

**BOROUGH OF WESTWOOD
PUBLIC MEETING OF THE MAYOR & COUNCIL
MARCH 15, 2016 MINUTES
MUNICIPAL COMPLEX
101 Washington Avenue
7:30 PM Executive Closed Session/8:00 pm Public Session**

1. Opening of the Meeting:

The meeting was called to order by Mayor Birkner at 7:30 pm. Mayor Birkner then read the Open Public Meetings Law Statement: "This meeting which conforms with the Open Public Meetings law, Chapter 231, Public Laws of 1975, is a regular Borough Council meeting. Notices have been filed with our local official newspapers and posted on the municipal bulletin board."

2. Roll Call:

Mayor Birkner – Present
Councilmember Owens – Present
Councilmember Montana – Present
Councilmember Grefrath – Present
Councilmember Dell - Present
Councilmember Arroyo – Present
Council President Bicocchi - Present
Borough Attorney Huntington – Present
Borough Administrator Kezmarsky - Absent
Borough Clerk Hughes – Present

Committee Assignments:

Public Properties
Finance, Administration & Capital Projects
Fire & Ambulance; Shared Services
Land Use
Police & Emergency Management
Health & Recreation

3. Resolution #16 - 89: Executive Closed Session

Motion to adopt Resolution #16- 89: Council President Bicocchi Second: Councilmember Owens
Roll Call: Councilmember Owens - Yes Councilmember Montana - Yes
Councilmember Grefrath – Yes Councilmember Dell - Yes
Councilmember Arroyo – Yes Council President Bicocchi – Yes

4. Reopen the Meeting:

Motion to reopen the meeting: Council President Bicocchi Second: Councilmember Grefrath
Voice Vote: A voice vote was taken with all present voting in the affirmative. The time was 8:05 pm.

5. Roll Call II:

Mayor Birkner – Present / Councilmember Owens – Present / Councilmember Montana – Present /
Councilmember Grefrath - Present / Councilmember Dell – Present / Councilmember Arroyo -
Present / Council President Bicocchi – Present / Borough Administrator Kezmarsky - Absent /
Borough Attorney Huntington – Present / Borough Engineer Boswell – Present / Borough Clerk
Hughes - Present

6. Flag Salute

Councilmember Arroyo gave the invocation. Mayor Birkner led those present in the salute to the flag.

7. Approval of Minutes: February 2, 2016 and February 16, 2016

Motion to Adopt Minutes of February 2 and 16, 2016: Councilmember Grefrath Second: Council
President Bicocchi
Roll Call: Councilmember Owens - Yes Councilmember Montana - Yes
Councilmember Grefrath – Yes Councilmember Dell - Yes

Councilmember Arroyo – Yes

Council President Bicocchi – Yes

8. Proclamation Recognizing Guy Hartman for 20 Years of Service on the Planning and Zoning Boards

Mr. Hartman was unable to attend due to illness.

9. Reports of Committees and Officials:

A) Mayor's Report

1) Flooding Update

Mayor Birkner reported that he resent the resolution about the reservoir levels to the Hillsdale Mayor. They are a willing and enthusiastic partner in the flood mitigation efforts. Hillsdale is installing a new monitoring station for flooding outside the dam and along the brook. Mayor Birkner asked Dr. Boswell the status of the mapping update for the DEP.

2) Narcan Meeting

Mayor Birkner will be attending a meeting at the County about Narcan, which is the drug being administered to counteract a heroin overdose.

3) Eagle Scout Court of Honor

Mayor Birkner announced that five residents would be receiving their Eagle Scout award on Saturday.

B) Engineer's Report

1) Biweekly Report

Dr. Boswell reviewed the engineer's report, a copy of which is attached.

2) Emerson Road Pump Station

Councilmember Owens asked what would happen if RiverVale says no to accepting the sewage from the Emerson Road Pump Station. Dr. Boswell don't believe it will happen, since it costs them nothing. Approval was obtained once before but the Governing Body changed so it has to be discussed again.

3) Drainage Mill and 8th

Mayor Birkner asked about drainage at Mill and 8th. Dr. Boswell distributed a proposal from 2015. Councilmember Montana said the homeowner had proposed some interesting ideas. Dr. Boswell said he never saw them. Councilmember Montana asked to look into other alternatives to divert the water. Dr. Boswell said inlets would do that, and with all the leaders emptying on the street the inlets would take care of all of it.

4) Crosswalk on Washington at Third

Councilmember Dell asked Dr. Boswell if he has seen the flashing signs at the Starbucks in Hillsdale, which she would like to see used at the crosswalk on Washington Ave in front of the Iron Horse. Dr. Boswell reviewed several options. The matter was scheduled for further discussion at the April work session.

