

**BOROUGH OF WESTWOOD
PLANNING BOARD MINUTES
REGULAR PUBLIC MEETING
OCTOBER 23, 2014**

APPROVED 12/18/14

1. OPENING OF THE MEETING

The meeting was called to order at approximately 8:10 p.m.

Open Public Meetings Law Statement:

This meeting, which conforms with the Open Public Meetings Law, Chapter 231, Public Laws of 1975, is a **Regular Public Meeting** of the Planning Board.

Notices have been filed with our local official newspapers and posted on the municipal bulletin board.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL:

PRESENT: Mayor Birkner
Thomas Constantine
Daniel Olivier
Jaymee Hodges, Chairman
Councilmember Robert Bicocchi (arrived approx. 8:20pm)
Ann Costello

ALSO PRESENT:

Thomas Randall, Esq., Board Attorney
By Steven Paul, Esq.
Ed Snieckus, Burgis Associates, Board Planner
- Not Required
Louis Raimondi, Board Engineer

ABSENT: Phillip Cerruti, Vice-Chairman (excused absence)
William Martin (excused absence)
Richard Bonsignore (excused absence)
Keith Doell (Alt. #1) (excused absence)
Yash Risbud (Alt. #2) (excused absence)

4. MINUTES: The Minutes of the **8/14/14 & 9/18/14 meeting** were carried to the next meeting. Ms. Costello requested a

(WWPB 10/23/14 Minutes)

verbatim section be added from Page 10 as to Mr. Pontillo's comments at end.

5. CORRESPONDENCE:

1. Procedural Rules & By-laws - Carried to the next meeting (awaiting hard copies) -

2. Letter from Louis Raimondi dated 10/4/14 RE: Maxim Self Storage;

3. Burgis Associates Proposal for Professional Services for the Housing Plan for 2013;

4. Letter from the Bergen County Department of Planning to John J. Lamb, Esq., copied to the Planning Board, dated 10/10/14, RE: 11 Madison and 37 Irvington Street;

5. Letter from Borough of Westwood to Bergen County Department of Planning enclosing Ord. 14-29, RE: Terminology of Medical Offices and Urgent Care Centers;

6. RESOLUTIONS:

1. **Maxim Self Storage, 25 Sullivan Street, Block 2110, Lot 1 - Major Site Plan** - The Board Attorney gave an overview of the Resolution of Approval. On discussion, the comments of Mr. Raimondi in his report dated 10/4/14 were incorporated into the Resolution. A motion for approval of the Resolution was made by Ann Costello and seconded by Thomas Constantine. There were no further questions, comments or discussions. On roll call vote, Thomas Constantine, Dan Olivier, Ann Costello, Robert Bicocchi, and Jaymee Hodges voted yes.

7. PENDING NEW BUSINESS:

1. **Millennium/Care One at Valley, 300 Old Hook Road - Amended Site Plan and Variance - Withdrawn** by applicant;

8. VOUCHERS: None

9. VARIANCES, SUBDIVISIONS AND/OR SITE PLANS - NONE

SWEARING IN OF BOARD PROFESSIONALS FOR PUBLIC HEARINGS
The Board Professionals were sworn in.

(WWPB 10/23/14 Minutes)

10. DISCUSSION:

1. Comments made regarding Maxim Self-Storage - Board Attorney Randall advised Mr. Raimondi's comments from his report dated 10/4/14 were incorporated into the Resolution.

2. Mayor Birkner suggested certain protocol be observed for the public comment period. It is only a public comment period not cross-examination. Public comments should be directed to the Chairman and decided whether it could be a commentary. The Board can then ask the professional the question put forth by the member of the public. This controls the flow and keeps things from getting out of hand. Attorney Randall advised it is a comment, not a back and forth dialogue. During the questioning portion, the public is entitled to question the witness. At the end of the hearing the public can make comments. The Planning Board differs because it is a quasi-judicial proceeding.

3. Mayor Birkner addressed the OPRAH request regarding the 40 Kinderkamack Road application and ordinance. We were all asked to provide documentation or email, he noted. If the email address is personal, the Board Members should discontinue receiving Borough emails on their own personal email accounts and should immediately forward them to Karen Hughes, Borough Clerk. Mr. Randall advised the Board to be very careful not to use personal emails for Borough business. There should be no conversations on email. Board Members should pick up the phone. Mayor Birkner added, it is very important to separate personal and business email.

4. Mayor Birkner congratulated Mr. Constantine's daughter on being named Athlete of the Week for field hockey and being recognized for academic excellence.

11. ADJOURNMENT - On motions, made seconded and carried, the meeting was adjourned at approx. 8:55 p.m.

Respectfully submitted,

MARY R. VERDUCCI, Paralegal
Planning Board Secretary