

## **Westwood Shade Tree Advisory Committee - Minutes January 13, 2014**

Attendance: L.. Hayes, S. Scherba, V. Sauer, C. Leyden, J Russo and Council Liaison, C. Waneck

### **Meeting began at 7:30 PM**

The meeting was called to order by Linda Hayes at 7:30 PM, Sheryl

Scherba read the Open Public Meetings Law Statement: "This meeting which conforms to the Open Public Meetings Law, Chapter 231, Public Laws of 1975, is a regular Westwood Shade Tree Advisory Meeting. Notices have been filed with our local official newspapers and posted on the municipal bulletin board."

**The 2013 minutes of December were voted on and approved.**

### **Correspondence:**

Ginny received an email from Pam Zipse (NJ Shade tree Federation). Pam set up this email as a way of sharing information about upcoming training opportunities throughout New Jersey relating to the continuing education requirements of the NJ Community Forestry Program.

### **Telephone Messages:**

There were no messages during this period.

### **Meeting opened up to the Public:**

No one from the public attended the meeting.

### **Council Liaison Report:**

WSTAC asked liaison - C. Waneck if the revised Shade Tree Ordinance that the Council had tabled for the past year could be reconsidered if the "commission" wording of the ordinance were removed and replaced by committee.

### **Tree Inventory Software training:**

Ginny spoke to Paul Cowie and has set a tentative date for 1/21 and 1/23 to instruct both Ginny and Rio, the DPW secretary, on the use of the Shade Tree Inventory. Ginny will see if zones may be printed out from the inventory to aid in the committee

plans to prune Westwood's young shade trees.

### **Management Plan:**

Ginny and Linda will continue to gather information for CTE Paul Cowie as he works on the Third Management Plan. The plan was held up last year – it is currently one year past due which inhibits WSTAC from obtaining grants.

### **Tree City USA and Annual Accomplishment reports:**

The Annual Accomplishment Report for the state is due 2/15/14. Linda and Ginny will be working to complete this.

Tree City Re-certification – Linda is currently gathering information for the required continued status. Linda reported that Westwood will not be obtaining the growth award for 2013.

**2014 WSTAC Calendar** – was voted on and approved

- **Jan13**
- **Feb 10**
- **Mar 10**
- **Apr 14**
- **May 12**
- **June 2**
- **July 14**
- **Aug – no meeting**
- **Sept 8**
- **Oct 20**
- **Nov 10**
- **Dec 8**

### **Arbor Day:**

Linda suggested a few ideas that we may incorporate into Arbor Day this year:

- o Possibly working with the environmental committee to run a pumpkin recycling program where the pumpkins are collected and then used to feed cows or included in a compost pile.
- o Distribute information on donating a tree to be planted in a National Forest in memory or in honor of a loved one or actually for any special occasion.

Distribute seedlings, again this year to the grammar schools and/or the library.

Meeting ended at 8:55PM