

**WESTWOOD FREE PUBLIC LIBRARY
MINUTES
BOARD OF TRUSTEES MEETING**

MEETING DATE: Tuesday, January 24, 2012

CALLED TO ORDER: AT 7:30 PM

PRESENT: Martha Urbiel(MU), Dennis Farrell (DF), Cheryl Chang(CC), Diana Bedoya (DB) , Felicia Brockner (FB), Kelly Madden (KM), Barbara Stewart(BJS) Cynthia Waneck(CW), Brian Lieberman (BL)

DF read the Open Public Meeting Law

PUBLIC FORUM: No members of the public were present.

MINUTES: December 2011 Motion to accept - KM - 2nd - DB 3 Trustees abstain - DL, NG, CW motion carried.

CORRESPONDENCE: None

TREASURER'S REPORT: Read by NG Approved by a motion from CC and second by BJS.

Bills List: BL questioned Baker and Taylor payment. MU replied where library obtains books. NG questioned MPLC payment. MU replied Movie License renewable every year. CW questioned payment to Borough of WW. MU replied salary of Marge Taylor (ESL).

Motion to pay by FB, second by DB. Motion approved.

COMMITTEE REPORTS: Policy Committee met (DF, BJS) to revise longevity policy. Borough of WW no longer offers longevity pay to new employees – Library follows lead of Borough policy therefore library will no longer offer longevity pay for new hires after 1/1/12. MU read new policy. BJS made a motion to accept – NG – second. Motioned carried on a roll call with all in favor.

PRESIDENT'S REPORT: Welcomed new Trustee Brian Lieberman.

DIRECTOR'S REPORT: See Attached. Also spoke briefly regarding budget. MU went over budget with Borough. CW stated 1/3 mil is up from last year –town still reviewing library budget. . Should hear on hospital reopening by the end of the month.

OLD BUSINESS:

Lobby project almost ready to go out for three bids. Waiting for specs from Mike Bieri – architect. Project estimated under \$35,000.

NEW BUSINESS:

1. Oaths of Office: MU passed out Oaths of Office for those required to renew. (DB, BL,CW) DF read oath and signatures were made.
2. Officer Reappointments: -
 - a. President – DF Nominated by DB, second BJS –approved on a roll call with DF abstaining and all other trustees in favor.
 - b. VP – BJS nominated by CC, second by KM – approved on a roll call by all in favor with BJS abstaining.
 - c. Treasurer- DB nominated NG – FB second. Approved on a motion with all in favor and NG abstaining.
 - d. Secretary- DB nominated CC – DF second, approved on a motion with all in favor and CC abstaining.
3. Committee Assignments
 - a. Policy – DF, BJS, BL
 - b. Finance – CC,NG,DF
 - c. Personnel - DF,BJS,BL
 - d. Building and Grounds- CW,NG,DF
 - e. PR – KM,DB,FB

MEETING ADJOURNED: Motion to adjourn at 8:20 by BL 2nd FB Motion carried.