

WESTWOOD PARKING AUTHORITY

Minutes of Meeting
Held on June 12, 2018

The meeting was called to order at 7:10 p.m. pursuant to the open public meeting laws of the State of New Jersey. The roll was taken. In attendance were the following members:

- Timothy Hampton
- John Oberg
- Joseph Letizia
- Maryann Bassett
- Christopher Owens, arrived at 7:25

The following individuals, serving in various official capacities, were also present:

- Jack Sauer, Administrator
- William Reilly, Assistant Administrator
- Colin Quinn, Esq., Attorney for Parking Authority
- Council Liaison Arroyo

Chairman Hampton introduces Sgt. Richard Antonacci who will be the Police Liaison to the Parking Authority.

COMMITTEE REPORTS:

Administrator's Report:

Mr. Sauer indicated the following:

- Bill Phillips was contacted to change the Jefferson Avenue meters from 2 hour meters to 3 hour meters to accommodate the Recreation Center activities. (From Center Avenue to Kinderkamack Road
 - Ordinance will need to be changed
 - Will have to change signage (DPW)
- The new PEO is working out very well
 - Due to health restrictions, PEO Sagui may return

- Audit was dropped off to Trustees

FINANCIAL REPORT:

Bill Reilly gave the following report:

- The WPA is now a little less than 10% down
 - Summonses are down
 - Maintenance costs are down

Liaison Arroyo suggested that we have a list of Capital Improvements

- When they were done
- What needs to be done and when

LEGAL REPORT:

Mr. Quinn indicated:

- Prepared the audit letter for the Borough stating that there were no claims against the Authority
- Will send letters to Bibi's and Re/Max to collect parking space revenue

OLD BUSINESS:

A Motion was made by Joseph Letizia and seconded by John Oberg and unanimously approved to approve the minutes of April 10, 2018. A roll call vote was taken as follows:

Timothy Hampton	Aye
John Oberg	Aye
Mary Ann Bassett	Aye
Joseph Letizia	Aye
Christopher Owens	Abstain

NEW BUSINESS:

A Motion was made by Joseph Letizia and seconded by Christopher Owens to approve check numbers 2770 through 2788 as set forth on journal report annexed to and made a

part of these minutes. A roll call vote was taken as follows:

Timothy Hampton	Aye
John Oberg	Aye
Mary Ann Bassett	Aye
Joseph Letizia	Aye
Christopher Owens	Aye

Chairman Hampton spoke about commuter parking. Boulevard and Roosevelt Avenue are now clear of commuter parking.

With regard to Madison Avenue, Chairman Hampton reviewed the following:

- The medical supply store often has customers that only pick up equipment
- Physical Therapy has a lot of turnover
- There will be more parking at night
- The Municipal Lot is available after 6:00
- There will be a cross-walk created for ease of crossing the street from Tokyo Cafe to the medical supply store.

There was a discussion as to whether or not a 15 minute meter should be utilized in front of the medical supply store. It was decided to wait until the new business opens on Madison.

Joe Letizia spoke about cashless meter systems:

- There are 4 vendors
 - 3 have given a breakdown of costs
 - Costs are about the same for each
 - Similar dynamics
 - They all do the merchant handling (monetary)
- Some companies offer automated enforcement (such as ipad)
- They should have:
 - Low cost
 - Ease of enforcement
 - Easy pay option
- What companies offer are very similar
 - .30 cent transaction fee
 - Wallet option- meaning that you can charge your parking on a credit card.
 - You would stock your app and deduct payment from the app
 - We would have to supply hardware
 - No upfront costs
- We would have to inquire about:

- o Training – do they have video training
- o Can you see the data in the sun on the smart phone, etc.

We are targeting commuters.

Joe Letizia will do an excel sheet for the next meeting. We should probably pick the top 2 vendors and have Mr. Quinn review the details.

Mr. Quinn indicated that the cost is under the threshold, however, we should abide by best price, warranty, ease of use, etc.

Chairman Hampton advised that the trees along Westwood Avenue require trimming and that we should get a price for trimming as well as maintenance.

PEO Ed Brady advised that we have collected approximately \$897 in Canadian coins. He has not found an institution that will accept the coins to convert, only bills.

PEO Brady suggested that it would be a good idea if there could be a petty cash fund established since many times they need to buy a small item, such as batteries or pay for overnight mail.

