

**BOROUGH OF WESTWOOD
PUBLIC MEETING OF THE MAYOR & COUNCIL
OCTOBER 14, 2014 MINUTES
MUNICIPAL COMPLEX
101 Washington Avenue
7:30 PM Executive Closed Session/8:00 pm Public Session**

1. Opening of the Meeting:

The meeting was called to order by Mayor Birkner at 7:30 pm. Mayor Birkner then read the Open Public Meetings Law Statement: "This meeting which conforms with the Open Public Meetings law, Chapter 231, Public Laws of 1975, is a regular Borough Council meeting. Notices have been filed with our local official newspapers and posted on the municipal bulletin board."

2. Roll Call:

Mayor Birkner – Present
Councilmember Arroyo – Present
Councilmember Bicocchi – Present
Councilmember Grefrath – Present
Councilmember Miller – Present
Councilmember Owens - Present
Council President Waneck – Present
Borough Administrator Hoffmann – Present
Borough Attorney Huntington – Present
Borough Clerk Hughes – Present

Committee Assignments:

Police & Emergency Management
Land Use
Finance, Administration & Capital Projects
Fire & Ambulance
Health & Recreation
Public Properties

3. Resolution #14 - 244: Executive Closed Session

Motion to adopt Resolution #14-244: Councilmember Miller Second: Councilmember Arroyo

Roll Call: Councilmember Arroyo – Yes Councilmember Bicocchi – Yes
 Councilmember Grefrath – Yes Councilmember Miller – Yes
 Councilmember Owens - - Yes Council President Waneck – Yes

4. Reopen the Meeting:

Motion to reopen the meeting: Councilmember Miller Second: Councilmember Arroyo

Voice Vote: A voice vote was taken with all present voting in the affirmative.

The time was 8:09 pm.

5. Roll Call II:

Mayor Birkner – Present / Councilmember Arroyo – Present / Councilmember Bicocchi – Present /
Councilmember Grefrath – Present / Councilmember Miller – Present / Councilmember Owens -
Present / Council President Waneck – Present / Borough Administrator Hoffmann – Present /
Borough Attorney Huntington – Present / Borough Engineer Senkevich – Present / Borough Clerk
Hughes - Present

6. Flag Salute

Councilmember Miller gave the invocation. Mayor Birkner led those present in the salute to the flag.

7. Approval of Minutes: August 19, 2014 Public Meeting

Motion to Adopt: Councilmember Grefrath Second: Council President Waneck

Roll Call: Councilmember Arroyo – Yes Councilmember Bicocchi – Yes
 Councilmember Grefrath – Yes Councilmember Miller – Yes
 Councilmember Owens - Yes Council President Waneck – Yes

Approval of Minutes: September 2, 2014 Work Session

Motion to Adopt: Councilmember Grefrath Second: Councilmember Bicocchi
Roll Call: Councilmember Arroyo – Yes Councilmember Bicocchi – Yes
Councilmember Grefrath – Yes Councilmember Miller – Yes
Councilmember Owens - Yes Council President Waneck – Yes

8. Proclamation for Mayor Birkner Recognizing His Service with Meals on Wheels

9. Proclamation for Breast Cancer Awareness Month

10. Reports of Committees and Officials:

A) Mayor's Report

a) Resignalization Update

Mayor Birkner reported that most of the work for the train signalization project has been completed and the benefits are starting to be seen. He noted it was quite an undertaking and thanked Boswell Engineering for excellent work in their design.

b) Elm Street

Councilmember Grefrath requested that Elm Street be turned back into a two-way between First and Second to alleviate congestion coming out of Goodwin Park now that Zion Lutheran School is no longer K-8 but only preschool. Mayor Birkner said it is certainly something to look into.

c) Parking

Mayor Birkner noted the variety of parking issues that need to be addressed and suggested remanding them to the Parking Authority for review and recommendation. Councilmember Arroyo will do so.

d) Stigma Free Zone

Mayor Birkner said he has observed that there has been an increase in mental health crises situations reported in the newspapers. He believes the community has an obligation to band together and provide better access to health care for mental illness. Mayor Birkner introduced Judy Forman and Judy Banes who made a presentation on behalf of the Bergen County Department of Health Services on establishing Westwood as a Stigma Free Zone. Kevin Sincavage, Vice Chair of the Comprehensive Behavioral Healthcare Center was in attendance to support the presentation.

