

**MINUTES FOR THE REGULAR MEETING OF THE WESTWOOD BOARD OF HEALTH
WEDNESDAY, MARCH 8, 2023 @ 7:00PM
BOROUGH HALL @ 101 WASHINGTON AVENUE, WESTWOOD, NJ**

1. Opening of the Meeting by __Louise Cue @ 7:05PM__

This meeting, which conforms with the Open Public Meetings Law, Chapter 231, Laws of 1975, is a regular Board of Health meeting. Notices have been filed with our local official newspapers and posted on the municipal bulletin board.

2. Roll Call

Name	Present	Absent
Susan Blake	X	
Donna Bott		X
Maria Costello	X	
Louise Cue	X	
Diamantis Kyriakakis	X	
Nataly Hook		X
Su McCloskey	X	
Andy Merlo	X	
Cheryl Pletsch		X

3. Salute to the Flag led by: Andy Merlo

4. Public Forum

Motion to open to public: Diamantis Kyriakakis 2nd: Andy Merlo

Public present: None.

Motion to close to public: Susan Blake 2nd: Su McCloskey

5. Approval of the minutes of the Regular meeting of February 8, 2023.

Name	Approve	Absent
Susan Blake	X	
Donna Bott		X
Maria Costello		X
Louise Cue	X	
Diamantis Kyriakakis	X	
Nataly Hook		X
Su McCloskey	X	
Andy Merlo	X	
Cheryl Pletsch		X

Motion to accept minutes: Diamantis Kyriakakis 2nd: Susan Blake

6. Approval to create Ad Hoc Committee under Andy Merlo for Outreach Program

Name	Approve	Nay	Absent
Susan Blake	X		
Donna Bott			X
Maria Costello	X		
Louise Cue	X		
Diamantis Kyriakakis	X		
Nataly Hook			X
Su McCloskey	X		
Andy Merlo	X		
Cheryl Pletsch			X

7. Health Department Manager update: Stacy Gravina

- Allowing credit card use for animal registration.
- Muidex system in use in department has been experiencing month end reconciliation issues, and the situation has been escalated to expedite a resolution.
- Part time Health Department position has been posted on Handshake for broad exposure to early talent potential candidates.
- Outreach: Continued communication with Marissa and NWBRHC on upcoming BP screenings and "lunch & learns". Health Department will work with Andy Merlo as part of Ad Hoc committee.
- Department is working with Green team in getting recertified by Sustainable New Jersey.
- Mary Beth is working with Jean Marie on Health Department page for website.
- Department will be attending the April Registrar Conference (NJ Reg Assoc.) 3 trainings this year.
- Ordinances: Grease Ordinance in final edits. Another ordinance is in draft allowing Department to charge to amend vital records, bringing in an additional revenue via a time consuming task. Other municipalities are doing this. Last year, this would have generated \$1,800.

8. Activities and Health Officer Report.

- Mosquito spraying is required and is hosted by Bergen County and EPA. County is now required to get permission to spray. Time frame to be determined and published.
- Chemicals are EPA/CDC approved.
- Town can request surveillance protocol vs spraying.
- New report format. Report was thoroughly reviewed with Board.

9. Town Council Liaison report.

- Resolution exists for not allowing local pet stores to sell puppies & kittens to prevent “puppy mills”
- NJ Government is looking at requests from Breweries who want to sell food at their establishments.

10. Social Media update by Susan Blake

- Information from NWBRHC being posted on our website.
- Our Instagram account is targeted to be up in April.
- Question: How do we increase our social media following?
- Our Mayor will be posting a link to our website.

11. Update on Outreach Program by Andy Merlo

- Meetings with Marissa to establish Ad Hoc Committee led by Andy Merlo with Stacy Gravina, Donna Bott, Maria Costello, Cheryl Hodges, Gary Buchheister, and Lisa Bontemps as members. They will focus on evaluating and validating the return on investment of the Outreach Program.
- October 1, 2023 as a deadline for a plan. If no plan, other solutions will be sought.

12. Urgent matters for next meeting:

13. Adjournment @ 8:22 PM.

Motion to adjourn: Andy Merlo 2nd: Diamantis Kyriakakis

Submitted by
Su McDoskey
Secretary
Board of Health
1/12/23