



Westwood Shade Tree Committee

Meeting Minutes Westwood Borough Hall April 12, 7:00PM

Present: Gil TenHoeve - President
Fred Rella - Secretary
Beth Staples
Jeff Ocher
Chris Montana - Council Liaison

Absent: None

- Chris Montana called the meeting to order at 7:00pm.
- First order of business was to select a President and Secretary for the Shade Tree Committee. The term being one year for each position. However, the 2016 terms would run from April 12-December 31. Future terms would be on a calendar year basis, January 1-December 31.
- It was unanimously voted that Gil TenHoeve would be President and Fred Rella would be Secretary.
- Chris Montana lead several discussions for this meeting. Future meeting discussions would be led by the newly elected President, Gil TenHoeve. Items Chris presented for discussion included:
 - An overview of the finances currently in the 2016 budget for the Shade Tree Committee; @\$12,000. Chris would contact Karen Hughes to give us an exact account of current funds for the May meeting.
 - A conversation ensued amongst committee members as to how to gain more funds for the budget. Items discussed included:
 - Solicitation letter to local corporations
 - Memory Trees
 - Public awareness, unsolicited donations

Committee members were to think about various opportunities and the discussion was to be continued at the May meeting.

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- We need to ensure that we maximize the Sustainable New Jersey and Sustainable Westwood program criteria. More information on these two programs is to be provided at the May meeting.
- The 2016 Arbor Day Celebration;
 - Borough proclamation at the April Council Meeting to be ratified. Proclamation to be displayed at the Library
 - Shade Tree Committee will donate a tree to be planted for Arbor Day.
 - Arbor Day celebration will be at the Library on Friday, April 29
- The committee needs to determine tree plantings to occur throughout Westwood in October utilizing the Borough's DPW. Coordination between the committee and the DPW needs to be solidified.
- Information needs to be obtained on the New Jersey Department of Environmental Protection Seedling Program.
- The Borough's Tree Ordinance needs to be reviewed and updated if necessary.
- A motioned to close the meeting was made by Chris Montana, seconded by Beth Staples, all agreed.
- Meeting adjourned at 8:05pm.