Mayor Birkner asked for a motion to adopt the resolution making Westwood a Stigma Free Zone.

Resolution #14 - 245: Designating Borough of Westwood as a Stigma Free Zone

Motion to adopt Resolution #14-245: Councilmember Arroyo Second: Councilmember Miller
Roll Call: Councilmember Arroyo – Yes Councilmember Bicocchi – Yes
Councilmember Grefrath – Yes Councilmember Miller – Yes
Councilmember Owens- - Yes Council President Waneck – Yes

Ms. Forman asked to get in touch with the Mayor to arrange a first meeting of a Stigma Free committee. Mayor Birkner said absolutely and invited any member of the council to participate. He will invited the Clergy Council and others who may be interested.

e) Westwood High School Evacuation

Mayor Birkner thanked the County for their help with the evacuation of Westwood High School due to a bomb threat.

B) Engineer's Report

1) Biweekly Report

Mr. Senkevich reviewed the biweekly report, a copy of which is attached.

2) Fourth Avenue Drainage

Mayor Birkner pointed out a meeting on October 15th with the County regarding the Fourth Avenue Drainage project. Mr. Senkevich said someone from their office would be there.

3) Landfill Monitoring

Councilmember Arroyo pointed out that the ordinance for methane monitoring is about to be adopted. He asked for the results of the tests that were conducted on the need for additional monitoring. Mr. Morris said Boswell is waiting for a response from the DEP. Once that response is received Boswell will know whether what was proposed is acceptable and what will occur based on the acceptance. Councilmember Arroyo asked if the report will include the conclusion drawn from the investigation. Mr. Morris said yes.

Council President Waneck noted that there were questions regarding the amounts in the ordinance versus the numbers Dr. Boswell mentioned at the last meeting that was less than the bond amount. She suggested moving the ordinance to the next meeting unless Boswell had concrete numbers. Mr. Senkevich is in the process of preparing a report that looks back to 2009. Council President Waneck suggested holding the ordinance to the next meeting. Mr. Morris said the numbers were pretty consistent from year to year. Council President Waneck said Dr. Boswell quoted a different number at the last meeting. Mr. Senkevich said he'd have the report to the Clerk within the week.

C) Council Liaison & Committee Reports

1) Finance, Administration and Capital Projects:

a) Time Capsule

Councilmember Grefrath said he'd be sending a reminder to bring contributions to the time capsule to the next meeting. He will email the Administrator with the wording for the plaque, and contact Mr. Woods about burying the capsule.

b) Veterans Park

Councilmember Grefrath said he is holding off on discussing the Veterans Park Quad 4 improvements until the budget process. Mayor Birkner asked about exploring potential grant funding possibilities. Councilmember Grefrath is hoping that happens.

2) Fire and Ambulance:

a) Fire Department Update

Councilmember Miller announced that 2014 marks the 120th anniversary of the Westwood Fire Department. He commended them for the service to the community.

Sunday, October 26th is the Fire Department Pancake Breakfast. Councilmember Miller

encouraged everyone to attend.

The annual Fire Department inspection was held last Friday. Councilmember Miller commended the members for their years of service, particularly Banks, Vorhis and Haffler for 35 years, and Hodges and Quinn for 40 years. He acknowledged all the members' service, and thanked the family members.

Mayor Birkner left at 9:03 pm due to a family obligation.

b) Fire Dept Presentation

Before introducing the Fire Chief for a presentation on a new engine, Councilmember Miller said the Fire Department is approaching this from the standpoint of what is needed, not wanted.

Chief Mawdsley explained that Engine 16 is out of service and a committee has been established to look into a new engine. Committee Chairman and Ex-Chief JayMee Hodges explained the issues with Engine 16. He discussed what the committee has been looking at and how they are trying to keep costs down. They will transfer equipment from Engine 16 rather than buy new. Ex-Chief Hodges explained that there are only a few years between purchase dates of the Borough's pumpers, so to delay too long could cause the need to replace both apparatus simultaneously, and also risk not having adequate equipment for a fire. He believes parts from Engine 16 could be used on Engine 12, making it worthwhile to keep Engine 16 after its replacement arrives if there is room to store it. Ex-Chief Hodges explained the construction of the new pumper, and how it would be utilized in the department. He anticipates a year to 270 days for construction of the new engine, depending on who gets the contract. He discussed leasing, and also the Houston Galveston national cooperative.

