BOROUGH OF WESTWOOD
WORK MEETING OF THE MAYOR & COUNCIL
MAY 3, 2022 MINUTES
MUNICIPAL COMPLEX
101 Washington Avenue
7:30 Closed Session/8:00 pm Public Session

1. Opening of the Meeting:
The meeting was called to order by Mayor Arroyo at 7:30 pm. Mayor Arroyo then read the Open Public Meetings Law Statement: “This meeting which conforms with the Open Public Meetings law, Chapter 231, Public Laws of 1975, is a regular Borough Council meeting. Notices have been filed with our local official newspapers and posted on the municipal bulletin board.”

2. Roll Call:
Mayor Arroyo – Present
Councilmember Bicocchi – Present
Councilmember Collins – Present
Councilmember Greco - Present
Councilmember Hodges – Present
Councilmember Montana – Present
Council President Dell - Present
Borough Attorney Huntington - Present
Borough Attorney Kool - Present
Borough Administrator Ayer – Present
Borough Clerk Hughes – Present
Deputy Borough Clerk - Vadovic

Committee Assignments:

Public Properties & Recreation
Police & Emergency Management
Fire & Ambulance
Health & Hospital
Land Use
Finance, Administration & Capital Projects; Shared Services

3. Resolution #22-112: Executive Closed Session
Motion to Approve Resolution #22-112: Councilmember Montana Second: Councilmember Hodges
Roll Call: Councilmember Montana - Yes Councilmember Hodges - Yes
Councilmember Greco - Yes Councilmember Hodges - Yes
Councilmember Montana - Yes Council President Dell – Yes
a) Matters falling within the attorney-client privilege regarding FMA – KH
b) Matters falling within the attorney-client privilege regarding B907 L21 –Volz - LK
c) Matters falling within the attorney-client privilege regarding ABC matters - LK

4. Reopen the Meeting: Councilmember Bicocchi Second: Council President Dell
Voice Vote: A voice vote was taken with all present voting in the affirmative. The time was 8:15 pm.

5. Roll Call II:
Mayor Arroyo – Present / Councilmember Bicocchi – Present / Councilmember Collins – Present / Councilmember Greco - Present / Councilmember Hodges – Present / Councilmember Montana - Present / Council President Dell - Present / Borough Administrator Ayer - Present / Borough Attorney Huntington / Borough Attorney Kool – Present / Borough Engineer Boswell / Borough Engineer Senkevich – Present / Borough Clerk Hughes – Present / Deputy Borough Clerk Vadovic - Present

6. Flag Salute
Minutes Page 2  
Work Meeting of the Mayor and Council  
May 3, 2022

Mayor Arroyo led those present in the salute to the flag.

7. **Motion to Suspend Regular Order of Business:**
   Councilmember Bicocchi  
   Second: Council President Dell  
   Voice Vote: A voice vote was taken with all present voting in the affirmative.

   **Motion to Approve Resolution #22-117:** Council President Dell  
   Second: Councilmember Bicocchi  
   Roll Call: Councilmember Bicocchi - Yes  
   Councilmember Collins – Yes  
   Councilmember Greco – Yes  
   Councilmember Hodges - Yes  
   Councilmember Montana – Yes  
   Council President Dell – Yes

9. **Fire Department Swearing In of Michael Saul:**
   Mayor Arroyo asked for a Motion for the swearing in of Michael Saul as an Active Associate member  
   working for Full Active status with the Westwood Fire Department, Company Hook and Ladder 1.  
   Council President Dell  
   Second: Councilmember Hodges  
   Voice Vote: A voice vote was taken with all present voting in the affirmative.  
   Mayor Arroyo with the help of Councilman Greco swore in the new member of the department along with  
   Chief Jim Voorhis of The Westwood Fire Department.

10. **Public Forum:**
    **Motion to open Agenda/Public Forum:** Councilmember Bicocchi  
    Second: Council President Dell  
    Voice Vote: A voice vote was taken with all present voting in the Affirmative.

Carolyn Rice – Westwood, New Jersey spoke in regards to difficulties she’s encountered with the Police  
Department.

**Motion to close Agenda/Public Forum:** Council President Dell  
Second: Councilmember Greco  
Voice Vote: A voice vote was taken with all present voting in the affirmative.

