell Library to reduce hours of service. The Westwood Council has approved funding to maintain the library budget at the same level as 2014 (\$701K). DF also stated that the 1/3 mil funding for the library is \$627K for 2015.

DIRECTOR'S REPORT: MU distributed the Director's Report for March 25-April 28. MU asked for approval of the policies for Unattended Persons, Computer Use, and Appropriate Library Behavior. VF made a motion to approve; seconded by BK. The motion carried. MU proposed One Book Westwood to the Mayor and Town Council through BM. The book selected is a bestselling juvenile title, *Wonder* by R. J. Palacio. Each council member will receive a copy from the Library.

MU also reported that cell phone lines are planned to be used for the fire alarm system. VF raised concern about using cell lines instead of landlines for the fire alarm. MU will assess and report before switching to the cell phone service for the fire alarm.

PRESIDENT'S REPORT: None.

NEW BUSINESS: None.

MEETING ADJOURNED: A motion to adjourn was made by VF; seconded by BJS. The meeting was adjourned by DF at 8:22 p.m.