

**WESTWOOD FREE PUBLIC LIBRARY  
MINUTES  
BOARD OF TRUSTEES MEETING**

**MEETING DATE:** Tuesday, January 22, 2013

**CALLED TO ORDER:** AT 7:40 PM

**PRESENT:** Martha Urbiel(MU), Dennis Farrell (DF), Cheryl Chang(CC), , Noeline Grefath (NG), Felicia Brockner (FB), Robert Miller (RM), Joan Ward (JW)

DF read the Open Public Meeting Law. Pledge of Allegiance was recited.

**PUBLIC FORUM:** No members of the public were present.

**MINUTES:** (no December 2012 minutes) November 2012 – NG made a motion to accept, 2nd –JW. Motion carried.

**REORGANIZATION:**

**A. Election of officers**

1. President NG nominated DF, FB 2<sup>nd</sup> – Vote taken: CC-yes JW-yes, FB-yes, NG-yes, DF-abstain Dennis Farrell elected President.
2. Vice President: NG nominated BJS. JW 2<sup>nd</sup>. Vote taken: CC-yes, JW-yes, FB-yes, NG-yes, DF-yes. Barbara Stewart elected Vice President.
3. Recording Secretary- NG nominated CC, DF -2<sup>nd</sup>. Vote taken: CC-abstain, JW-yes, FB-yes, NG-yes, DF-yes. Cheryl Chang elected Recording Secretary.
4. Treasurer: CC nominated NG. FB - 2<sup>nd</sup>. Vote taken: CC-yes JW-yes, FB-yes, NG-abstain, DF-yes. Noeline Grefath elected Treasurer.

**B. Appointment of Committees:**

1. Finance: CC,NG,DF
2. Public Relations: CC,FB,DF,JW
3. Policy: BS,DF
4. Buildings and Grounds: NG,DF,RM
5. Personnel: NG,JW ,BS

**C. Designation of Legal Depositories:** will keep existing accounts.

**D. Library Board 2013 Meeting Dates:** see attached

**CORRESPONDENCE:** None

**TREASURER'S REPORT:** Read by NG. Approved by a motion from JW. 2<sup>nd</sup>-CC. Motion carried.

Bills List: Clarified Bills - Bill #4539- Elevator inspection. Bill # 4549 – Gas Bill, Bill # 4551 – DVDs, Bill #4556- Publisher.

Motion made by NG to accept, FB 2<sup>nd</sup>. Motion approved.

**COMMITTEE REPORTS:** None

**PRESIDENT'S REPORT:** Thanks Board for Reelection

**DIRECTOR'S REPORT:** See Attached.

**OLD BUSINESS:**

1. Green Screen –Coming end of Jan/early Feb. MU hopes to make it a destination event.
2. Need two new trustees and Mayor's Alternate. RM will check on list at Town Hall and check to see if Mayor would like him to be Mayor's Alternate.
3. HVAC problem – MU is checking into funding to replace heating system that does not work.
4. Lobby Project ready to go.

**NEW BUSINESS:**

1. TOW V is happening June 2, 2013

**MEETING ADJOURNED:** Motion to adjourn at 8:35 by NG 2<sup>nd</sup> CC  
Motion carried.