

**BOROUGH OF WESTWOOD  
WORK MEETING OF THE MAYOR & COUNCIL  
MAY 3, 2022 MINUTES  
MUNICIPAL COMPLEX  
101 Washington Avenue  
7:30 Closed Session/8:00 pm Public Session**

**1. Opening of the Meeting:**

The meeting was called to order by Mayor Arroyo at 7:30 pm. Mayor Arroyo then read the Open Public Meetings Law Statement: "This meeting which conforms with the Open Public Meetings law, Chapter 231, Public Laws of 1975, is a regular Borough Council meeting. Notices have been filed with our local official newspapers and posted on the municipal bulletin board."

**2. Roll Call:**

Mayor Arroyo – Present  
Councilmember Bicocchi – Present  
Councilmember Collins – Present  
Councilmember– Greco - Present  
Councilmember Hodges – Present  
Councilmember Montana – Present  
Council President Dell - Present  
Borough Attorney Huntington - Present  
Borough Attorney Kool - Present  
Borough Administrator Ayer – Present  
Borough Clerk Hughes – Present  
Deputy Borough Clerk - Vadovic

**Committee Assignments:**

Public Properties & Recreation  
Police & Emergency Management  
Fire & Ambulance  
Health & Hospital  
Land Use  
Finance, Administration & Capital Projects; Shared Services

**3. Resolution #22 - 112: Executive Closed Session**

**Motion to Approve Resolution #22-112:** Councilmember Montana Second: Councilmember Hodges

Roll Call: Councilmember Bicocchi - Yes    Councilmember Collins – Yes

Councilmember Greco – Yes    Councilmember Hodges - Yes

Councilmember Montana – Yes    Council President Dell – Yes

a) Matters falling within the attorney-client privilege regarding FMA – KH

b) Matters falling within the attorney-client privilege regarding B907 L21 –Volz - LK

c) Matters falling within the attorney-client privilege regarding ABC matters - LK

**4. Reopen the Meeting: : Councilmember Bicocchi    Second: Council President Dell**

Voice Vote: A voice vote was taken with all present voting in the affirmative. The time was 8:15 pm.

**5. Roll Call II:**

Mayor Arroyo – Present / Councilmember Bicocchi – Present / Councilmember Collins – Present / Councilmember Greco - Present / Councilmember Hodges – Present / Councilmember Montana - Present / Council President Dell - Present / Borough Administrator Ayer - Present / Borough Attorney Huntington / Borough Attorney Kool – Present / Borough Engineer Boswell / Borough Engineer Senkevich – Present / Borough Clerk Hughes – Present / Deputy Borough Clerk Vadovic - Present

**6. Flag Salute**

Mayor Arroyo led those present in the salute to the flag.

**7. Motion to Suspend Regular Order of Business:**

Councilmember Bicocchi Second: Council President Dell

Voice Vote: A voice vote was taken with all present voting in the affirmative.

**8. Resolution #22 - 117: Fire Department Matter of Personnel – Michael Saul**

**Motion to Approve Resolution #22-117:** Council President Dell Second: Councilmember Bicocchi

Roll Call: Councilmember Bicocchi - Yes Councilmember Collins – Yes

Councilmember Greco – Yes Councilmember Hodges - Yes

Councilmember Montana – Yes Council President Dell – Yes

**9. Fire Department Swearing In of Michael Saul:**

Mayor Arroyo asked for a Motion for the swearing in of Michael Saul as an Active Associate member working for Full Active status with the Westwood Fire Department, Company Hook and Ladder 1.

Council President Dell Second: Councilmember Hodges

Voice Vote: A voice vote was taken with all present voting in the affirmative.

Mayor Arroyo with the help of Councilman Greco swore in the new member of the department along with Chief Jim Voorhis of The Westwood Fire Department.

**10. Public Forum:**

**Motion to open Agenda/Public Forum:** Councilmember Bicocchi Second: Council President Dell

Voice Vote: A voice vote was taken with all present voting in the Affirmative.

Carolyn Rice – Westwood, New Jersey spoke in regards to difficulties she’s encountered with the Police Department.

**Motion to close Agenda/Public Forum:** Council President Dell Second: Councilmember Greco

Voice Vote: A voice vote was taken with all present voting in the affirmative.

**11. Reports by Borough Professionals:**

A. Engineer’s Biweekly Report

i. Suggestions for NJDOT 2023 Municipal Aid Program

Dr. Boswell reviewed the biweekly report, a copy of which is attached.

