

**BOROUGH OF WESTWOOD  
SPECIAL WORK MEETING OF THE MAYOR & COUNCIL  
FEBRUARY 25, 2014 AGENDA  
MUNICIPAL COMPLEX  
101 Washington Avenue  
6:30 PM**

**1. Opening of the Meeting:**

The meeting was called to order by Mayor Birkner at 6:30 pm. Mayor Birkner then read the Open Public Meetings Law Statement: “This special meeting which conforms with the Open Public Meetings law, Chapter 231, Public Laws of 1975, is a regular Borough Council meeting. Notices have been filed with our local official newspapers and posted on the municipal bulletin board.”

**2. Roll Call:**

Mayor Birkner – Present  
Councilmember Arroyo – Present  
Councilmember Bicocchi – Present  
Councilmember Grefrath – Present  
Councilmember Miller – Present  
Councilmember Sciara –

Committee Assignments:

Police & OEM  
Land Use  
Finance, Administration & Capital Projects  
Health & Recreation

Mrs. Hughes read the following letter into the record:

“Due to family and business responsibilities, I, J Sciara, resign from the Council effective immediately.”

The email was dated February 23, 2014.

Mayor Birkner thanked Councilmember Sciara for his years of service and wished him well.

Mrs. Hughes continued the roll call:

Council President Waneck – Present                      Public Properties  
Borough Administrator Hoffmann – Present  
Borough Clerk Hughes – Present  
Also Present: Durene Ayer, CFO; Gary Vinci, Auditor

**3. Flag Salute:**

Mayor Birkner led those present in the salute to the flag.

**4. Public Forum:**

**Motion to open Agenda/Public Forum:** Councilmember Bicocchi    Second: Councilmember Sciara

Voice Vote: A voice vote was taken with all present voting in the Affirmative.

No one wished to be heard.

**Motion to close Agenda/Public Forum:** Councilmember Arroyo    Second: Councilmember Miller

Voice Vote: A voice vote was taken with all present voting in the affirmative.

**5. 2014 Municipal Budget:**

**A) Update by Finance Chair, CFO, and Auditor**

Ms. Ayer clarified the different types of caps and percentages. Mr. Vinci discussed prior budgets and their effects on surplus. He explained the effects of the revaluation.

**B) Revenue Review**

Ms. Ayer reviewed the revenue report.

**B) Line by Line Budget Expenditures Review Continues:**

Councilmember Grefrath announced that he does not want to continue with the line-by-line budget review. He would like to charge the Administrator to reduce the budget by \$350,000.00, or a \$100 tax increase to the average resident. A meeting date was set for March 11 to review the reductions.

**6. Adjournment:**

**Motion to adjourn:** Councilmember Bicocchi      Second: Council President Waneck

Voice Vote: A voice vote was taken with all present voting in the affirmative.

The time was 7:58 pm.

Attest:

*(signed) Karen Hughes*

Karen Hughes, RMC, Borough Clerk

Proofed by: Denise Holmes, Deputy Clerk