

Westwood Shade Tree Advisory

Committee - Minutes February 10, 2014

Attendance: L.. Hayes, S. Scherba, V. Sauer, and Council Liaison, C. Waneck

Meeting began at 7:30 PM

The meeting was called to order by Linda Hayes at 7:30 PM, Shery Scherba read the Open Public Meetings Law Statement: "This meeting which conforms to the Open Public Meetings Law, Chapter 231, Public Laws of 1975, is a regular Westwood Shade Tree Advisory Meeting. Notices have been filed with our local official newspapers and posted on the municipal bulletin board."

The January 2014 minutes will be voted on at the March meeting.

Correspondence:

- Ginny received an email from Pam Zipse (NJ Shade tree Federation) telling of a course available – Ginny will see if someone from the DPW would be interested in attending.
- Ginny received e-mail on Bartlett Tree Experts' seminar on March 5th in Morristown. The meeting is free and offers CEU credits in a single day meeting. She will forward the e-mail to all concerned.
- Administrator, Bob Hoffman copied an e-mail to Frank Gergelyi (computer contractor) requesting instructions to access our municipal shade tree e-mail account. Ginny will share this information with those in the committee who will need to use the information.
- Memo to Linda from the NJ Shade tree federation regarding our payment of dues – Linda will check with the finance department to determine what their records show.

Telephone Messages:

There were no messages during this period.

Meeting opened up to the Public:

No one from the public attended the meeting.

Council Liaison Report:

1. Ordinance Update/Progress

Liaison, C Waneck, reported to the council that the Shade Tree Committee that the Commission designation (along with the inherent rules and regulations of such a designation) were no longer being pursued. She is waiting for the marked up copy from Mr. Hoffmann of the Ordinance from 2 years ago. Ms. Waneck hopes to have it at the next meeting so that the committee can review it.

At the meeting Cindy reported that she will let us know by the March meeting what the concerns were on the 8th revision.

2. Veterans Park Update/Tree planting lists

C. Waneck brought the list of trees that were planted as part of the Train Resignalization Project. The bid specs were for 28 trees comprised of 3 types of trees; Trinity Flowering Pear, Accolade Flowering Cherry and Crimson Cloud Hawthorn. It was discussed that WSTAC does not recommend any type of pear tree in public areas as the "Trinity Flowering Pear" in maturity tends to split easily during storms. This would prove to be hazardous in a highly pedestrian - traffic area.

Tree Inventory Software training:

Ginny and Rio met with Paul Cowie for two meetings in January. The meetings went well and Rio should be able to get the work orders entered into the tree inventory system going forward.

We brought up the recommendation that a work order be written up for each new tree that is planted. This way the information will be entered into the inventory system.

Management Plan:

Ginny and Linda will continue to gather information for CTE Paul Cowie as he works on the Third Management Plan. The plan was held up last

year – it is currently one year past due which inhibits WSTAC from obtaining grants. We have concerns that we want to make sure that the state knows we are still working on this. Ginny will be in contact with Paul Cowie on this.

Tree City USA and Annual Accomplishment reports:

Both reports were filed by the due dates. This will be our Eleventh year getting the tree city USA award.

Arbor Day:

We will continue to look for new and fresh ideas. Ginny will write up the request to the Council for the bulletin board and the Arbor Day Proclamation.

Meeting ended at 8:55PM