3) Health and Recreation:

a) Cement Pads for Brookside Park

Councilmember Owens explained the need for concrete pads at Brookside Park for the picnic benches. Council President Waneck asked him to look into other options such as pavers or rubberized tiling that would be more aesthetically pleasing. Councilmember Owens will take it back to the Recreation Board.

b) Train Station Vandalism

Councilmember Owens discussed incidents of damage that occurred at the train station. The Heritage Society installed light sensors and upgrades to protect the museum, but some damage occurs outside of the camera angle. Recently there was some water leakage due to damage. There are lines that will need to be capped, and he is not sure how that would affect getting water to Veterans Park. Council President Waneck would prefer to see the caps.

4) Land Use:

a) Land Use Boards

Councilmember Bicocchi reported that the Planning Board and Zoning Board did not meet this month. Council President Waneck said it's typical for board agendas to be light this time of year.

Councilmember Bicocchi congratulated Thomas Constantine, whose daughter was named Athlete of the Week for Womens Field Hockey.

5) Public Properties:

a) Interlocal for Repairs

Council President Waneck discussed a proposed interlocal service with Paramus for mechanic service. Benefits include lower hourly rates, a quicker turnaround, less expensive parts due to bulk purchasing, and access to specialized equipment that Westwood does not have. The consensus was to pursue an agreement.

b) Recycling

Council President Waneck reported on the coming changes to plastic and electronic recycling.

6) Police and OEM:

a) CERT

Councilmember Arroyo noted that the enabling ordinance for the CERT team is on the agenda for adoption.

b) Police Update

Councilmember Arroyo reported that new Police Officer John Svenda is on patrol as of last Friday.

There is a resolution for a conditional offer of employment for a Police Officer being added to the consent agenda.

D) Attorney's Report

No report.

E) Administrator's / Clerk's Report

1) Best Practices

Mr. Hoffmann discussed the Best Practices Checklist. It must be filed by Friday so any suggestions or questions should go to him or Mrs. Hughes before then.

2) Home for the Holidays

Mr. Hoffmann pointed out the Home for the Holidays resolution that would commit the Borough to share the parade responsibilities with the Chamber of Commerce. Council President Waneck asked if that changes and financial commitment or if its more of a procedure to share insurance. Mr. Hoffmann said it is for insurance, and there is no additional cost to the Borough.

3) HRA

Councilmember Miller asked if the information on the HRA premium savings had been secured. Mr. Hoffmann is confirming the information and expects to provide it by the end of the week. Councilmember Miller asked to please get it quickly as it is needed to make health insurance decisions.

4) Broadway Signalization Project Follow Up

Councilmember Miller asked Mr. Hoffmann if he has gotten the feedback requested by him at the last meeting. Mr. Hoffmann still has some merchants to speak with. Councilmember Miller stressed including the questions he had asked.

5) Broadway Signalization Traffic Duty

Councilmember Miller asked about the outstanding balance for the traffic duty. Mr. Hoffmann explained that the outstanding balance is in the \$60,000 range. He discussed the funding process to cover the payroll. Councilmember Miller asked whether the funding transfer to cover the payroll requires notice to the liaison or resolutions. Councilmember Arroyo noted that there had been a request to reduce the percentage of administration cost for the project. Since that money is essentially funding the project, reducing the percentage would have increased the liability.

11. Agenda/Public Forum:

Motion to open Agenda/Public Forum: Councilmember Miller Second: Councilmember Grefrath
Voice Vote: A voice vote was taken with all present voting in the Affirmative.

Carolyn Rice, Fairview Ave - complained about police officers who lie to psychiatric screeners. Ms. Rice complained that the Health Director is too busy to call a resident's family to get his location cleaned. Mr. Hoffmann said inquiries and contacts were made. Ms. Rice said Westwood needs a nurse.

Motion to close Agenda/Public Forum: Councilmember Miller Second: Councilmember Bicocchi
Voice Vote: A voice vote was taken with all present voting in the affirmative.