**12. Budget Presentation, Hearing and Adoption**

- Budget Remarks by Councilmember Dell

Council President Dell read a report in regards to this year’s budget.

- Budget Presentation by CFO Durene Ayer

Borough Administrator/CFO gave a Power Point presentation on the 2022 Municipal Budget.

- Budget Remarks by Auditor Gary Vinci

Auditor Gary Vinci spoke in regards to the Borough’s financial stability and how the Borough is in an excellent position.

i) Public Hearing on Introduced 2022 Municipal Budget

**Motion to open Public Hearing:** Council President Dell Second: Councilmember Bicocchi  
Voice Vote: A voice vote was taken with all present voting in the Affirmative.

No one came forward to speak.

**Motion to close Public Hearing:** Councilmember Bicocchi Second: Councilmember Hodges  
Voice Vote: A voice vote was taken with all present voting in the affirmative.

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ii) **Ordinance 22-10 Calendar Year 2022 Ordinance To Exceed The Municipal Budget Appropriation Limits And To Establish A CAP Bank (N.J.S.A. 40A:4-45.14)**

**BE IT RESOLVED** that Ordinance #22-10 entitled “Calendar Year 2022 Ordinance To Exceed The Municipal Budget Appropriation Limits And To Establish A CAP Bank (N.J.S.A. 40A:4-45.14)” having hereby been read by title, shall have a hearing held on this date.

**Motion to open the public hearing:** Council President Dell Second: Councilmember Bicocchi  
Voice Vote: A voice vote was taken with all present voting in the affirmative.  
Public Comments: No comments.

**Motion to close the public hearing:** Council President Dell Second: Councilmember Hodges  
Voice Vote: A voice vote was taken with all present voting in the affirmative.

**BE IT RESOLVED** that an Ordinance known as #22-10 be passed on final reading and that a Notice of Adoption of said Ordinance be published in the official newspaper according to law.

**Motion for final adoption:** Council President Dell Second: Councilmember Hodges

Roll Call: Councilmember Bicocchi - Yes      Councilmember Collins – Yes  
Councilmember Greco – Yes                      Councilmember Hodges - Yes  
Councilmember Montana – Yes                  Council President Dell – Yes

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iii) **Resolution #22 - 113: Governing Body Certification of Compliance With The United States Equal Employment Opportunity Commission’s “Enforcement Guidance On The Consideration Of Arrest And Conviction Records In Employment Decisions Under Title VII Of The Civil Rights Act Of 1964”**

**Motion to Approve Resolution #22-113:** Council President Dell Second: Councilmember Bicocchi

Roll Call: Councilmember Bicocchi – Yes      Councilmember Hodges – Yes  
Councilmember Collins – Yes                      Councilmember Montana – Yes  
Councilmember Greco – Yes                      Council President Dell – Yes

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**iv) Resolution #22- 114: Budget Self-Exam**

**Motion to Approve Resolution #22-114:** Council President Dell Second: Councilmember Collins

Roll Call: Councilmember Bicocchi – Yes                      Councilmember Hodges – Yes  
                  Councilmember Collins – Yes                      Councilmember Montana – Yes  
                  Councilmember Greco – Yes                              Council President Dell – Yes

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**v) Resolution #22- 115: Adoption of 2022 Municipal Budget**

**Motion to Approve Resolution #22-115:** Council President Dell Second: Councilmember Hodges

Roll Call: Councilmember Bicocchi – Yes                      Councilmember Hodges – Yes  
                  Councilmember Collins – Yes                      Councilmember Montana – Yes  
                  Councilmember Greco – Yes                              Council President Dell – Yes

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**13. Items for Discussion:**

**a) Ordinances Disbanding/Creating Authority / Utility – LK**

Borough Attorney Kool spoke in regards to the disbanding of the Parking Authority and the creation of a Utility. Borough Attorney Kool was asking for direction from the Mayor and Council about how the new Utility will be run so an Ordinance can be written in the very near future. Borough Auditor Vinci also spoke in regards to the financial responsibilities that need to be completed once the Parking Authority is disbanded such as having an audit to close out the books. An Ordinance will be circulated by Attorney Kool at the next meeting for discussion.

**b) Statutorily Required Ordinances: - LK**

**Abandoned Properties Maintenance Regulations**

Borough Attorney Kool stated that the legislature has changed in regards to the abandoned properties registration act. All abandoned properties including residential and commercial must be registered within 30 days of the place being abandoned with the municipality. Borough Attorney Kool stated it is important for the Borough to add these new laws into the Borough Code Book.