11. **Reports by Borough Professionals:**
    A. Engineer’s Biweekly Report
       i. Suggestions for NJDOT 2023 Municipal Aid Program  
   Dr. Boswell reviewed the biweekly report, a copy of which is attached.

12. **Budget Presentation, Hearing and Adoption**
    - Budget Remarks by Councilmember Dell  
   Council President Dell read a report in regards to this year’s budget.
      - Budget Presentation by CFO Durene Ayer  
   Borough Administrator/CFO gave a Power Point presentation on the 2022 Municipal Budget.
      - Budget Remarks by Auditor Gary Vinci  
   Auditor Gary Vinci spoke in regards to the Borough’s financial stability and how the Borough is in an  
excellent position.

      i) Public Hearing on Introduced 2022 Municipal Budget
Motion to open Public Hearing: Council President Dell  Second: Councilmember Bicocchi
Voice Vote: A voice vote was taken with all present voting in the Affirmative.

No one came forward to speak.

Motion to close Public Hearing: Councilmember Bicocchi  Second: Councilmember Hodges
Voice Vote: A voice vote was taken with all present voting in the affirmative.

ii) Ordinance 22-10  Calendar Year 2022 Ordinance To Exceed The Municipal Budget Appropriation Limits And To Establish A CAP Bank (N.J.S.A. 40A:4-45.14)

BE IT RESOLVED that Ordinance #22-10 entitled “Calendar Year 2022 Ordinance To Exceed The Municipal Budget Appropriation Limits And To Establish A CAP Bank (N.J.S.A. 40A:4-45.14)” having hereby been read by title, shall have a hearing held on this date.

Motion to open the public hearing: Council President Dell  Second: Councilmember Bicocchi
Voice Vote: A voice vote was taken with all present voting in the affirmative.
Public Comments: No comments.
Motion to close the public hearing: Council President Dell  Second: Councilmember Hodges
Voice Vote: A voice vote was taken with all present voting in the affirmative.
BE IT RESOLVED that an Ordinance known as #22-10 be passed on final reading and that a Notice of Adoption of said Ordinance be published in the official newspaper according to law.

Motion for final adoption: Council President Dell  Second: Councilmember Hodges
Roll Call: Councilmember Bicocchi - Yes  Councilmember Collins – Yes
Councilmember Greco – Yes  Councilmember Hodges - Yes
Councilmember Montana – Yes  Council President Dell – Yes


Motion to Approve Resolution #22-113: Council President Dell Second: Councilmember Bicocchi
Roll Call: Councilmember Bicocchi – Yes  Councilmember Hodges – Yes
Councilmember Collins – Yes  Councilmember Montana – Yes
Councilmember Greco – Yes  Council President Dell – Yes
iv) Resolution #22-114: Budget Self-Exam

Motion to Approve Resolution #22-114: Council President Dell Second: Councilmember Collins
Roll Call: Councilmember Bicocchi – Yes Councilmember Hodges – Yes
Councilmember Collins – Yes Councilmember Montana – Yes
Councilmember Greco – Yes Council President Dell – Yes

v) Resolution #22-115: Adoption of 2022 Municipal Budget

Motion to Approve Resolution #22-115: Council President Dell Second: Councilmember Hodges
Roll Call: Councilmember Bicocchi – Yes Councilmember Hodges – Yes
Councilmember Collins – Yes Councilmember Montana – Yes
Councilmember Greco – Yes Council President Dell – Yes

13. Items for Discussion:

a) Ordinances Disbanding/Creating Authority / Utility – LK
Borough Attorney Kool spoke in regards to the disbanding of the Parking Authority and the creation of
a Utility. Borough Attorney Kool was asking for direction from the Mayor and Council about how the
new Utility will be run so an Ordinance can be written in the very near future. Borough Auditor Vinci
also spoke in regards to the financial responsibilities that need to be completed once the Parking
Authority is disbanded such as having an audit to close out the books. An Ordinance will be circulated
by Attorney Kool at the next meeting for discussion.

b) Statutorily Required Ordinances: - LK
Abandoned Properties Maintenance Regulations
Borough Attorney Kool stated that the legislature has changed in regards to the abandoned properties
registration act. All abandoned properties including residential and commercial must be registered
within 30 days of the place being abandoned with the municipality. Borough Attorney Kool stated it is
important for the Borough to add these new laws into the Borough Code Book.