12. Ordinances of First & Final Reading:

Ordinances on Introduction

14-36 An Ordinance Of The Borough Of Westwood, In The County Of Bergen, New Jersey, Providing For The Acquisition Of Audio/Video Equipment For The Borough Police Department And Other Related Expenses In And For The Borough Of Westwood And Appropriating \$47,000 Therefor, And Providing For The Issuance Of \$44,650 In Bonds Or Notes Of The Borough Of Westwood To Finance The Same

BE IT RESOLVED that Ordinance #14-36 entitled "An Ordinance Of The Borough Of Westwood, In The County Of Bergen, New Jersey, Providing For The Acquisition Of Audio/Video Equipment For The Borough Police Department And Other Related Expenses In And For The Borough Of Westwood And Appropriating \$47,000 Therefor, And Providing For The Issuance Of \$44,650 In Bonds Or Notes Of The Borough Of Westwood To Finance The Same" is hereby introduced by title; and

BE IT FURTHER RESOLVED that the Borough Clerk is hereby directed to advertise said ordinance with an October 28, 2014 hearing date in the official newspaper according to law.

Motion to pass the ordinance on First Reading: Councilmember Arroyo
Second: Councilmember Bicocchi

Roll Call: Councilmember Arroyo – Yes Councilmember Bicocchi – Yes
 Councilmember Grefrath – Yes Councilmember Miller – Yes
 Councilmember Owens – Yes Council President Waneck – Yes

Ordinances for Adoption

14-28 An Ordinance Of The Borough Of Westwood, In The County Of Bergen, New Jersey, Providing For The Monitoring Of Landfill Emissions For The Borough Of Westwood And Appropriating \$80,000 Therefor And Providing For The Issuance Of \$76,000 In Bonds Or Notes Of The Borough Of Westwood To Finance The Same

Motion to move public hearing on Ordinance 14-28 to the October 28, 2014 meeting: Council President Waneck Second: Councilmember Owens

Roll Call: Councilmember Arroyo – Yes Councilmember Bicocchi – Yes
Councilmember Grefrath – Yes Councilmember Miller – Yes
Councilmember Owens - Yes Council President Waneck – Yes

14-30 An Ordinance Of The Borough Of Westwood, In The County Of Bergen, New Jersey, Providing For Architectural And Engineering Services In Connection With Renovations, Upgrades And Design Of The Borough Hall And Appropriating \$100,000 Therefor And Providing For The Issuance Of \$95,000 In Bonds Or Notes Of The Borough Of Westwood To Finance The Same

BE IT RESOLVED that Ordinance #14-30 entitled “An Ordinance Of The Borough Of Westwood, In The County Of Bergen, New Jersey, Providing For Architectural And Engineering Services In Connection With Renovations, Upgrades And Design Of The Borough Hall And Appropriating \$100,000 Therefor And Providing For The Issuance Of \$95,000 In Bonds Or Notes Of The Borough Of Westwood To Finance The Same” having hereby been read by title, shall have a hearing held on this date.

Motion to open the public hearing: Councilmember Grefrath Second: Councilmember Bicocchi
Voice Vote: A voice vote was taken with all present voting in the affirmative.

Public Comments:

No comments.

Motion to close the public hearing: Councilmember Grefrath Second: Councilmember Miller
Voice Vote: A voice vote was taken with all present voting in the affirmative.

BE IT RESOLVED that an Ordinance known as #14-30 be passed on final reading and that a Notice of Adoption of said Ordinance be published in the official newspaper according to law.

Motion for final adoption: Councilmember Arroyo Second: Councilmember Miller

Roll Call: Councilmember Arroyo – Yes Councilmember Bicocchi – Yes
Councilmember Grefrath – Yes Councilmember Miller – Yes
Councilmember Owens - Yes Council President Waneck – No

14-31 An Ordinance Of The Borough Of Westwood, In The County Of Bergen, New

Jersey, Providing For The Acquisition Of A Waste Oil Heater For The Borough Of Westwood Department Of Public Works And Appropriating \$12,000 Therefor And Providing For The Issuance Of \$11,400 In Bonds Or Notes Of The Borough Of Westwood To Finance The Same

BE IT RESOLVED that Ordinance #14-31 entitled “An Ordinance Of The Borough Of Westwood, In The County Of Bergen, New Jersey, Providing For The Acquisition Of A Waste Oil Heater For The Borough Of Westwood Department Of Public Works And Appropriating \$12,000 Therefor And Providing For The Issuance Of \$11,400 In Bonds Or Notes Of The Borough Of Westwood To Finance The Same” having hereby been read by title, shall have a hearing held on this date.

