

126th
**REORGANIZATION MEETING OF THE MAYOR & COUNCIL
BOROUGH OF WESTWOOD, NEW JERSEY
COMMUNITY CENTER
55 JEFFERSON AVENUE
JANUARY 2nd, 2020**

1. CALL TO ORDER:

Borough Clerk Karen Hughes calls the 126th Reorganization Meeting of the Mayor and Council to order at 7:00 PM and reads the Open Public Meetings Law Statement: “This meeting which conforms with the OPEN PUBLIC MEETINGS LAW, CHAPTER 231, PUBLIC LAWS OF 1975, is a regular Borough Council meeting. Notices have been filed with our local official newspapers and posted on the Municipal Bulletin Board”.

2. FLAG SALUTE AND INVOCATION:

The Colors are presented by the Westwood Fire Department Color Guard. The Pledge of Allegiance is led by Girl Scout Troop #9-7647 and active duty military personnel. The Invocation is delivered by Rev. Quentin Sutton

3. PRESENTATION TO OUTGOING MAYOR:

4. MAYOR ELECT:

Raymond Arroyo is administered his Oath of Office as Mayor for a four year term by Alyssa Dawson, Term expiring 12/31/23

5. COUNCILMEMBERS - ELECT:

Robert Bicocchi is administered his Oath of Office as Member of the Council for a three year term by Philip Bicocchi, Term expiring, 12/31/22

Beth Dell is administered her Oath of Office as Member of the Council for a three year term by Matthew Dell, Term expiring, 12/31/22

6. FILLING COUNCILMEMBER VACANCY

Resolution #20-1: Filling Councilmember Vacancy

7: ROLL CALL

Borough Clerk Hughes calls the Roll:

Mayor Arroyo

Councilmember Bicocchi

Councilmember Collins

Councilmember Dell

Councilmember Montana

Councilmember Murphy

Councilmember _____

Borough Clerk Hughes

8. APPOINTMENT OF BOROUGH PROFESSIONALS

a) Resolution #20-2: Appointment of Borough Attorney – Russell Huntington

b) Resolution #20-3: Awarding Contracts Exempt From Public Bidding – Various Borough Professionals

Position	Firm	Designee
Borough Auditor	Lerch, Vinci & Higgins	Gary Vinci, RMA
Risk Manager	Burton Agency	Debra Ginetto
Commercial Appraiser	McNerney & Associates	Robert McNerney
Residential Appraiser	Associated Appraisal Group	Rick DelGuercio

In-Rem Attorney	Pellegrino & Feldstein	Mike Pellegrino, Esq.
Grant Writer		Frederick Rella
Municipal Administrative Agent		Steven J. Weinberg

c) Resolution #20-04: Awarding Contract By RFP/Public Bidding – Various Borough Professionals

Position	Firm	Designee
Labor Attorney	Wiss & Bouregy, PC	Raymond Wiss, Esq.
Borough Planner	Burgis Associates	Joseph Burgis, PP
Historic Consultant	Gregory Dietrich Pres. Cons.	Gregory Dietrich
Bond Counsel	Rogut McCarthy, LLC	Steven Rogut, Esq
Financial Advisor	David Thompson	Phoenix Advisors

9. DESIGNATION OF COUNCIL COMMITTEE ASSIGNMENTS FOR 2020

COMMITTEE	LIAISON	DEPUTY LIAISON
Finance, Admin. & Cap. Projects	Beth Dell	Christopher Montana
Fire & Ambulance	Jodi Murphy	Robert Bicocchi
Police & Emergency Mgt.	Chris Montana	Erin Collins
Land Use	Robert Bicocchi	Jodi Murphy
Public Properties	Erin Collins	
Health & Recreation		Beth Dell
Shared Services	Beth Dell	Jodi Murphy

10. SELECTION OF COUNCIL PRESIDENT FOR 2020

Resolution #20-5: Nomination of 2020 Council President:

11. PUBLIC FORUM:

12. BUDGET MEETINGS:

Mayor Arroyo announces that a schedule of Budget Meetings will soon be posted on the Municipal Bulletin Board and Borough website.

13. CONSENT AGENDA

Mayor Arroyo announces that the Resolutions listed on the Consent Agenda will be enacted with one motion. Copies of all Resolutions are available to any person upon request. Any Councilmember wishing to remove any Resolution(s) to be voted upon may do so at this time and said Resolution(s) will be moved and voted upon separately. Motion to adopt resolution #20-6 through #20-33 Motion: Second: Roll Call:

