

WESTWOOD RECREATION DEPARTMENT
RECREATION ADVISORY BOARD

Minutes of June 13, 2011

1. MEETING CALLED TO ORDER at 8:02 P.M.
Present: Councilmember Ingrid Quinn, Chair Sherman Taylor, Vice Chair Catalano, Board Members Janine Borgersen, Michael Griffin, Joan Hluchan, Don Smith, Director Gary Buchheister
Absent: Member Christopher Codner, Admin. Asst. Margaret McDonough
2. APPROVAL OF MINUTES of May 9, 2011: Vice Chair Catalano made a Motion to accept the Minutes as presented Member Hluchan Smith seconded the Motion; the Motion passed.
3. OPEN PUBLIC FORUM:
4. COUNCIL LIAISON REPORT:
5. DIRECTOR'S REPORT:
 - a. Summer Playground Program Update: Director Buchheister presented the current registration numbers as compared to the 2010 Program. The enrollments numbers are expected to increase as the program start date nears with an anticipated enrollment of over 400. (the actual # was 448). Discussion followed regarding the new Before-Care and After Care Programs.

Mayor John Birkner, Jr. joined the meeting to announce that resident John Toale will be nominated as Recreation Advisory Board Member at the Mayor and Council meeting of June 21.

The Spring Program enrollment numbers were presented by program. There were 241 participants in 2011, an increase from 147 in 2010. The numbers do not include the new Tennis Team Program. Discussion followed on the Tennis Team Program.
 - b. Spring Programs Update: The Spring Program enrollment numbers were presented by program. There were 241 participants in 2011, an increase from 147 in 2010. The numbers do not include the new Tennis Team Program. Discussion followed on the Tennis Team Program.
 - c. Banner Sponsorship Update: A new sponsor has been added with 'Burke's on Old Hook' restaurant. If any Board Member is aware of potential sponsors, Director Buchheister asked that they be solicited. There are almost a dozen current sponsors.
 - d. Summer Concert Series Host Schedule: Director Buchheister asked the Board Members to select a date to Host the individual Concerts.
 - e. Summer Movies in the Park Host Schedule: Director Buchheister stated that although Member Griffin (P.S. and Margie who is there every week?) does most of the movies in Veterans Park, it would be good if other Board Members assisted or attended one of the four evenings.
 - f. Pre-School Report: Graduation occurred for 24 children on Friday, June 3 with Council President Robert Miller attending. There are still openings available for the 2011-12 school years.

6. OLD BUSINESS:

a. Westvale Park Renovation:

1. Saturday, June 4, the Westwood Softball Association used the new field 2012, Softball intends to use the two Westvale fields for all games. The Berkeley field will continue to be used as a practice field.
2. Westwood Football Association will begin to prepare the snack stand Facility for their upcoming season. Discussion of the Football League change followed.
3. The use of the Westwood fields by private camps has gone very well. All camps pay a fee based on a per-participant basis. The 2012 Fee Ordinance will reflect an increase for field use by non-residents.
4. The DPW's milling of the parking lot and clean-up of the perimeter landscaping has greatly improved the appearance of the facility.
5. The playground funding from Bergen County will not be available until August 1. The playground equipment will be done at that time. The youth Football and Soccer seasons begin early Sept.
6. The Football and Softball Associations have agreed to share the cost of irrigating the Berkeley School Field. The system could be in place by August, 2011.
7. There are a number of items still to be implemented at a later date including path lighting, bleachers, storage units, new signage, landscaping, snack stand tables, golf cart, security cameras, lightning detectors, etc.

- b. Community Center Use Policy: Director Buchheister asked that the Board Members review the Facility Use Fee Ordinance and suggest revisions to be implemented as of January, 2012 year

7. NEW BUSINESS:

- a. Director Buchheister announced that a 'scissor-lift' was rented in order to change/repair the gym ceiling lights, repair the fire sprinkler head protectors and paint and repair the plaster ceiling which was done by Borough employee Ken Weaver.
- b. The Twp of Washington baseball organization conducted a Special Needs "challenger game" on June 10 as Westwood Baseball had done previously. There were approximately seven or eight children with almost as many mainstream children assisting. Director Buchheister will promote a regular, weekly special needs program as the Dragons Soccer Club has begun.
- c. Resident Chris Russo, built an exercise station at Voorhis Park as his Eagle Scout project. Mr. Buchheister is very pleased with the completed project and invited the Board to visit it.

8. ADJOURNMENT: Motion to Adjourn was made at 9:00 P.M. by Member Griffin seconded by Member Borgersen. The next meeting will be Monday, September 12, 2011 at 8:00 P.M. in the Community Center.