Motion to open the public hearing: Council President Waneck Second: Councilmember Miller
Voice Vote: A voice vote was taken with all present voting in the affirmative.

Public Comments:

No comments.

Motion to close the public hearing: Council President Waneck Second: Councilmember Miller
Voice Vote: A voice vote was taken with all present voting in the affirmative.

BE IT RESOLVED that an Ordinance known as #14-31 be passed on final reading and that a Notice of Adoption of said Ordinance be published in the official newspaper according to law.

Motion for final adoption: Council President Waneck Second: Councilmember Bicocchi
Roll Call: Councilmember Arroyo – Yes Councilmember Bicocchi – Yes
Councilmember Grefrath – Yes Councilmember Miller – Yes
Councilmember Owens - Yes Council President Waneck – Yes

14-32 An Ordinance To Create The Westwood Community Emergency Response Team (“CERT”)

BE IT RESOLVED that Ordinance #14-32 entitled “An Ordinance To Create The Westwood Community Emergency Response Team (“CERT”)” having hereby been read by title, shall have a hearing held on this date.

Motion to open the public hearing: Councilmember Arroyo Second: Councilmember Bicocchi
Voice Vote: A voice vote was taken with all present voting in the affirmative.

Public Comments:

No comments.

Motion to close the public hearing: Councilmember Arroyo Second: Councilmember Miller
Voice Vote: A voice vote was taken with all present voting in the affirmative.

BE IT RESOLVED that an Ordinance known as #14-32 be passed on final reading and that a Notice of Adoption of said Ordinance be published in the official newspaper according to law.

Motion for final adoption: Councilmember Arroyo Second: Councilmember Miller

Roll Call: Councilmember Arroyo – Yes Councilmember Biccocchi – Yes
 Councilmember Grefrath – Yes Councilmember Miller – Yes
 Councilmember Owens - Yes Council President Waneck – Yes

14-33 An Ordinance To Amend Ordinance 14-19 Authorizing Sale Of Land Without Public Auction Of Lot 7, Block 703

BE IT RESOLVED that Ordinance #14-33 entitled “An Ordinance To Amend Ordinance 14-19 Authorizing Sale Of Land Without Public Auction Of Lot 7, Block 703” having hereby been read by title, shall have a hearing held on this date.

Motion to open the public hearing: Councilmember Grefrath Second: Councilmember Biccocchi
Voice Vote: A voice vote was taken with all present voting in the affirmative.

Public Comments:

No comments.

Motion to close the public hearing: Councilmember Grefrath Second: Councilmember Miller
Voice Vote: A voice vote was taken with all present voting in the affirmative.

BE IT RESOLVED that an Ordinance known as #14-33 be passed on final reading and that a Notice of Adoption of said Ordinance be published in the official newspaper according to law.

Motion for final adoption: Councilmember Grefrath Second: Councilmember Biccocchi

Roll Call: Councilmember Arroyo – Yes Councilmember Biccocchi – Yes
 Councilmember Grefrath – Yes Councilmember Miller – Yes
 Councilmember Owens - Yes Council President Waneck – Yes

14-34 An Ordinance To Amend Ordinance 14-20 Authorizing Sale Of Land Without Public Auction Of Lot 19, Block 1907

BE IT RESOLVED that Ordinance #14-34 entitled “An Ordinance To Amend Ordinance 14-20 Authorizing Sale Of Land Without Public Auction Of Lot 19, Block 1907” having hereby been read by title, shall have a hearing held on this date.

Motion to open the public hearing: Councilmember Grefrath Second: Councilmember Biccocchi
Voice Vote: A voice vote was taken with all present voting in the affirmative.

Public Comments:

No comments.

Motion to close the public hearing: Councilmember Grefrath Second: Councilmember Miller
Voice Vote: A voice vote was taken with all present voting in the affirmative.

BE IT RESOLVED that an Ordinance known as #14-34 be passed on final reading and that a Notice of Adoption of said Ordinance be published in the official newspaper according to law.