Resolution Titles

- 20-6 OFFICIAL ELECTRONIC MEDIA
- 20-7 DEPOSITORIES OF FUNDS
- 20-8 AUTHORIZATION OF PAYMENT SIGNATORIES FOR 2020
- 20-9 FACSIMILE SIGNATURES ON CHECKS
- 20-10 ESTABLISHMENT OF INT. RATES ON DELINQUENT TAXES & ASSESS.
- 20-11 ADOPTION OF PETTY CASH & CREDIT CARD POLICIES
- 20-12 ESTABLISHMENT OF PETTY CASH FUND
- 20-13 ESTABLISHMENT OF PETTY CASH FUND FOR RECREATION
- 20-14 ESTABLISHMENT OF PETTY CASH FUND FOR PUBLIC ASSISTANCE
- 20-15 DEPOSITORY OF ATTENDANCE RECORDS
- 20-16 APPOINTMENT OF ASSESSMENT SEARCH OFFICER
- 20-17 APPOINTMENT OF TAX SEARCH OFFICER
- 20-18 MAGISTRATE'S ORDER DESIGNATING VIOLATIONS CLERK
- 20-19 APPOINTMENT TAX ASSESSOR / ATTORNEY - TAX APPEALS
- 20-20 2020 MUNICIPAL HOLIDAYS
- 20-21 OFFICIAL BOROUGH NEWSPAPERS
- 20-22 \$25.00 CHARGE FOR PAYMENTS MADE WITH INSUFFICIENT FUNDS

20-23	\$5.00 CHARGE FOR TAX ACCOUNT REPORTS TO SEARCH COMPANIES
20-24	TAX SALE COSTS
20-25	CASH MANAGEMENT PLAN 2020
20-26	MUTUAL AID – PASCACK VALLEY FIRE DEPARTMENTS
20-27	AUTHORIZATION OF A FEE FOR ISSUANCE OF DUPLICATE TAX SALE CERTIFICATES
20-28	BERGEN COUNTY LAW ENFORCEMENT MUTUAL AID
20-29	MAYOR AND COUNCIL MEETING SCHEDULE FOR 2020
20-30	TEMPORARY BUDGET
20-31	REAPPOINTMENT OF OFFICE OF EMERGENCY MANAGEMENT COORDINATOR
20-32	APPOINTMENT OF DEPUTY OFFICE OF EMERGENCY MANAGEMENT COORDINATOR
20-33	AUTHORIZING DIRECT WITHDRAWAL PROGRAM

14. ANNUAL APPOINTMENTS AND DESIGNATIONS TO VARIOUS MUNICIPAL OFFICES:

Administrator Ben Kezmarsky – Affirmative Action Compliance Official, Alternate Fund Commissioner
B-MED, B-MEL & JIF, Municipal Housing Liaison
Councilmember Erin Collins – Alternate Fund Commissioner B-MED, B-MEL & JIF
Karen Hughes - Assessment Search Officer, Local Ethics Official
Denise Holmes - Deputy Borough Clerk
Letitia Candeloro - Court Administrator
Elizabeth Kraus - Deputy Court Administrator
Rick Woods - Recycling Coordinator, Clean Community Coordinator
Sharon Blehl - Right-To-Know Coordinator, Bloodborne Pathogens Coordinator
Stefanie Stokes – Tax Search Officer
Robert Hibler - Borough Historian

Mayor Arroyo invites all appointees to the dais. Judge Fazio administers the Oaths of Office.

15. APPOINTMENTS TO VARIOUS BOARDS

a) Mayor Arroyo asks the Liaisons to announce the following appointments.

Board of Health

Lee Tremble, Term Expiring 12/31/22
Betsy Beckman, Term Expiring 12/31/22
Jon Andresen, Alt. #1, Term Expiring 12/31/21
Maria Montana, Alt. #2, Unexpired Term, Term Expiring 12/31/20
Councilmember _____ (Council Liaison)

Technology Committee & Website Committee

Councilmember Collins (Council Liaison)

Westwood Parking Authority

John Oberg, Term Expiring 12/31/24
Councilmember Montana (Council Liaison)

Library Board of Trustees

Suzanne Gorham, Term Expiring 12/31/24
Linda Phayre, Mayor’s Alternate, Term Expiring. 12/31/20
Raymond Arroyo, Mayor, Term Expiring. 12/31/20
Councilmember Bicocchi (Council Liaison)

Shade Tree Committee

Councilmember Murphy (Council Liaison)

Safety Committee - (Annual Appointments)

Darren Blankenbush, Safety Delegate
Gary Buchheister, Member
Sharon Blehl, Member
Denise Burns, Ambul. Member
Kevin Woods, FD Member
Ryan Weaver, Member
Denise Holmes, Member
Sylvia Kokowski, Member
Linda Aiello, Member
Richard Antonacci, PD Member
Jack Sauer, Member
Martha Urbiel, Member
Richard Woods, Alternate Safety Delegate
Ben Kezmarsky, Borough Administrator

Local Assistance Board

Councilmember Collins (Council Liaison)

Heritage Society

Councilmember Dell (Council Liaison)