A Motion was made by Joseph Letizia, seconded by Chris Owens and unanimously approved to approve a petty cash fund of no more than \$100.00. A roll call vote was taken as follows:

Timothy Hampton	Aye
John Oberg	Aye
Mary Ann Bassett	Aye
Joseph Letizia	Aye
Chris Owens	Aye

A Motion was made by Chris Owens, seconded by Joseph Letizia and unanimously approved to request that Mayor and Council amend the Ordinance to change the meters on Jefferson Avenue between Kinderkamack Road and Center Avenue to 3 hour meters. A roll call vote was taken as follows:

Timothy Hampton	Aye
John Oberg	Aye
Mary Ann Bassett	Aye
Joseph Letizia	Aye
Chris Owens	Aye

Liaison Arroyo advised that Cottage Place is concerned that no emergency vehicles could pass through the street during school pick-up. The Ordinance has to be changed and the WPA may be asked to enforce the Ordinance.

Unfortunately, the Police Department cannot commit to being available at 3:00 every day but will try to work it out with the WPA

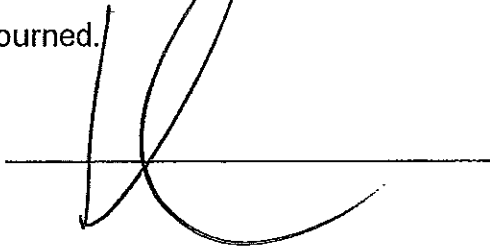
- **PUBLIC:**

No one from the Public appeared.

There being no further new business, a Motion was made by Joseph Letizia, seconded by John Oberg and unanimously approved to adjourn the meeting.

At 8:30 p.m. the meeting was adjourned.

Date:

A handwritten signature in black ink, consisting of a large, stylized 'J' or 'L' shape, is written over a horizontal line. The signature is positioned to the right of the 'Date:' label.

WESTWOOD PARKING AUTHORITY
 CASH SUMMARY
 APRIL30, 2018

OPERATING ACCOUNT

BALANCE 1-Apr \$16,430.49

COLLECTIONS:

APR 3		6,428.50	
APR 5		2,288.00	
APR 12		1,665.00	
APR 17		<u>8,263.00</u>	
			18,644.50

CHECKS:

VW PROPERTIES	2858	1,000.00	
BOROUGH OF WESTWOOD	2859	8,904.66	
THOMAS GERRITY	2860	50.00	
TAKE A POWDER	2861	641.00	
AUTOMOTIVE BRAKE	2862	6.61	
POST MAINTENANCE	2863	72.00	
L&N GRAND	2864	19.14	
NORTH JERSEY MEDIA	2865	44.80	
PSE&G	2866	106.35	
DIRECT ENERGY	2867	183.45	
VOID	2868	***void***	
COLIN QUINN, LLC	2869	1,125.00	
			<u>-12,153.01</u>

BALANCE - OPER.ACCT 30-Apr 22,921.98

BALANCE- SAVINGS A/C 30-Apr 38,093.18

TOTAL CASH 30-Apr 61,015.16

WESTWOOD PARKING AUTHORITY
CASH SUMMARY
MAY 31, 2018

OPERATING ACCOUNT

BALANCE	1-May		\$22,921.98
COLLECTIONS:			
MAY 1		7,494.00	
MAY 15		8,346.00	
MAY 29		<u>7,742.00</u>	
			23,582.00
CHECKS:			
WV PROPERTIES	2870	1,000.00	
BOROUGH OF WESTWOOD	2871	6,594.34	
DENNIS MEEHAN	2872	330.00	
POST MAINTENANCE	2873	72.00	
PSE&G	2874	101.85	
DIRECT ENERGY	2875	157.13	
reversal of april bank error		1,665.00	
			<u>-9,920.32</u>
BALANCE - OPER.ACCT	31-May		<u>36,583.66</u>
BALANCE- SAVINGS A/C	31-May		<u>38,093.18</u>
TOTAL CASH	31-May		<u>74,676.84</u>

Westwood Parking Authority
Profit & Loss YTD Comparison
May 2018

	May 18	Jan - May 18
Ordinary Income/Expense		
Income		
Fine Revenue	0.00	2,288.00
Meter Income		
Broadway	1,829.05	6,281.25
Center Avenue (North)	2,689.20	9,118.40
Center Avenue (South)	3,328.40	8,858.75
Center Square	896.50	4,118.90
Eastside	5,381.20	17,625.25
Fairview Avenue	336.50	1,134.25
Washington Avenue	4,554.70	16,439.65
Westside	1,903.90	6,481.05
Westwood Avenue	2,662.55	9,057.00
Total Meter Income	23,582.00	79,114.50
Total Income	23,582.00	81,402.50
Expense		
Cleaning	72.00	360.00
Administrative	0.00	1,075.00
Automobile Expense	0.00	6.61
Bond Payment	0.00	0.00
Electrical	0.00	6,000.00
Equipment Expense	0.00	150.00
Error in Deposit	0.00	256.24
Miscellaneous	0.00	-1,176.58
Office Expense	0.00	75.51
PA Personnel Labor	6,924.34	34,621.73
Postage and Delivery	0.00	12.75
Professional Fees		
Legal Fees	0.00	2,250.00
Professional Fees - Other	0.00	2,000.00
Total Professional Fees	0.00	4,250.00
Rent	1,000.00	5,000.00
Repairs	0.00	0.00
Supplies	0.00	2,311.77
supplies - Meter	0.00	1,939.00
Supplies - Office	0.00	19.14