Electric Vehicles in Residential Zones
Borough Attorney Kool reported that there is also new legislation requiring electronic vehicle hook-ups
to be put into new residential multi dwelling units. Borough Attorney Kool will be looking into this
and coming back with more information so the Mayor and Council can make changes.

14. Presentation of Bills, Financial Reports and Resolutions:
The following resolutions may be enacted in one motion as a Consent Agenda.
Councilmembers wishing to remove any Resolutions(s) to be voted upon separately may do so at this time,
and said Resolution(s) will be considered separately.

Resolutions as Consent Agenda:

a) Resolution #22-116: Bills List
b) Resolution #22-118: Appointment of Full Time Dispatcher
c) Resolution #22-119: Authorizing Records Management Services

d) Resolution #22-120: Authorizing Redemption of Tax Sale Certificate #21-00002

e) Resolution #22-121: Appointment of Parking Authority Officer

f) Resolution #22-122: Authorizing the Execution of an Interlocal Agreement for the
                Provision of 911 Emergency Telephone Services By and Between the
                Borough of Paramus and the Borough of Westwood


g) Resolution #22-123: Authorizing 2022 Landfill Monitoring

h) Resolution #22-124: Authorizing Hiring Process for DPW Laborer

i) Resolution #22-125: Appointments to the Zoning Board

j) Resolution #22-126: Appointment to the Planning Board

k) Resolution #22-127: Establishment of Preliminary Costs

l) Resolution #22-128: Authorizing Concept Design for Pump Track

m) Resolution #22-129: Street Closure & Use of Veterans’ Park for Westwood Heritage
                Society’s Craft Shows

n) Resolution #22-130: Resolution Combining Several Authorizations Of Bonds Into A
                Single Issue And Prescribing the Details And Bond Form Thereof For
                $6,240,000 General Improvement Bonds Dated June 1, 2022

o) Resolution #22-131: Resolution Authorizing The Publication, Printing And Distribution
                Of A Notice Of Sale And The Publication Of A Summary Notice Of Sale
                And Prescribing The Forms Thereof For $6,240,000 General
                Improvement Bonds, Dated June 1, 2022, Approving The Preparation,
                Distribution And Execution Of A Preliminary And A Final Official
                Statement For Such Bonds, Undertaking To Provide Continuing
                Disclosure Of Financial Information, Covenanted To Comply With The
                Internal Revenue Code of 1986, As Amended, Designating Such Bonds
                As “Qualified Tax-Exempt Obligations” For Purposes Of The Internal
                Revenue Code of 1986, As Amended, And Authorizing Various Matters
                in Connection With Electronic Bidding For The Bonds

p) Resolution #22-132: Authorizing Hiring Process for SLEO III’s, SLEO II’s, and Police
                Officers

**Motion to Approve Resolutions #22-116, #22-118 through #22-132:**

Council President Dell Second: Councilmember Bicocchi

Roll Call: Councilmember Bicocchi Councilmember Hodges – Yes
Councilmember Collins – Yes Councilmember Montana – Yes
Councilmember Greco – Yes Council President Dell – Yes

15. **Motion to Return to Closed Session to Continue Discussion On ABC Matters:**

Councilmember Bicocchi Second: Councilmember Hodges

Roll Call: Councilmember Bicocchi - Yes Councilmember Collins – Yes
Councilmember Greco – Yes Councilmember Hodges - Yes
Councilmember Montana – Yes Council President Dell – Yes

The time was 9:33pm.

16. **Reopen the Meeting:** Councilmember Bicocchi Second: Council President Dell

Voice Vote: A voice vote was taken with all present voting in the affirmative. The time was 10:25 pm.
17. **Motion to Approve Resolution #22-133** Authorization for Consumption of Alcohol on Public Property For Five Dimes Brewery with Extension of Premise Permit
   Councilmember Montana Second: Council President Dell
   Roll Call: Councilmember Bicocchi – Yes Councilmember Hodges – Yes
   Councilmember Collins – Yes Councilmember Montana – Yes
   Councilmember Greco – Yes Council President Dell – Yes

18. **Adjournment:**
**Motion to Adjourn:** Councilmember Bicocchi Second: Councilmember Montana
Voice Vote: Voice Vote: A voice vote was taken with all present voting in the affirmative.
The time was 10:25 pm.

Attest:

[Signature]
Karen Hughes, RMG, Borough Clerk
Proofed by: Jean-Marie Vadovic, Deputy Borough Clerk