

WESTWOOD RECREATION DEPARTMENT  
RECREATION ADVISORY BOARD

Minutes of November 14, 2011

1. MEETING CALLED TO ORDER at 8:06 P.M.  
Present: Councilmember Ingrid Quinn, Chair Sherman Taylor, Vice Chair Catalano, Board Members Christopher Codner, Michael Griffin, Joan Hluchan, Don Smith, John Toale, Admin. Asst. Margaret McDonough  
Absent: Member Janine Borgersen, Director Gary Buchheister

2. APPROVAL OF MINUTES of October 17, 2011: Vice Chair Catalano made a Motion to Accept the Minutes as presented; Member Smith seconded the Motion; All in favor, the Motion passed.

3. OPEN PUBLIC FORUM:

4. COUNCIL LIAISON REPORT: Councilmember Quinn reported that the proposed Fee Ordinance recommended by the Recreation Department for Facility Usage and Program Fees for 2012 will be presented at the Mayor and Council meeting of November 15. The Ordinance will be finalized by December, 2011.

The Westvale Park playground equipment has been delivered. The concrete footing will be poured November 15 and the construction should be completed quickly.

The Westvale Park fields will be reseeded at the appropriate time. Administrator Hoffman informed Ms. Quinn that the Football and Soccer Associations will purchase turf blankets for the multipurpose fields that they use. Chair Taylor, Members Codner and Toale reported the past and future purchases of turf blankets and reseeding efforts for football and soccer.

In response to Chair Taylor's question, Ms. Quinn reported that with the completion of the playground and some signage the project is complete.

5. DIRECTORS REPORT: Ms. McDonough presented a written report from Director Buchheister; attached.
  - a. Fall Programs Update:
  - b. Special Needs Program Update:
  - c. Pre-School Update:
  - d. Halloween Parade Re-Cap:
  - e. Basketball Update:
6. OLD BUSINESS:
  - a. Westvale Park Renovation: Report included in Item 5.
  - b. Community Center Use Policy and Park Use Policy: Report addressed in Item 4.

7. NEW BUSINESS:

8. ADJOURNMENT: Motion to Adjourn was made at 8:20 P.M. by Member Griffin seconded by Member Codner. The next meeting is Monday, December 12, 2011 at 8:00 P.M. in the Community Center.