Westwood Parking Authority
Profit & Loss YTD Comparison
May 2018

	May 18	Jan - May 18
Utilities		
Gas and Electric	157.13	716.34
Utilities - Other	101.85	510.93
Total Utilities	258.98	1,227.27
Total Expense	8,255.32	56,128.44
Net Ordinary Income	15,326.68	25,274.06
Net Income	15,326.68	25,274.06

Westwood Parking Authority
Transaction Detail by Account

January 1 through June 5, 2018

Type	Date	Num	Name	Memo	Clr	Split	Debit	Credit	Balance
Pascaack Community Bank									
Check	01/05/18	2824	WV Properties, ...	116th	X	Rent		1,000.00	-1,000.00
Check	01/05/18	2825	Borough of We...		X	-SPLIT-		6,928.00	-7,928.00
Check	01/05/18	2826	Colin M. Quinn...	4th quarter	X	Legal Fees		1,125.00	-9,053.00
Check	01/05/18	2827	Thomas Garrity	supplies	X	-SPLIT-		38.26	-9,091.26
Check	01/05/18	2828	Post Maintenan...	inv. 62660	X	Cleaning		72.00	-9,163.26
Check	01/05/18	2829	Marsala Hardw...	inv. 29197	X	Supplies		21.98	-9,185.24
Check	01/05/18	2830	Take a Powder, ...	inv. 6757, ...	X	-SPLIT-		1,298.00	-10,483.24
Check	01/05/18	2831	PSE&G		X	-SPLIT-		83.65	-10,566.89
Check	01/05/18	2832	North Jersey M...	account 1...	X	Supplies	5,110.00	45.63	-10,612.52
Deposit	01/09/18		Pascaack Comm...	Deposit	X	-SPLIT-		130.37	-5,632.89
Deposit	01/10/18		Johnston Broth...	shortage i...	X	Error in De...	7,739.00		2,106.11
Check	01/23/18	2833	Johnston Broth...	Deposit	X	-SPLIT-		4,650.00	-2,543.89
Check	01/25/18	2834	WV Properties, ...	final paym...	X	Electrical	6,364.00		3,820.11
Check	02/06/18	2835	Borough of We...	Deposit	X	-SPLIT-		1,000.00	2,820.11
Check	02/07/18	2836	Jack Sauer	227th	X	Rent		5,347.33	-2,527.22
Check	02/07/18	2837	John Hartman	reimburse...	X	-SPLIT-		51.79	-2,579.01
Check	02/07/18	2838	Tyrrells Flowers...	00072875	X	Supplies		59.49	-2,638.50
Check	02/07/18	2839	Sign Effects	1/8	X	Miscellane...		89.95	-2,728.45
Check	02/07/18	2840	Post Maintenan...	inv.62852	X	Equipment ...		150.00	-2,878.45
Check	02/07/18	2841	North Jersey M...	account 1...	X	Cleaning		72.00	-2,950.45
Check	02/07/18	2842	PSE&G		X	Supplies		51.40	-3,001.85
Check	02/07/18	2843	Direct Energy B...	deposit error	X	-SPLIT-		108.54	-3,110.39
Check	02/12/18		Lakeland Bank	Deposit	X	Gas and El...	7,813.00	184.47	-3,294.86
Check	02/22/18		Lakeland Bank	Deposit	X	Error in De...		85.19	-3,380.05
Check	03/05/18	2844	Kuilken Brother...	deposit error	X	-SPLIT-		40.68	4,432.95
Check	03/05/18	2845	WV Properties, ...	Act. # 056...	X	Error in De...		1,457.87	2,934.40
Check	03/05/18	2846	Borough of We...	28th	X	Supplies		1,000.00	1,934.40
Check	03/05/18	2847	Jack Sauer		X	Rent		6,517.40	-4,583.00
Check	03/05/18	2848	Edward Brady, Sr.		X	-SPLIT-		346.68	-4,929.68
Check	03/05/18	2849	Lerch, Vinc & ...	Budget Prep	X	Miscellane...		475.80	-5,405.48
Check	03/05/18	2850	Johnston Broth...		X	Supplies		2,000.00	-7,405.48
Check	03/05/18	2851	Advanced Mon...	inv. 211017	X	Profession...		1,350.00	-8,755.48
Check	03/05/18	2852	North Jersey M...	VOID: acc...	X	Electrical		110.00	-8,865.48
Check	03/05/18	2853	PSE&G		X	Supplies	0.00		-8,865.48
Check	03/05/18	2854	Direct Energy B...	account 1...	X	-SPLIT-		110.54	-8,976.02
Check	03/05/18	2855	North Jersey M...	3rd Quarter	X	Gas and El...		191.29	-9,167.31
Check	03/05/18	2856	Carol Lhotka K...	Deposit	X	Supplies		44.80	-9,212.11
Deposit	03/06/18		Post Maintenan...	inv. 63004	X	Administrat...	6,516.00	1,075.00	-10,287.11
Check	03/06/18	2857	Post Maintenan...	Deposit	X	-SPLIT-		72.00	-3,771.11
Deposit	03/20/18		WV Properties, ...	inv. 63004	X	Cleaning	7,299.00		3,455.89
Deposit	04/03/18		Borough of We...	Deposit	X	-SPLIT-	6,428.50		9,884.39
Check	04/04/18	2858	Thomas Garrity	229th	X	-SPLIT-		1,000.00	8,884.39
Check	04/04/18	2859	Take a Powder, ...	Training	X	Rent		8,904.66	-20.27
Check	04/04/18	2860	WV Properties, ...	inv. 6834/	X	-SPLIT-		50.00	-70.27
Check	04/04/18	2861	Borough of We...		X	Office Expe...		641.00	-711.27