**Electric Vehicles in Residential Zones**

Borough Attorney Kool reported that there is also new legislation requiring electronic vehicle hook-ups to be put into new residential multi dwelling units. Borough Attorney Kool will be looking into this and coming back with more information so the Mayor and Council can make changes.

**14. Presentation of Bills, Financial Reports and Resolutions:**

The following resolutions may be enacted in one motion as a Consent Agenda.

Councilmembers wishing to remove any Resolutions(s) to be voted upon separately may do so at this time, and said Resolution(s) will be considered separately.

**Resolutions as Consent Agenda:**

- a) Resolution #22 -116 : Bills List
- b) Resolution #22 -118 : Appointment of Full Time Dispatcher

- c) Resolution #22 -119 : Authorizing Records Management Services
- d) Resolution #22 -120 : Authorizing Redemption of Tax Sale Certificate #21-00002
- e) Resolution #22 -121 : Appointment of Parking Authority Officer
- f) Resolution #22 -122 : Authorizing the Execution of an Interlocal Agreement for the Provision of 911 Emergency Telephone Services By and Between the Borough of Paramus and the Borough of Westwood
- g) Resolution #22 -123 : Authorizing 2022 Landfill Monitoring
- h) Resolution #22 -124 : Authorizing Hiring Process for DPW Laborer
- i) Resolution #22 -125 : Appointments to the Zoning Board
- j) Resolution #22 -126 : Appointment to the Planning Board
- k) Resolution #22 -127 : Establishment of Preliminary Costs
- l) Resolution #22 -128 : Authorizing Concept Design for Pump Track
- m) Resolution #22 -129 : Street Closure & Use of Veterans' Park for Westwood Heritage Society's Craft Shows
- n) Resolution #22 -130 : Resolution Combining Several Authorizations Of Bonds Into A Single Issue And Prescribing the Details And Bond Form Thereof For \$6,240,000 General Improvement Bonds Dated June 1, 2022
- o) Resolution #22 -131 : Resolution Authorizing The Publication, Printing And Distribution Of A Notice Of Sale And The Publication Of A Summary Notice Of Sale And Prescribing The Forms Thereof For \$6,240,000 General Improvement Bonds, Dated June 1, 2022, Approving The Preparation, Distribution And Execution Of A Preliminary And A Final Official Statement For Such Bonds, Undertaking To Provide Continuing Disclosure Of Financial Information, Covenanting To Comply With The Internal Revenue Code of 1986, As Amended, Designating Such Bonds As "Qualified Tax-Exempt Obligations" For Purposes Of The Internal Revenue Code of 1986, As Amended, And Authorizing Various Matters in Connection With Electronic Bidding For The Bonds
- p) Resolution #22 -132 : Authorizing Hiring Process for SLEO III's, SLEO II's, and Police Officers

**Motion to Approve Resolutions #22-116, #22-118 through #22- 132:** Council President Dell Second: Councilmember Bicocchi

Roll Call: Councilmember Bicocchi Councilmember Hodges – Yes  
Councilmember Collins – Yes Councilmember Montana – Yes  
Councilmember Greco – Yes Council President Dell – Yes

**15. Motion to Return to Closed Session to Continue Discussion On ABC Matters:**

Councilmember Bicocchi Second: Councilmember Hodges

Roll Call: Councilmember Bicocchi - Yes Councilmember Collins – Yes  
Councilmember Greco – Yes Councilmember Hodges - Yes  
Councilmember Montana – Yes Council President Dell – Yes

The time was 9:33pm.

**16. Reopen the Meeting:** Councilmember Bicocchi Second: Council President Dell

Voice Vote: A voice vote was taken with all present voting in the affirmative. The time was 10:25 pm.


**17. Motion to Approve Resolution #22-133** Authorization for Consumption of Alcohol on Public Property For Five Dimes Brewery with Extension of Premise Permit  
Councilmember Montana Second: Council President Dell

Roll Call: Councilmember Biccocchi – Yes      Councilmember Hodges – Yes  
                 Councilmember Collins – Yes      Councilmember Montana – Yes  
                 Councilmember Greco – Yes      Council President Dell – Yes

**18. Adjournment:**

**Motion to Adjourn:** Councilmember Biccocchi Second: Councilmember Montana  
Voice Vote: Voice Vote: A voice vote was taken with all present voting in the affirmative.  
The time was 10:25 pm.

Attest:

  
Karen Hughes, RMC, Borough Clerk  
Proofed by: Jean-Marie Vadovic, Deputy Borough Clerk