

**WESTWOOD FREE PUBLIC LIBRARY  
MINUTES  
BOARD OF TRUSTEES MEETING**

**MEETING DATE:** Thursday, July 16, 2009

**CALLED TO ORDER:** AT 7:30 PM

**PRESENT:** Dennis Farrell(DF), Martha Urbiel(MU), Noeline Grefrath (NG), Cheryl Chang(CC), Jaimie Baker(JB) Roberta Roesch (RR), Barbara Stewart (BS)

Dennis Farrell read the Open Public Meeting Law.

**PUBLIC FORUM:**

No members of the public were present.

**MINUTES:** Motion to accept \_NG 2<sup>nd</sup> RR motion carried

**CORRESPONDENCE: -**

- Happy Birthday and donation sent by neighbor Marie Olszewski
- Thank You for Friends Breakfast from Ethel Rays – Friends President
- Westwood Library won a Best Friends Award from ALTAFF
- Martha Urbiel sent letter to Van Pelt Foundation, Gertrude Gardener Henry Gerky and Laura Gerky to thank them for the Van Pelt donation.
- Letter stating the library passed the Audit

**TREASURER’S REPORT:** Read by Noeline Grefrath. Approved by a motion from BS and second by CC. Motion carried.

**Bills List:** NG asked a question regarding a check to Westwood – MU stated it was for LVA. JB asked a question regarding bills to other libraries MU stated this was also LVA related. Motion to accept RR 2<sup>nd</sup> BB Motion carried

**COMMITTEE REPORT:** None.

**PRESIDENT’S REPORT:**

- DF has heard great comments regarding Gala and Open House – wondered what future plans may entail. MU said she would not want to do Open House and Gala in same weekend again.
- Bergen Amateur Radio to which DF belongs is going to do a display at the library as well as a presentation.
- Either Westwood VT or NH has approached Westwood, NJ library to become a sister library. DF will find out more details.

**DIRECTOR’S REPORT:**

- Given by Martha Urbiel. See Report

**OLD BUSINESS:**

- MU still researching the problem with downloadable books
- Raised over \$8000 from Gala

**NEW BUSINESS:**

- New Custodian hired
- Still need to hire circulation assistant
- At New Trustee meeting the idea was brought up that some Boards have a goal setting meeting. MU suggested we do the same thing. The Board all thought this was a good idea.
- NG asked if MU had plans for the donated funds – MU stated some will go towards new carpet, also would like to improve presentation area downstairs in library with better av equipment set up, general library improvements.

**MEETING ADJOURNED:** Motion to adjourn at 8:20 by NG second by BS. Motion carried.