Westwood Parking Authority
Transaction Detail by Account
January 1 through June 5, 2018

Type	Date	Num	Name	Memo	Clr	Split	Debit	Credit	Balance
Check	04/04/18	2862	Automotive Bra...	inv. 17998...	X	Automobile...		6.61	-717.88
Check	04/04/18	2863	Post Maintenanc...	inv 63131	X	Cleaning		72.00	-789.88
Check	04/04/18	2864	L&N Grand	inv. 978189	X	Supplies - ...		19.14	-809.02
Check	04/04/18	2865	North Jersey M...	account 1...	X	Supplies		44.80	-853.82
Check	04/04/18	2866	PSE&G		X	-SPLIT-		106.35	-960.17
Check	04/04/18	2867	Direct Energy B...		X	Gas and El...		183.45	-1,143.62
Check	04/09/18	2869	Collin M. Quinn...		X	Legal Fees		1,125.00	-2,268.62
Deposit	04/09/18		1st Quarter		X	Fine Reven...	2,288.00		19.38
Deposit	04/12/18		Deposit		X	Miscellane...	1,665.00		1,684.38
Deposit	04/17/18		Deposit		X	-SPLIT-	8,263.00		9,947.38
Deposit	05/01/18		Deposit		X	-SPLIT-	7,494.00		17,441.38
Check	05/02/18	2870	WV Properties, ...			Rent		1,000.00	16,441.38
Check	05/02/18	2871	Borough of We...			-SPLIT-		6,594.34	9,847.04
Check	05/02/18	2872	Dennis Meehan	Training		PA Person...		330.00	9,517.04
Check	05/02/18	2873	Post Maintenanc...	inv. 63306		Cleaning		72.00	9,445.04
Check	05/02/18	2874	PSE&G			-SPLIT-		101.85	9,343.19
Check	05/02/18	2875	Direct Energy B...			-SPLIT-		157.13	9,186.06
Deposit	05/15/18			Deposit			8,346.00		17,532.06
Deposit	05/30/18			Deposit			7,742.00		25,274.06
Check	06/01/18	2877	WV Properties, ...			Rent		1,000.00	24,274.06
Check	06/01/18	2878	Borough of We...			-SPLIT-		6,472.20	17,801.86
Check	06/01/18	2879	Carol Lhotka K...			Administrat...		1,075.00	16,726.86
Check	06/01/18	2880	Dennis Meehan	Training		PA Person...		180.00	16,546.86
Check	06/01/18	2881	Advanced Mon...			Supplies		260.00	16,286.86
Check	06/01/18	2882	Post Maintenanc...	inv. 211215		Cleaning		72.00	16,214.86
Check	06/01/18	2883	PSE&G	inv. 63460		-SPLIT-		98.14	16,116.72
Check	06/01/18	2884	Direct Energy B...			-SPLIT-		157.64	15,959.08
Total Pascaek Community Bank							83,067.50	67,108.42	15,959.08
Fine Revenue									
Deposit	04/09/18	11	Borough of We...	Dec- Feb		Pascaek C...		2,288.00	-2,288.00
Total Fine Revenue							0.00	2,288.00	-2,288.00

Westwood Parking Authority
Transaction Detail by Account
January 1 through June 5, 2018