Motion for final adoption: Councilmember Grefrath Second: Councilmember Bicocchi
Roll Call: Councilmember Arroyo – Yes Councilmember Bicocchi – Yes
Councilmember Grefrath – Yes Councilmember Miller – Yes
Councilmember Owens - Yes Council President Waneck – Yes

14-35 An Ordinance Of The Borough Of Westwood, In The County Of Bergen, New Jersey, Amending Ordinance No. 13-24 Of The Borough Finally Adopted October 1, 2013, Providing For Construction Of ADA Curb Ramps Along Fourth Avenue, Third Avenue And Washington Avenue In The Borough Of Westwood And Appropriating \$200,900 (Including A Grant In The Amount Of \$185,900 Expected To Be Received From The County Of Bergen ADA Cooperative Curb Ramp Construction Grant Program 2012) And Appropriating \$15,000 Therefor From The Borough’s Capital Improvement Fund

BE IT RESOLVED that Ordinance #14-35 entitled “An Ordinance Of The Borough Of Westwood, In The County Of Bergen, New Jersey, Amending Ordinance No. 13-24 Of The Borough Finally Adopted October 1, 2013, Providing For Construction Of ADA Curb Ramps Along Fourth Avenue, Third Avenue And Washington Avenue In The Borough Of Westwood And Appropriating \$200,900 (Including A Grant In The Amount Of \$185,900 Expected To Be Received From The County Of Bergen ADA Cooperative Curb Ramp Construction Grant Program 2012) And Appropriating \$15,000 Therefor From The Borough’s Capital Improvement Fund” having hereby been read by title, shall have a hearing held on this date.

Motion to open the public hearing: Councilmember Grefrath Second: Councilmember Bicocchi
Voice Vote: A voice vote was taken with all present voting in the affirmative.

Public Comments:
No comments.

Motion to close the public hearing: Councilmember Grefrath Second: Councilmember Miller
Voice Vote: A voice vote was taken with all present voting in the affirmative.

BE IT RESOLVED that an Ordinance known as #14-35 be passed on final reading and that a Notice of Adoption of said Ordinance be published in the official newspaper according to law.

Motion for final adoption: Councilmember Grefrath Second: Councilmember Bicocchi
Roll Call: Councilmember Arroyo – Yes Councilmember Bicocchi – Yes
Councilmember Grefrath – Yes Councilmember Miller – Yes
Councilmember Owens - Yes Council President Waneck – Yes

13. Presentation of Bills, Financial Reports and Resolutions:

Councilmember Grefrath asked if there were any resolutions to add to the Consent Agenda. He stated that any Councilmembers who wished to remove any Resolution(s) to be voted upon separately could do so at this time, otherwise the Consent Agenda would be enacted in one motion. Resolutions h, I and j were added at this time.

Resolutions as Consent Agenda:

- a) **Resolution #14 - 246: Bill List & Statement of Cash**
- b) **Resolution #14 - 247: Appointment to Recreation Advisory Board**
- c) **Resolution #14 - 248: Hiring of Parking Authority Enforcement Officer**
- d) **Resolution #14 - 249: Supporting Sustainable State Funding for Preservation & Stewardship of Open Space, Parks, Farmland & Historic Sites in New Jersey**
- e) **Resolution #14 - 250: Endorsement - CD Grant Endorsement of ADA Compliant Curb Cuts**
- f) **Resolution #14 - 251: Authorization for Community Development Grant Agreement (Senior Citizen Program) 2014-2015**
- g) **Resolution #14 - 252: Award of Bid for 2013 NJDOT Pascack Road Improvements Project**
- h) **Resolution #14 - 253: Authorizing Co-Sponsorship for Home for the Holidays Parade**
- i) **Resolution #14 - 254: Authorizing the Short-Term Expansion of Temporary Sign Regulations**
- j) **Resolution #14 - 255: Authorizing Hiring of Police Officer**

Motion to adopt resolutions #14-246 through #14-255: Councilmember Grefrath

Second: Councilmember Miller

Roll Call: Councilmember Arroyo – Yes Councilmember Bicocchi – Yes
 Councilmember Grefrath – Yes Councilmember Miller – Yes
 Councilmember Owens – Yes Council President Waneck – Yes

14. Adjournment:

Motion to adjourn: Councilmember Miller Second: Councilmember Arroyo

Voice Vote: A voice vote was taken with all present voting in the affirmative.

The time was 10:03 pm.

Attest:

(signed) Karen Hughes

Karen Hughes, RMC, Borough Clerk

Proofed by: Denise Holmes, Deputy Clerk