

MINUTES
BOROUGH OF WESTWOOD
2012 SINE DIE MEETING OF THE MAYOR & COUNCIL
JANUARY 3, 2013
WESTWOOD COMMUNITY CENTER
55 Jefferson Avenue
6:30 PM

1. Opening of the Meeting:

The meeting was called to order by Mayor Birkner at 6:30 pm. Mayor Birkner then read the Open Public Meetings Law Statement: "This meeting which conforms with the Open Public Meetings law, Chapter 231, Public Laws of 1975, is a regular Borough Council meeting. Notices have been filed with our local official newspapers and posted on the municipal bulletin board."

2. Roll Call:

Mayor Birkner – Present
Councilmember Grefrath – Present
Councilmember Phayre - Present
Councilmember Quinn - Present
Councilmember Sciara - Present
Council President Waneck - Present
Councilmember Miller - Present
Borough Administrator Hoffmann – Present
Borough Attorney Huntington - Present
Assistant to Borough Clerk Witkowski - Present

Committee Assignments:

Finance, Administration & Capital Projects
Public Properties
Health & Recreation
Fire & Ambulance
Land Use
Police & OEM

3. Resolution #12 - 331 : Executive Closed Session

Motion: Councilmember Miller Second: Councilmember Phayre

Roll Call: Councilmember Grefrath – Yes Councilmember Phayre - Yes

Councilmember Quinn – Yes Councilmember Sciara - Yes

Note: It was determined that no matters required discussion in Closed Session.

Reopen the Meeting:

Motion to reopen the meeting: Councilmember Miller Second: Councilmember Phayre

Voice Vote: A voice vote was taken with all present voting in the affirmative.

The time was 6:35pm.

4. Roll Call II:

Mayor Birkner – Present
Councilmember Grefrath – Present
Councilmember Phayre - Present
Councilmember Quinn - Present
Councilmember Sciara - Present
Council President Waneck - Present
Councilmember Miller - Present

Borough Administrator Hoffmann – Present
Borough Attorney Huntington - Present
Borough Engineer Boswell represented by Ed Senkevich - Present
Assistant to Borough Clerk Witkowski - Present

5. Flag Salute:

Mayor Birkner led those present in the salute to the flag.

6. Reports of Committees and Officials:

A) Mayor's Report

Mayor Birkner stated that it was a great honor to work with Councilman Phayre these past five years and that he will truly be missed on the Council. Councilmember Phayre said we are a good team and it's all about team work.

B) Engineer's Report:

No Report. Ed Senkevich thanked the Governing Body for allowing Boswell Engineering to serve the Borough in 2012 and wished everyone a happy and healthy 2013.

C) Attorney's Report:

No Report. Borough Attorney Huntington echoed the sentiments of Mr. Senkevich.

D) Administrator's Report

Borough Administrator Hoffmann also echoed the sentiments of the Borough Engineer and Borough Attorney.

E) Council Liaison & Committee Reports

a) Police and OEM

Councilmember Miller reported that Resolution #12-337 and #12-338 – Appointment of Police Officers was on the agenda tonight. He stated that all three of them have gone through the approved hiring process, they all have done the physical test and written test, have been interviewed at least four times with the Police Department including with the Police Committee. He also stated that all three will be sworn in tomorrow so they can begin the Police Academy on Tuesday, January 8, 2013. Mayor Birkner stated that he was really proud that the Borough is able to provide the opportunity to Mr. Keith Bott who has valiantly served our country as a member of the military forces in Iraq. He also stated that Mr. Bott will be a fine asset to the Borough with his experience.

b) Fire and Ambulance:

Councilmember Sciara reported that it was very frustrating that the Fire Department did not receive the Swift Water training program last year. He stated that he found out at

last night's Fire Department meeting from the Fire Chief that there will be two sessions this coming year, one in the spring and one in the fall.

- 7. Motion to Open Meeting to the Public:** Councilmember Grefrath
Second: Councilmember Miller
Voice Vote: A voice vote was taken with all present voting in the Affirmative.

No one wished to be heard.

- Motion to close the Agenda/Public Forum:** Councilmember Miller
Second: Councilmember Grefrath
Voice Vote: A voice vote was taken with all present voting in the Affirmative.

- 8. Presentation of Bills, Financial Reports and Resolutions:**
Mayor Birkner advised that the following Resolutions would be enacted in one motion. Councilmembers who wished to remove any Resolution(s) to be voted upon separately, had the opportunity to do so at this time, and said Resolutions would be considered separately.

Resolutions as Consent Agenda:

- a) Resolution #12 - 332 : Appointment of Temporary Assistant to the Borough Clerk**
- b) Resolution #12 - 333 : Bill List & Statement of Cash**
- c) Resolution #12 - 334 : Budget Transfers 2012**
- d) Resolution #12 - 335 : Approval to Cancel Tax Overpayments**
- e) Resolution #12 - 336 : Approval to Cancel Tax Balances**
- f) Resolution #11 - 337 : Appointment of Two Police Officers**
- g) Resolution #12 - 338 : Appointment of a Police Officer**

Motion to adopt resolutions #12-332 through #12-338: Councilmember Sciara

Second: Council President Waneck

Roll Call: Councilmember Grefrath – Yes Councilmember Phayre - Yes
 Councilmember Quinn – Yes Councilmember Sciara - Yes
 Council President Waneck – Yes Councilmember Miller – Yes

Page 4 Minutes
2012 Sine Die Meeting of the Mayor and Council
January 3, 2013

9. Adjournment Sine Die:

Motion to adjourn sine die: Councilmember Phayre Second: Councilmember Sciara
Voice Vote: A voice vote was taken with all present voting in the affirmative.
The time was 6:50pm.

Attest:

Denise Holmes, Deputy Clerk
Proofed: Karen Hughes, Borough Clerk