Type	Date	Numb	Name	Memo	Cir	Split	Debit	Credit	Balance
Meter Income									
Broadway									
Deposit	01/09/18		Meter Income	12/27/17 - ...		Pascack C...		468.50	-468.50
Deposit	01/23/18		Meter Income	1/9/18 - 1/...		Pascack C...		607.00	-1,075.50
Deposit	02/06/18		Meter Income	1/23/18 - 2...		Pascack C...		522.40	-1,597.90
Deposit	02/21/18		Meter Income	2/7-2/21		Pascack C...		609.40	-2,207.30
Deposit	03/06/18		Meter Income	2/22/18-3/...		Pascack C...		536.55	-2,743.85
Deposit	03/20/18		Meter Income	3/7/18 - 3/...		Pascack C...		553.75	-3,297.60
Deposit	04/03/18		Meter Income	3/21-4/3		Pascack C...		495.80	-3,793.40
Deposit	04/17/18		Meter Income	Deposit		Pascack C...		658.80	-4,452.20
Deposit	05/01/18		Meter Income	Deposit		Pascack C...		594.55	-5,046.75
Deposit	05/15/18		Meter Income	5/2/18 - 5/...		Pascack C...		622.40	-5,669.15
Deposit	05/30/18		Meter Income	5/16 - 5/30		Pascack C...		612.10	-6,281.25
Total Broadway							0.00	6,281.25	-6,281.25
Center Avenue (North)									
Deposit	01/09/18		Meter Income	Deposit		Pascack C...		642.75	-642.75
Deposit	01/23/18		Meter Income	Deposit		Pascack C...		812.50	-1,455.25
Deposit	02/06/18		Meter Income	Deposit		Pascack C...		873.50	-2,328.75
Deposit	02/21/18		Meter Income	Deposit		Pascack C...		806.30	-3,135.05
Deposit	03/06/18		Meter Income	Deposit		Pascack C...		760.80	-3,895.85
Deposit	03/20/18		Meter Income	Deposit		Pascack C...		827.90	-4,723.75
Deposit	04/03/18		Meter Income	Deposit		Pascack C...		838.95	-5,562.70
Deposit	04/17/18		Meter Income	Deposit		Pascack C...		866.50	-6,429.20
Deposit	05/01/18		Meter Income	Deposit		Pascack C...		871.75	-7,300.95
Deposit	05/15/18		Meter Income	Deposit		Pascack C...		894.15	-8,195.10
Deposit	05/30/18		Meter Income	Deposit		Pascack C...		923.30	-9,118.40
Total Center Avenue (North)							0.00	9,118.40	-9,118.40
Center Avenue (South)									
Deposit	01/09/18		Meter Income	Deposit		Pascack C...		693.50	-693.50
Deposit	01/23/18		Meter Income	Deposit		Pascack C...		646.40	-1,339.90
Deposit	02/06/18		Meter Income	Deposit		Pascack C...		580.20	-1,920.10
Deposit	02/21/18		Meter Income	Deposit		Pascack C...		702.10	-2,622.20
Deposit	03/06/18		Meter Income	Deposit		Pascack C...		609.10	-3,231.30
Deposit	03/20/18		Meter Income	Deposit		Pascack C...		610.45	-3,841.75
Deposit	04/03/18		Meter Income	Deposit		Pascack C...		654.35	-4,506.10
Deposit	04/17/18		Meter Income	Deposit		Pascack C...		1,024.25	-5,530.35
Deposit	05/01/18		Meter Income	Deposit		Pascack C...		1,092.25	-6,622.60
Deposit	05/15/18		Meter Income	Deposit		Pascack C...		1,134.50	-7,757.10
Deposit	05/30/18		Meter Income	Deposit		Pascack C...		1,101.65	-8,858.75
Total Center Avenue (South)							0.00	8,858.75	-8,858.75

Westwood Parking Authority
Transaction Detail by Account
 January 1 through June 5, 2018