Historic Preservation Commission

Lauren Letizia, Class A, Term expiring 12/31/23
Camille Sasena, Class A, Term expiring 12/31/23
Matthew Corso, Class C, Term expiring 12/31/23
Chris Sandt, Class C, Term expiring 12/31/23
Cindie Affinito, Class C, Unexpired term, expiring 12/31/21
Charlie Johnston, Alt. #1, Term expiring 12/31/21
Lou Schlielder, Alt. #2, Term expiring 12/31/20
Councilmember Dell (Council Liaison)

Zoning Board of Adjustment

Eric Oakes, Member, Term expiring 12/31/23
Peter Grefrath, Member, Term expiring 12/31/23
Alyssa Dawson, Member, Unexpired Term, Term expiring 12/31/21
Michael O'Rourke, Alternate #1, Term expiring 12/31/21
Gary Conkling, Alternate #2, Term expiring 12/31/20
Councilmember Bicocchi (Council Liaison)

Environmental Advisory Committee

Jeanne Guderian, Term expiring 12/31/22
Dritan Xhillari, Term expiring 12/31/22
Councilmember Montana (Council Liaison)

Green Team

Councilmember Murphy (Council Liaison)

Westwood Municipal Alliance (Annual Term)

Gary Buchheister, Annual Expiring 12/31/20
Councilmember Bicocchi (Council Liaison)

Senior Advisory Committee

Mary Cerrati, Resident Member, Term Expiring 12/31/22
Andra Bell, Resident Member, Term Expiring 12/31/22

Sally Roberts, WW House Member, Term Expiring 12/31/22
Marisa Tarateta, Borough Professional Member, Unexpired Term, Term Expiring 12/31/20
Councilmember _____ (Council Liaison)

Councilmember _____ tenders the motion to accept all appointees noted above. Councilmember
seconds the motion. Roll Call:

b) Mayor's Appointments, not subject to Council approval:

Recreation Advisory Board

Bermari Roig, Term Expiring 12/31/22
Angelo Pira, Term Expiring 12/31/22
Eric Dougherty, Alt. #1, Term Expiring 12/31/22
Councilmember _____ (Council Liaison)

Planning Board

William Martin, Class II, Annual Expiring 12/31/20
Anthony Zorovich, Class IV, Term Expiring 12/31/23
Lauren Letizia, Alternate #1, Term Expiring 12/31/21
Councilmember Bicocchi, Class III (Council Liaison)

Mayor's Wellness Campaign

Gale Herzing
Kathleen Mathis

16. SWEARING IN OF ALL APPOINTEES

Mayor Arroyo invites all appointees to the dais. Judge Fazio administers the Oaths of Office.

17. APPOINTMENT AND SWEARING IN OF POLICE RESERVES

Mayor Arroyo invites the 2020 Police Reservists to the dais to be administered their Oaths of Office by Judge Fazio.

Mayo Credle, Capt.	Damon Vincenty
John Brobson, Lt.	Shawn Yates
Michael Amoruso, Sgt.	Esequiel Cortez
Kenroy Morrison, Sgt.	Misael Cortez
Andrew Cavaniola	
PO Christopher Horst, Liaison Officer	

18. OATHS OF OFFICES, AMBULANCE CORPS OFFICIALS

Mayor Arroyo invites the 2020 Ambulance Corps officials to the dais to be administered their Oaths of Office by Judge Fazio.

Captain Robert Simak	Secretary Janet Dunn
1 st Lt. Nicole De Joie	Treasurer Denise Burns
2 nd Lt. Jennifer Hughes	Trustee Chair Craig Hegner
President Ed Casey	Trustee Jeri Bowman
Vice President Jon Andresen	Trustee Matt Foley
	Trustee Ruth Ann Lang

19. OATHS OF OFFICE, FIRE DEPARTMENT OFFICIALS

Mayor Arroyo invites the 2020 Fire Department Officers to the dais to be administered their Oaths of Office by Judge Fazio.

Fire Chief Kevin Woods	1 st Lt. Scott Stewart
Deputy Chief Michael Griffin Senior	2 nd Lt. Michael Griffin Junior
Senior Captain Brian Kronewitter	3 rd Lt. Ryan Weaver
Captain Brian Wiczenski	4 th Lt. Emmanuel Mejia

20. RE-APPOINT DARREN BLANKENBUSH – OEM COORDINATOR

21. APPOINT JANET DUNN – DEPUTY OEM COORDINATOR

22. PRESENTATION OF AWARDS

a) Volunteer Emergency Services Hall of Fame:

Mayor Arroyo makes the following presentations, _____ Volunteer Fire Department, _____ Volunteer Ambulance Corps and _____ Police Reserves, in acknowledgement of their induction into the Volunteer Emergency Services Hall of Fame.

Each of these recipients was nominated by their peers in recognition of outstanding service.

b) Volunteer of the Year

c) Life Saving Presentation

23. BENEDICTION delivered by Rev. Anthony Puca, Jr.

24. ADJOURNMENT

Agenda subject to change