

WESTWOOD PARKING AUTHORITY

Minutes of Meeting
Held on June 21, 2011

The meeting was called to order at 7:03 p.m. pursuant to the open public meeting laws of the State of New Jersey. The roll was taken. In attendance were the following members:

- John Oberg
- Matt Foley
- Sue Bahng
- Joseph Green
- Francis Costello

The following individuals, serving in various official capacities, were also present:

- Jack Sauer, Administrator
- Tom Garrity, Assistant Administrator
- Michael Pellegrino, Esq., Attorney for Parking Authority
- Robert Miller, Council Liaison

COMMITTEE REPORTS:

Administrator's Report:

Jack Sauer reported the following:

- Holiday lighting: Contacted three companies to bid on holiday lighting, Newman Electric, Johnson Brothers Electric and E&S Aerial Lift.
- The bid from Johnson Brothers Electric accepted for \$8,114.00
- Paragon Savings requires that we sign-off on their proposed lanterns to insure that they are consistent with the lanterns in the downtown.
- The master meter in the Center Avenue South lot is failing. The price for a comparable new master meter is between \$7,000 and \$9,000.

Chairman Costello inquired as to the status of the Meter Products check. It was suggested that we resolve the discrepancies with the new meters as soon as possible. Chairman Costello requested that Jack have a representative of Meter Products come to town to go over the balance of the work and provide Meter Products with a check.

Chairman Costello indicated that there were two missing lanterns. One is located on Fairview Avenue and the other is located in the Center Avenue North lot. He requested that Jack contact Charlie Johnston to obtain the replacement cost for each.

FINANICAL REPORT:

Thomas Garrity discusses the following:

- Reviewed income and expenses
- There will be one more collection in June and should be at least \$6,000
- \$11,500 check is being held for Meter Products
- Collections have been on target and we should be budgeting for the annual bond

LEGAL REPORT:

None.

OLD BUSINESS:

A Motion was made by John Oberg seconded by Sue Bahng and unanimously approved to approve the Minutes of the meeting held on March 29, 2011.

NEW BUSINESS:

A Motion was made by John Oberg and seconded by Matt Foley and unanimously approved to approve disbursements reflecting check #1988 through #1999

A roll call vote was taken as follows:

John Oberg	Aye
Matt Foley	Aye
Sue Bahng	Aye
Francis Costello	Aye
Joseph Green	Aye

A Motion was made by Sue Bahng and seconded by Matt Foley and unanimously approved to authorize Johnston Brothers to install the holiday lighting as per the quote referenced above. A roll call vote was taken as follows:

A roll call vote was taken as follows:

John Oberg	Aye
Matt Foley	Aye
Sue Bahng	Aye
Francis Costello	Aye
Joseph Green	Aye

PUBLIC FORUM

None.

There being no further new business, a Motion was made by Sue Bahng, seconded by Joseph Green and unanimously approved to adjourn the meeting.

At 7:50 p.m. the meeting was adjourned.

Date: 10/4/11



Sue Bahng