10:00 AM
 06/05/18

Type	Date	Num	Name	Memo	Clr	Split	Debit	Credit	Balance
Center Square									
Deposit	01/23/18		Meter Income	Deposit		Pascack C...		780.55	-780.55
Deposit	02/21/18		Meter Income	Deposit		Pascack C...		698.80	-1,479.35
Deposit	03/20/18		Meter Income	Deposit		Pascack C...		907.80	-2,387.15
Deposit	04/17/18		Meter Income	Deposit		Pascack C...		835.25	-3,222.40
Deposit	05/15/18		Meter Income	Deposit		Pascack C...		896.50	-4,118.90
							0.00	4,118.90	-4,118.90
Total Center Square									
Eastside									
Deposit	01/09/18		Meter Income	Deposit		Pascack C...		1,156.40	-1,156.40
Deposit	01/23/18		Meter Income	Deposit		Pascack C...		1,802.30	-2,958.70
Deposit	02/06/18		Meter Income	Deposit		Pascack C...		1,285.10	-4,243.80
Deposit	02/21/18		Meter Income	Deposit		Pascack C...		1,599.50	-5,843.30
Deposit	03/06/18		Meter Income	Deposit		Pascack C...		1,591.00	-7,434.30
Deposit	03/20/18		Meter Income	Deposit		Pascack C...		1,405.70	-8,840.00
Deposit	04/03/18		Meter Income	Deposit		Pascack C...		1,643.05	-10,483.05
Deposit	04/17/18		Meter Income	Deposit		Pascack C...		1,761.00	-12,244.05
Deposit	05/01/18		Meter Income	Deposit		Pascack C...		1,779.85	-14,023.90
Deposit	05/15/18		Meter Income	Deposit		Pascack C...		1,722.55	-15,746.45
Deposit	05/30/18		Meter Income	Deposit		Pascack C...		1,878.80	-17,625.25
							0.00	17,625.25	-17,625.25
Total Eastside									
Fairview Avenue									
Deposit	01/09/18		Meter Income	Deposit		Pascack C...		106.30	-106.30
Deposit	01/23/18		Meter Income	Deposit		Pascack C...		73.70	-180.00
Deposit	02/06/18		Meter Income	Deposit		Pascack C...		86.40	-266.40
Deposit	02/21/18		Meter Income	Deposit		Pascack C...		108.20	-374.60
Deposit	03/06/18		Meter Income	Deposit		Pascack C...		98.20	-472.80
Deposit	03/20/18		Meter Income	Deposit		Pascack C...		96.00	-568.80
Deposit	04/03/18		Meter Income	Deposit		Pascack C...		125.95	-694.75
Deposit	04/17/18		Meter Income	Deposit		Pascack C...		103.00	-797.75
Deposit	05/01/18		Meter Income	Deposit		Pascack C...		63.50	-861.25
Deposit	05/15/18		Meter Income	Deposit		Pascack C...		148.70	-1,009.95
Deposit	05/30/18		Meter Income	Deposit		Pascack C...		124.30	-1,134.25
							0.00	1,134.25	-1,134.25
Total Fairview Avenue									

Westwood Parking Authority
Transaction Detail by Account
January 1 through June 5, 2018

Type	Date	Num	Name	Memo	Clr	Split	Debit	Credit	Balance
Washington Avenue									
Deposit	01/09/18		Meter Income	Deposit		Pascack C...		914.75	-914.75
Deposit	01/23/18		Meter Income	Deposit		Pascack C...		1,502.00	-2,416.75
Deposit	02/06/18		Meter Income	Deposit		Pascack C...		1,720.40	-4,137.15
Deposit	02/21/18		Meter Income	Deposit		Pascack C...		1,796.90	-5,934.05
Deposit	03/06/18		Meter Income	Deposit		Pascack C...		1,628.15	-7,562.20
Deposit	03/20/18		Meter Income	Deposit		Pascack C...		1,528.95	-9,091.15
Deposit	04/03/18		Meter Income	Deposit		Pascack C...		1,364.25	-10,455.40
Deposit	04/17/18		Meter Income	Deposit		Pascack C...		1,429.55	-11,884.95
Deposit	05/01/18		Meter Income	Deposit		Pascack C...		1,609.35	-13,494.30
Deposit	05/15/18		Meter Income	Deposit		Pascack C...		1,409.50	-14,903.80
Deposit	05/30/18		Meter Income	Deposit		Pascack C...		1,536.85	-16,439.65
Total Washington Avenue							0.00	16,439.65	-16,439.65
Westside									
Deposit	01/09/18		Meter Income	Deposit		Pascack C...		529.95	-529.95
Deposit	01/23/18		Meter Income	Deposit		Pascack C...		655.85	-1,185.80
Deposit	02/06/18		Meter Income	Deposit		Pascack C...		547.30	-1,733.10
Deposit	02/21/18		Meter Income	Deposit		Pascack C...		612.15	-2,345.25
Deposit	03/06/18		Meter Income	Deposit		Pascack C...		512.70	-2,857.95
Deposit	03/20/18		Meter Income	Deposit		Pascack C...		554.10	-3,412.05
Deposit	04/03/18		Meter Income	Deposit		Pascack C...		523.45	-3,935.50
Deposit	04/17/18		Meter Income	Deposit		Pascack C...		641.65	-4,577.15
Deposit	05/01/18		Meter Income	Deposit		Pascack C...		609.75	-5,186.90
Deposit	05/15/18		Meter Income	Deposit		Pascack C...		635.90	-5,822.80
Deposit	05/30/18		Meter Income	Deposit		Pascack C...		658.25	-6,481.05
Total Westside							0.00	6,481.05	-6,481.05
Westwood Avenue									
Deposit	01/09/18		Meter Income	Deposit		Pascack C...		597.85	-597.85
Deposit	01/23/18		Meter Income	Deposit		Pascack C...		858.70	-1,456.55
Deposit	02/06/18		Meter Income	Deposit		Pascack C...		748.70	-2,205.25
Deposit	02/21/18		Meter Income	Deposit		Pascack C...		879.65	-3,084.90
Deposit	03/06/18		Meter Income	Deposit		Pascack C...		779.50	-3,864.40
Deposit	03/20/18		Meter Income	Deposit		Pascack C...		814.35	-4,678.75
Deposit	04/03/18		Meter Income	Deposit		Pascack C...		772.70	-5,451.45
Deposit	04/17/18		Meter Income	Deposit		Pascack C...		943.00	-6,394.45
Deposit	05/01/18		Meter Income	Deposit		Pascack C...		873.00	-7,267.45
Deposit	05/15/18		Meter Income	Deposit		Pascack C...		881.80	-8,149.25
Deposit	05/30/18		Meter Income	Deposit		Pascack C...		907.75	-9,057.00
Total Westwood Avenue							0.00	9,057.00	-9,057.00
Total Meter Income							0.00	79,114.50	-79,114.50

