

**BOROUGH OF WESTWOOD
SPECIAL WORK MEETING OF THE MAYOR & COUNCIL
FEBRUARY 12, 2013 MINUTES
MUNICIPAL COMPLEX
101 Washington Avenue
6:30 PM**

1. Opening of the Meeting:

The special meeting was called to order by Mayor Birkner at 6:30 pm. Mayor Birkner then read the Open Public Meetings Law Statement: "This meeting which conforms with the Open Public Meetings law, Chapter 231, Public Laws of 1975, is a regular Borough Council meeting. Notices have been filed with our local official newspapers and posted on the municipal bulletin board."

2. Roll Call:

Mayor Birkner – Present
Councilmember Grefrath – Present
Councilmember Waneck – Present

Councilmember Quinn – Present
Councilmember Arroyo – Present
Councilmember Miller – Present
Council President Sciara – Absent
Borough Administrator Hoffmann – Present
Borough Clerk Hughes – Present
CFO Ayer - Present

Committee Assignments:

Health & Recreation
Finance, Administration &
Capital Projects
Public Properties
Lane Use
Police & OEM
Fire & Ambulance

3. Flag Salute:

Mayor Birkner led those present in the salute to the flag.

4. Public Forum:

Motion to open the Agenda/Public Forum: Councilmember Miller

Second: Councilmember Grefrath

Voice Vote: A voice vote was taken with all present voting in the affirmative.

No one wished to speak.

Motion to Close the Agenda/Public Forum: Councilmember Quinn

Second: Councilmember Miller

Voice Vote: A voice vote was taken with all present voting in the affirmative.

5. 2013 Municipal Budget:

A) Updated Status Report by the Chief Financial Officer

CFO Ayer gave a Powerpoint presentation on the 2013 municipal budget, a copy of which is attached.

B) Budget Expenditures Review

The Governing Body began a line-by-line review of 2013 budget expenditure requests made by the departments. The process will continue at the next special meeting on February 26.

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6. Adjournment:

Motion to adjourn: Councilmember Grefrath Second: Councilmember Quinn
Voice Vote: A voice vote was taken with all present voting in the affirmative.
The time was 8:05 pm.

Attest:

(signed) Karen Hughes

Karen Hughes, RMC, Borough Clerk
Proofed by: Denise Holmes, Deputy Clerk