

**WESTWOOD FREE PUBLIC LIBRARY
MINUTES
BOARD OF TRUSTEES MEETING**

MEETING DATE: Tuesday, November 25, 2014

CALLED TO ORDER: 7:36 p.m.

PRESENT: Martha Urbiel (MU), Vince Fitzpatrick (VF), Noeline Grefrath (NG), Bev Karch (BK), Mike Violano (MV), Felicia Brockner (FB), and Bob Miller (BM).

SUNSHINE LAW: Read by NG.

PUBLIC FORUM: No members of the public were present.

MINUTES: A motion to accept the minutes of the October, 2014 meeting was made by FB; seconded by BK. The motion carried.

TREASURER'S REPORT: The treasurer's report was presented by NG. The current bills list (5067-5088) was read by NG. VF remarked that the bill of United Water is actually two bills – one for water service and the other for fire sprinkler repeating a question raised at the September meeting that there should be separate checks for each. MU responded that the standard practice of the borough is to pay both together. A motion to accept the treasurer's report and bills list was made by BK; seconded by VF. The motion carried.

COMMITTEE REPORTS: None.

CORRESPONDENCE: None.

DIRECTOR'S REPORT: MU distributed the Director's Report for the October 29-November 25 period and highlighted a few programs including the Diwali Festival of Lights on November 13 which was featured in the local newspaper, a concert by Linda Ipanema which was attended by 70 people, and a Junior Friends program on "solving the hunger puzzle".

MU reported that the 8 parking spaces on Park Avenue had been reinstated as library parking following the November 17 Westwood council meeting.

MU also reported that outreach to 10 neighboring public libraries for membership in the LVPV in residence at the Westwood Library for ESL services was made.

Upcoming programs include the Home for the Holidays program with Mrs. Claus and the 6th annual Green Screen Film Festival scheduled for March 19-24, 2015.

PRESIDENT'S REPORT: None.

OLD BUSINESS: None

NEW BUSINESS: A resolution authorizing the Westwood Free Public Library to enter into a cooperative pricing agreement with the Middlesex Regional Educational Services Commission (MRESC) was distributed and discussed. VF asked why the Westwood Township does not participate. BM commented that he is not familiar with the MRESC. MU stated that there is no charge to join and no obligation to use any of the coop's vendors. Board members present agreed to postpone a vote to participate until more board members and President Dennis Farrell, who would sign the resolution, are present.

MU distributed an agreement for legal services by Michael Cerone, Jr. of Clifton, NJ. BK asked why we need a lawyer and stated the agreement binds us to use Mr. Cerone. BK also questioned why we would need a lawyer present at Board meetings and the hourly rate of \$200 is high. VF commented that (the board) doesn't need a lawyer; NG agreed. MU pointed out that library law is different than municipal law and other libraries have used Mr. Cerone's services. MU also stated that the agreement can probably be modified and Mr. Cerone would be invited to board meetings as necessary. Discussion ended without a resolution or motion.

The 2015 Westwood Library Budget has been prepared and reviewed by the finance committee. There has been no request to submit the budget by the Borough.

MU circulated a policy feedback form that can be used by library patrons. Recommendations for policy changes will be reviewed by the board and any ruling(s) will be given to the patron(s).

MEETING ADJOURNED: A motion to adjourn was made by VF; seconded by FB. The meeting was adjourned by NG at 8:22 p.m.