Westwood Parking Authority
Transaction Detail by Account
January 1 through June 5, 2018

Type	Date	Num	Name	Memo	Clr	Split	Debit	Credit	Balance
Cleaning									
Check	01/05/18	2828	Post Maintenance...	shelter win...		Pascack C...	72.00		72.00
Check	02/07/18	2840	Post Maintenance...	shelter win...		Pascack C...	72.00		144.00
Check	03/06/18	2857	Post Maintenance...	shelter win...		Pascack C...	72.00		216.00
Check	04/04/18	2863	Post Maintenance...	shelter win...		Pascack C...	72.00		288.00
Check	05/02/18	2873	Post Maintenance...	shelter win...		Pascack C...	72.00		360.00
Check	06/01/18	2882	Post Maintenance...	shelter win...		Pascack C...	72.00		432.00
Total Cleaning							432.00	0.00	432.00
Administrative									
Check	03/05/18	2856	Carol Lhotka K...	1st Quarter		Pascack C...	1,075.00		1,075.00
Check	06/01/18	2879	Carol Lhotka K...	2nd Quarter		Pascack C...	1,075.00		2,150.00
Total Administrative							2,150.00	0.00	2,150.00
Automobile Expense									
Check	04/04/18	2862	Automotive Bra...	fuel cap		Pascack C...	6.61		6.61
Total Automobile Expense							6.61	0.00	6.61
Bond Payment									
Check	01/05/18	2825	Borough of We...			Pascack C...			0.00
Check	02/07/18	2835	Borough of We...			Pascack C...			0.00
Check	03/05/18	2846	Borough of We...			Pascack C...			0.00
Check	04/04/18	2859	Borough of We...			Pascack C...			0.00
Check	05/02/18	2871	Borough of We...			Pascack C...			0.00
Check	06/01/18	2878	Borough of We...			Pascack C...			0.00
Total Bond Payment							0.00	0.00	0.00
Electrical									
Check	01/25/18	2833	Johnston Broth...	final paym...		Pascack C...	4,650.00		4,650.00
Check	03/05/18	2850	Johnston Broth...			Pascack C...	1,350.00		6,000.00
Total Electrical							6,000.00	0.00	6,000.00
Equipment Expense									
Check	02/07/18	2839	Sign Effects	decals for ...		Pascack C...	150.00		150.00
Total Equipment Expense							150.00	0.00	150.00
Error in Deposit									
Check	01/10/18		Pascack Comm...	shortage i...		Pascack C...	130.37		130.37
Check	02/12/18		Lakeland Bank	deposit error		Pascack C...	85.19		215.56
Check	02/22/18		Lakeland Bank	deposit error		Pascack C...	40.68		256.24
Total Error in Deposit							256.24	0.00	256.24

Westwood Parking Authority
Transaction Detail by Account
January 1 through June 5, 2018

