

WESTWOOD PARKING AUTHORITY

Minutes of Meeting
Held on November 26, 2013

The meeting was called to order at 7:01 p.m. pursuant to the open public meeting laws of the State of New Jersey. The roll was taken. In attendance were the following members:

- Francis Costello
- John Oberg
- Matt Foley
- Sue Bahng

The following individuals, serving in various official capacities, were also present:

- Thomas Garrity, Assistant Administrator
- Jack Sauer, Administrator
- Michael Pellegrino, Esq., Attorney for Parking Authority
- Peter Grefrath, Council Liaison

The following individuals were absent:

- Joseph Green

COMMITTEE REPORTS:

Administrator's Report:

Jack Sauer reported the following:

- Called Metric to cancel Back Office program
- As per Chairman Costello's request, a count of the trees in the downtown was conducted. There are approximately 45 trees on Westwood Avenue and a total of 80 in the downtown.
 - Chairman Costello requested that Mr. Sauer prepare an overlay so that we can designate tree locations including Third Avenue

FINANCIAL REPORT:

Thomas Garrity reviewed the Profit and Loss Statement and advised as followings:

- Advised that collections have been varying and collections have been down approximately 1.3%. He believes that this is due to the extensive road construction the past few months.
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LEGAL REPORT:

Mr. Pellegrino advises that he spoke with REMAX with regard to the license agreement and payment due. He further advises that since the license agreement was for the calendar year 2013 and since they are not yet open for business that we should defer payment until 2014 when they begin to utilize the lot.

OLD BUSINESS:

A Motion was made by John Oberg seconded by Sue Bahng and unanimously approved to approve the Minutes of November 26, 2013.

NEW BUSINESS:

A Motion was made by Matt Foley and seconded by John Oberg to approve payment of check numbers 2267 through 2278 as set forth on journal report annexed to and made a part of these minutes. A roll call vote was taken as follows:

Francis Costello	Aye
John Oberg	Aye
Matt Foley	Aye
Joseph Green	Absent
Sue Bahng	Aye

A Motion was made by Sue Bahng and seconded by Matt Foley to approve the Adoption of the Budget for FY 2014. A roll call vote was taken as follows:

Francis Costello	Aye
John Oberg	Aye
Matt Foley	Aye
Joseph Green	Absent
Sue Bahng	Aye

A Motion was made by Matt Foley and seconded by Sue Bahng to approve defer the payment due from REMAX under the license agreement from FY 2013 to FY 2014. A roll call vote was taken as follows:

Francis Costello	Aye
John Oberg	Aye
Matt Foley	Aye
Joseph Green	Absent
Sue Bahng	Aye

PUBLIC:

No one appeared from the Public.

There being no further new business, a Motion was made by Matt Foley, seconded by John Oberg and unanimously approved to adjourn the meeting.

At 7:22 p.m. the meeting was adjourned.

Date:



Sue Bahng