C) Council Liaison & Committee Reports

1) Finance, Administration and Capital Projects:

a) Budget Update

Councilmember Montana pointed out that the MOU will increase the budget by \$62,481. In order to avoid drawing from surplus, the CFO looked at line items and actual expenses and proposed to reduce the tipping, gas, recycling and BCUA lines. The budget will be introduced on April 5th, with the public hearing on May 3rd.

b) Shade Tree Update

Councilmember Montana said the Shade Tree Committee held its first meeting March 8th and set a schedule to meet the second Tuesday of every month. They will elect officers and set goals at the next meeting.

2) Fire and Ambulance; Shared Services:

a) Fire Department Update

Councilmember Grefrath advised that the new fire apparatus should be delivered in mid-April.

b) Ambulance Corps Update

The annual Ambulance Corps carnival will be July 26th to 30th.

c) Shared Services Update

Councilmember Grefrath announced that the next Shared Services Committee meeting will be March 28th at 6:00 pm.

d) Environmental Committee Update

Councilmember Grefrath advised that there will be a Community Garden kickoff meeting on March 17th. The Farmers Market move to the hospital parking lot is in progress. Councilmember Dell discussed the draft ordinance to amend the hospital zone to include the market. Since there was no objections, the ordinance would be introduced this evening.

3) Health and Recreation:

a) Recreation Update

Council President Biccocchi reported that Recreation is starting its first season of women's softball. The basketball season is ending. The new lights have been installed in the gym, and the Recreation Director is now exploring flooring options. The annual Egg Hunt is March 26th.

4) Land Use:

a) Library Green Screen

Councilmember Dell reported on the success of the 7th annual Green Screen film festival at Westwood Library. She described it as eye-opening, amazing and positive.

5) Police and OEM:

a) Parking Authority Update

Councilmember Arroyo announced that the Parking Authority will hold a hearing on the parking study on Tuesday, March 29th.

b) LEEDS Update

Councilmember Arroyo advised that the LEEDS officers have been certified. The Police Department has met with the school administration to discuss implementation. There will be a kickoff in June, and they are on schedule to establish the program in September.

6) Public Properties:

No report.

7) PSEG Electrical Work

Mayor Birkner discussed the upcoming electrical work by PSEG along Broadway in seven locations.

They will work on a Sunday to minimize the impact on the business district. They will plate the holes, and pave according to the County requirements. Lt. McClutchy met with them to plan out police coverage. PSEG pays the overtime directly, not the contractor. The work will be done after Easter and before Mother's Day.

D) Attorney's Report

No report.

E) Administrator's / Clerk's Report

No report.

10. Agenda/Public Forum:

Motion to open Agenda/Public Forum: Councilmember Arroyo Second: Council President Biccocchi

Voice Vote: A voice vote was taken with all present voting in the Affirmative.

No one wished to be heard.

Motion to close Agenda/Public Forum: Councilmember Arroyo Second: Council President Biccocchi

Voice Vote: A voice vote was taken with all present voting in the affirmative.

11. Ordinances of First & Final Reading:

Ordinances on Introduction

16-8 An Ordinance To Amend Article XIV, Chapter 195-128 H Hospital District, Zoning Of The Borough Of Westwood

BE IT RESOLVED that Ordinance #16-8 entitled "An Ordinance To Amend Article XIV, Chapter 195-128 H Hospital District, Zoning Of The Borough Of Westwood" is hereby introduced by title; and

BE IT FURTHER RESOLVED that the Borough Clerk is hereby directed to advertise said ordinance with an April 19, 2016 hearing date in the official newspaper according to law.

Motion to pass the ordinance on First Reading: Councilmember Dell Second: Councilmember Montana

Roll Call: Councilmember Owens - Yes Councilmember Montana - Yes

Councilmember Grefrath – Yes Councilmember Dell - Yes

Councilmember Arroyo – Yes Council President Biccocchi – Yes

Ordinances for Adoption

16-5 Ordinance To Amend Chapter 157: Filming Of The Code Of The Borough Of Westwood

BE IT RESOLVED that Ordinance #16-5 entitled “Ordinance To Amend Chapter 157: Filming Of The Code Of The Borough Of Westwood” having hereby been read by title, shall have a hearing held on this date.

Motion to open the public hearing: Councilmember Grefrath Second: Council President Bicocchi
Voice Vote: A voice vote was taken with all present voting in the affirmative.

Public Comments:

No comments.

Motion to close the public hearing: Councilmember Grefrath Second: Council President Bicocchi
Voice Vote: A voice vote was taken with all present voting in the affirmative.

BE IT RESOLVED that an Ordinance known as #16-5 be passed on final reading and that a Notice of Adoption of said Ordinance be published in the official newspaper according to law.

