

BOROUGH OF WESTWOOD
WORK MEETING OF THE MAYOR & COUNCIL
MARCH 3, 2015 MINUTES
MUNICIPAL COMPLEX
101 Washington Avenue
7:30 PM Executive Closed Session/8:00 pm Public Session

1. Opening of the Meeting:

The meeting was called to order by Mayor Birkner at 7:30 pm. Mayor Birkner then read the Open Public Meetings Law Statement: "This meeting which conforms with the Open Public Meetings law, Chapter 231, Public Laws of 1975, is a regular Borough Council meeting. Notices have been filed with our local official newspapers and posted on the municipal bulletin board."

2. Roll Call:

Mayor Birkner – Present
Councilmember Owens – Present
Councilmember Montana – Present
Councilmember Miller – Present
Councilmember Grefrath – Present
Councilmember Bicocchi - Present
Council President Arroyo – Present
Borough Attorney Huntington – Present
Interim Administrator/Borough Clerk Hughes – Present

Committee Assignments:

Public Properties
Health & Recreation
Fire & Ambulance
Finance, Administration & Capital Projects
Land Use
Police & Emergency Management

3. Resolution #15 - 58: Executive Closed Session

Motion to adopt Resolution #15-58: Councilmember Montana Second: Councilmember Miller
Roll Call: Councilmember Owens - Yes Councilmember Montana - Yes
Councilmember Miller – Yes Councilmember Grefrath - Yes
Councilmember Bicocchi – Yes Council President Arroyo – Yes

4. Reopen the Meeting:

Motion to reopen the meeting: Councilmember Miller Second: Councilmember Bicocchi
Voice Vote: A voice vote was taken with all present voting in the affirmative. The time was 8:17 pm

5. Roll Call II:

Mayor Birkner – Present / Councilmember Owens – Present / Councilmember Montana – Present /
Councilmember Miller – Present / Councilmember Grefrath – Present / Councilmember Bicocchi -
Present / Council President Arroyo – Present / Borough Attorney Huntington – Present / Borough
Engineer Senkevich – Present / Interim Administrator/Borough Clerk Hughes - Present

6. Flag Salute

Mayor Birkner lead those present in the salute to the flag.

7. Reports of Committees and Officials:

A) Mayor's Report

1) Open Space Grant For Flood Prone Property

Mayor Birkner reported on the presentation to the Bergen County Open Space Committee regarding the grant for purchasing 31 Nugent Place. He is confident the committee's recommendation will be favorable. The County Mosquito Commission can raze the house within a month of the purchase. The BMED can do an environmental assessment at no cost. The Fire Department will be able to use the house for a drill as they've done in the past. Prior drills included using hose dummies that were an

Eagle Scout project. Mr. Huntington pointed out that once the grant is awarded, the Borough has to fill out the agency's checklists for paperwork so we wouldn't be purchasing the house within 30 days of the award.

2) Stigma Free Committee

Mayor Birkner reported on the first Stigma Free committee meeting. Future meetings will be on the third Thursday of the month at 8:30 am at the Community Center.

B) Engineer's Report

1) Biweekly Report

Mr. Senkevich reviewed the biweekly report, a copy of which is attached.

2) 2015 Road Program

Mr. Senkevich advised that work on researching the road program will continue when the snow stops. Discussion was held on revising the road program once this year's paving in conjunction with PSE&G is complete. Mrs. Hughes discussed her meeting with the PSEG Regional Public Affairs Manager.

C) Council Liaison & Committee Reports

1) Finance, Administration and Capital Projects:

a) Note Sale

Councilmember Grefrath reviewed the details of the recent note sale held on February 18th.

b) Budget Update

Councilmember Grefrath reviewed the budget process to date.

c) ByLaws Revision

Councilmember Grefrath went over each of the proposed changes to the bylaws. He will distribute a revised draft of the bylaws to everyone.

2) Fire and Ambulance:

a) Internal Equity

Councilmember Miller reviewed several changes to the internal equity matrix based on comments received since the last meeting. He noted the affect on the salary ordinance, and pointed out that non-exempt salaries should be expressed as hourly rather than an annual rate.

b) Proposed LOSAP Ordinance Changes

Councilmember Miller said as part of the budget process the CFO pointed suggested changes necessary to the LOSAP ordinance in order to retrieve funds of unvested members who have left the department. The Governing Body reviewed the ordinance and requested more information on item three and the removal of item five.

3) Health and Recreation:

a) Senior Van

Councilmember Montana tabled this topic.

4) Land Use:

a) Land Use Boards

Councilmember Biccocchi said the Planning Board did not meet. The Zoning Board has two special meetings scheduled for the Med Express application. The Teledyne building has been demolished.

