

**BOROUGH OF WESTWOOD
SPECIAL WORK MEETING OF THE MAYOR & COUNCIL
FEBRUARY 1, 2012 MINUTES
MUNICIPAL COMPLEX
101 Washington Avenue
7:00 PM**

1. Opening of the Meeting:

The meeting was called to order by Mayor Birkner at 7:00 pm. Mayor Birkner then read the Open Public Meetings Law Statement: “This meeting which conforms with the Open Public Meetings law, Chapter 231, Public Laws of 1975, is a special Borough Council meeting. Notices have been filed with our local official newspapers and posted on the municipal bulletin board.”

2. Roll Call:

Mayor Birkner – Present
Councilmember Grefrath –Present
Councilmember Miller - Present
Councilmember Phayre - Present
Councilmember Quinn - Present
Councilmember Sciara - Present
Council President Waneck - Present
Borough Administrator Hoffmann – Present
Borough Clerk Hughes - Present

Committee Assignments:

Health & Recreation
Police & OEM
Finance, Administration & Capital Projects
Land Use
Fire & Ambulance
Public Properties

3. Flag Salute:

Mayor Birkner led those present in the salute to the flag.

4. Public Forum:

Motion to open the Agenda/Public Forum: Councilmember Phayre
Second: Councilmember Grefrath
Voice Vote: A voice vote was taken with all present voting in the affirmative.

No one wished to speak.

Motion to Close the Agenda/Public Forum: Councilmember Phayre
Second: Councilmember Quinn
Voice Vote: A voice vote was taken with all present voting in the affirmative.

5. 2012 Municipal Budget:

CFO Herr presented an overview of the budget process. He reviewed the new budget work book designed by Lerch, Vinci & Higgins.

6. Adjournment:

Motion to adjourn: Councilmember Sciara Second: Councilmember Miller
Voice Vote: A voice vote was taken with all present voting in the affirmative.
The time was 9:30 pm.

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Borough of Westwood Mayor and Council
Special Work Meeting
February 1, 2012

Attest:

(signed) Karen Hughes

Karen Hughes, RMC, Borough Clerk
Proofed by: Denise Holmes, Deputy Clerk