Motion for final adoption: Councilmember Grefrath Second: Council President Bicocchi

Roll Call: Councilmember Owens - Yes Councilmember Montana - Yes
Councilmember Grefrath – Yes Councilmember Dell - Yes
Councilmember Arroyo – Yes Council President Bicocchi – Yes

16-6 An Ordinance to Amend Chapter 249 Peddling and Soliciting

BE IT RESOLVED that Ordinance #16-6 entitled “An Ordinance to Amend Chapter 249 Peddling and Soliciting” having hereby been read by title, shall have a hearing held on this date.

Motion to open the public hearing: Councilmember Montana Second: Councilmember Arroyo
Voice Vote: A voice vote was taken with all present voting in the affirmative.

Public Comments:

No comments.

Motion to close the public hearing: Councilmember Montana Second: Council President Bicocchi
Voice Vote: A voice vote was taken with all present voting in the affirmative.

BE IT RESOLVED that an Ordinance known as #16-6 be passed on final reading and that a Notice of Adoption of said Ordinance be published in the official newspaper according to law.

Motion for final adoption: Councilmember Montana Second: Council President Bicocchi

Roll Call: Councilmember Owens - Yes Councilmember Montana - Yes
Councilmember Grefrath – Yes Councilmember Dell - Yes
Councilmember Arroyo – Yes Council President Bicocchi – Yes

16-7 An Ordinance Of The Borough Of Westwood, In The County Of Bergen, New Jersey Providing For The Acquisition Of Scoreboards From Donated Funds For The Borough Recreation Department And Related Expenses And Appropriating \$8,000 Therefor From The Borough’s Recreation Fund – Donated Funds

BE IT RESOLVED that Ordinance #16-7 entitled “An Ordinance Of The Borough Of Westwood, In The County Of Bergen, New Jersey Providing For The Acquisition Of Scoreboards From Donated Funds For The Borough Recreation Department And Related Expenses And Appropriating \$8,000 Therefor From The Borough’s Recreation Fund – Donated Funds” having hereby been read by title,

shall have a hearing held on this date.

Motion to open the public hearing: Council President Bicocchi Second: Councilmember Dell
Voice Vote: A voice vote was taken with all present voting in the affirmative.

Public Comments:

No comments.

Motion to close the public hearing: Council President Bicocchi Second: Councilmember Arroyo
Voice Vote: A voice vote was taken with all present voting in the affirmative.

BE IT RESOLVED that an Ordinance known as #16-8 be passed on final reading and that a Notice of Adoption of said Ordinance be published in the official newspaper according to law.

Motion for final adoption: Council President Bicocchi Second: Councilmember Dell

Roll Call: Councilmember Owens - Yes Councilmember Montana - Yes
Councilmember Grefrath – Yes Councilmember Dell - Yes
Councilmember Arroyo – Yes Council President Bicocchi – Yes

12. Presentation of Bills, Financial Reports and Resolutions:

Councilmember Grefrath asked if there were any resolutions to add to the Consent Agenda. He stated that any Councilmembers who wished to remove any Resolution(s) to be voted upon separately could do so at this time, otherwise the Consent Agenda would be enacted in one motion. Resolution h was added at this time.

Resolutions as Consent Agenda:

- a) **Resolution #16 - 90: Bill List & Statement of Cash**
- b) **Resolution #16 - 91: Authorizing Redemption of Tax Sale Certificate #13-00005**
- c) **Resolution #16 - 92: 2015 Reserve Budget Transfers**
- d) **Resolution #16 - 93: Endorsement of Community Development Projects - Westwood Senior Citizen Program 2016-2017**
- e) **Resolution #16 - 94: Authorizing Disposal of Surplus Property by Online Auction**
- f) **Resolution #16 - 95: Authorizing The Execution of Various Documents in Connection with the Bergen County Improvement Authority's Bergen Municipal Banc Program**
- g) **Resolution #16 - 96: Authorizing Payments to Basketball Officials**
- h) **Resolution #16 - 97: Approving the Memorandum of Understanding between the Borough of Westwood and the Policemen's Benevolent Association Local #206**

Motion to adopt resolutions #16-90 through #16-97: Councilmember Grefrath

Second: Council President Bicocchi

Roll Call: Councilmember Owens - Yes Councilmember Montana - Yes
Councilmember Grefrath – Yes Councilmember Dell - Yes
Councilmember Arroyo – Yes Council President Bicocchi – Yes

13. Adjournment:

Motion to adjourn: Councilmember Arroyo Second: Council President Bicocchi

Voice Vote: A voice vote was taken with all present voting in the affirmative.

The time was 8:47 pm.

Minutes Page 7
Public Meeting of the Mayor and Council
March 15, 2016

Attest:

(signed) Karen Hughes
Karen Hughes, RMC, Borough Clerk
Proofed by: Denise Holmes, Deputy Clerk