5) Police and OEM:

a) Proposed Peddling & Soliciting Ordinance Changes

The Governing Body reviewed the draft peddling and solicitation ordinance. Council President Arroyo will relay the questions to the Police Department.

b) Parking Study Proposal

Discussion was held on the cost for the additional scope of the parking study and what items could be researched in house.

6) Public Properties:

a) DPW Update

Councilmember Owens said he can hear the DPW outside, hard at work removing the snow.

D) Attorney's Report

No report.

E) Administrator's / Clerk's Report

No report.

8. Agenda/Public Forum:

Motion to open Agenda/Public Forum: Councilmember Miller Second: Councilmember Montana
Voice Vote: A voice vote was taken with all present voting in the Affirmative.

No one wished to be heard.

Motion to close Agenda/Public Forum: Councilmember Biccocchi Second: Councilmember Miller
Voice Vote: A voice vote was taken with all present voting in the affirmative.

12. Ordinances of First & Final Reading:

Ordinance on Introduction

15-4 An Ordinance Amending Chapter 249 Peddling And Soliciting To Include Roadway Charitable Solicitation

BE IT RESOLVED that Ordinance #15-4 entitled "An Ordinance Amending Chapter 249 Peddling And Soliciting To Include Roadway Charitable Solicitation" is hereby introduced by title; and
BE IT FURTHER RESOLVED that the Borough Clerk is hereby directed to advertise said ordinance with an March 17, 2015 hearing date in the official newspaper according to law.

Motion to pass the ordinance on First Reading: Councilmember Grefrath Second:
Councilmember Montana

Roll Call: Councilmember Owens - Yes

Councilmember Montana - Yes

Councilmember Miller – Yes
Councilmember Bicocchi – Yes

Councilmember Grefrath - Yes
Council President Arroyo – Yes

Ordinances for Adoption

15-5 An Ordinance to Amend Chapter 375-20 Vehicles and Traffic, Resident Sticker Zones

BE IT RESOLVED that Ordinance #15-5 entitled “An Ordinance to Amend Chapter 375-20 Vehicles and Traffic, Resident Sticker Zones” having hereby been read by title, shall have a hearing held on this date.

Motion to open the public hearing: Councilmember Grefrath Second: Councilmember Bicocchi
Voice Vote: A voice vote was taken with all present voting in the affirmative.

Public Comments:

No comments.

Motion to close the public hearing: Councilmember Bicocchi Second: Councilmember Miller
Voice Vote: A voice vote was taken with all present voting in the affirmative.

BE IT RESOLVED that an Ordinance known as #15-5 be passed on final reading and that a Notice of Adoption of said Ordinance be published in the official newspaper according to law.

Motion for final adoption: Councilmember Grefrath Second: Councilmember Miller

Roll Call: Councilmember Owens - Yes Councilmember Montana - Yes
 Councilmember Miller – Yes Councilmember Grefrath - Yes
 Councilmember Bicocchi – Yes Council President Arroyo – Yes

9. Presentation of Bills, Financial Reports and Resolutions:

Councilmember Grefrath asked if there were any resolutions to add to the Consent Agenda. He stated that any Councilmembers who wished to remove any Resolution(s) to be voted upon separately could do so at this time, otherwise the Consent Agenda would be enacted in one motion.

Mayor Birkner discussed the issue with Washington Township concerning the teen center and asked to add a resolution that would formalize the agreement. Council President Arroyo asked when ties would be severed if there is no response to the resolution. Mayor Birkner will follow up with the Washington Township Mayor and is optimistic that it will work out. Resolution e was added at this time.

Resolutions as Consent Agenda:

- a) **Resolution #15 - 59: Bill List and Statement of Cash**
- b) **Resolution #15 - 60: Budget Transfers 2014 Municipal Budget**
- c) **Resolution #15 - 61: Updating 9-1-1 Plan**
- d) **Resolution #15 - 62: Tonnage Grant Application**
- e) **Resolution #15 - 63: Resolution for Shared Services/Interlocal Agreement between Borough of Westwood & Twp. Of Washington for Teen Night Program**

Motion to adopt resolutions #15-59 through #15-63: Councilmember Grefrath
Second: Councilmember Miller

Roll Call: Councilmember Owens - Yes Councilmember Montana - Yes
 Councilmember Miller – Yes Councilmember Grefrath - Yes
 Councilmember Bicocchi – Yes Council President Arroyo – Yes

10. Adjournment:

Motion to adjourn: Councilmember Miller Second: Councilmember Owens

Voice Vote: A voice vote was taken with all present voting in the affirmative.

The time was 9:17 pm.

Attest:

(signed) Karen Hughes

Karen Hughes, RMC, Borough Clerk

Proofed by: Denise Holmes, Deputy Clerk