Type	Date	Num	Name	Memo	Ctr	Split	Debit	Credit	Balance
Miscellaneous									
Check	02/07/18	2836	Jack Sauer	office sup...		Pascack C...	51.79		51.79
Check	02/07/18	2838	Tyrrells Flowers...	Sagui		Pascack C...	89.95		141.74
Check	03/05/18	2847	Jack Sauer	safe and ...		Pascack C...	346.68		488.42
Deposit	04/12/18		miscellaneous i...	to show ba...		Pascack C...		1,665.00	-1,176.58
Total Miscellaneous							488.42	1,665.00	-1,176.58
Office Expense									
Check	01/05/18	2827	Thomas Garity	supplies		Pascack C...	25.51		25.51
Check	04/04/18	2860	Thomas Garity	Training		Pascack C...	50.00		75.51
Total Office Expense							75.51	0.00	75.51
PA Personnel Labor									
Check	01/05/18	2825	Borough of We...	Dec. 8th		Pascack C...	3,100.84		3,100.84
Check	01/05/18	2825	Borough of We...	Dec. 22nd		Pascack C...	3,827.16		6,928.00
Check	02/07/18	2835	Borough of We...	January 5		Pascack C...	2,831.42		9,759.42
Check	02/07/18	2835	Borough of We...	January 19		Pascack C...	2,515.91		12,275.33
Check	03/05/18	2846	Borough of We...	February 2		Pascack C...	2,934.89		15,210.22
Check	03/05/18	2846	Borough of We...	February 16		Pascack C...	3,582.51		18,792.73
Check	04/04/18	2859	Borough of We...	March 2, 2...		Pascack C...	2,786.05		21,578.78
Check	04/04/18	2859	Borough of We...	March 16, ...		Pascack C...	2,986.82		24,565.60
Check	04/04/18	2859	Borough of We...	March 30, ...		Pascack C...	3,131.79		27,697.39
Check	05/02/18	2871	Borough of We...	April 13, 2...		Pascack C...	3,081.01		30,778.40
Check	05/02/18	2871	Borough of We...	April 27, 2...		Pascack C...	3,513.33		34,291.73
Check	05/02/18	2872	Dennis Meethan	Training		Pascack C...	330.00		34,621.73
Check	06/01/18	2878	Borough of We...	May 11, 2...		Pascack C...	3,366.69		37,988.42
Check	06/01/18	2878	Borough of We...	May 25, 2...		Pascack C...	3,105.51		41,093.93
Check	06/01/18	2880	Dennis Meethan	Training		Pascack C...	180.00		41,273.93
Total P.A. Personnel Labor							41,273.93	0.00	41,273.93
Postage and Delivery									
Check	01/05/18	2827	Thomas Garity	postage		Pascack C...	12.75		12.75
Total Postage and Delivery							12.75	0.00	12.75
Professional Fees									
Legal Fees									
Check	01/05/18	2826	Colin M. Quirm...	4th quarter		Pascack C...	1,125.00		1,125.00
Check	04/09/18	2869	Colin M. Quirm...	1st Quarter		Pascack C...	1,125.00		2,250.00
Total Legal Fees							2,250.00	0.00	2,250.00
Professional Fees - Other									
Check	03/05/18	2849	Lerch, Vinci & ...	Budget Prep		Pascack C...	2,000.00		2,000.00
Total Professional Fees - Other							2,000.00	0.00	2,000.00
Total Professional Fees							4,250.00	0.00	4,250.00

Westwood Parking Authority
Transaction Detail by Account
January 1 through June 5, 2018

Type	Date	Num	Name	Memo	Cir	Split	Debit	Credit	Balance
Rent									
Check	01/05/18	2824	WV Properties, ...	226th		Pascack C...	1,000.00		1,000.00
Check	02/07/18	2834	WV Properties, ...	227th		Pascack C...	1,000.00		2,000.00
Check	03/05/18	2845	WV Properties, ...	228th		Pascack C...	1,000.00		3,000.00
Check	04/04/18	2858	WV Properties, ...	229th		Pascack C...	1,000.00		4,000.00
Check	05/02/18	2870	WV Properties, ...	230th		Pascack C...	1,000.00		5,000.00
Check	06/01/18	2877	WV Properties, ...	231st		Pascack C...	1,000.00		6,000.00
Total Rent							6,000.00	0.00	6,000.00
Repairs									
Check	01/05/18	2830	Take a Powder, ...	inv. 6757, ...		Pascack C...			0.00
Check	04/04/18	2861	Take a Powder, ...	inv. 6834/		Pascack C...			0.00
Total Repairs							0.00	0.00	0.00
Supplies									
Check	01/05/18	2829	Marsala Hardw...	inv. 29197		Pascack C...	21.98		21.98
Check	01/05/18	2832	North Jersey M...	account 1...		Pascack C...	45.63		67.61
Check	02/07/18	2837	John Hartman	uniform		Pascack C...	59.49		127.10
Check	02/07/18	2841	North Jersey M...	account 1...		Pascack C...	51.40		178.50
Check	03/05/18	2844	Kuiken Brother...	Act. # 056...		Pascack C...	1,457.87		1,636.37
Check	03/05/18	2848	Edward Brady, St.	shelving, b...		Pascack C...	475.80		2,112.17
Check	03/05/18	2851	Advanced Mon...	coin bags		Pascack C...	110.00		2,222.17
Check	03/05/18	2852	North Jersey M...	VOID: acc...	X	Pascack C...	0.00		2,222.17
Check	03/05/18	2855	North Jersey M...	account 1...		Pascack C...	44.80		2,266.97
Check	04/04/18	2865	North Jersey M...	account 1...		Pascack C...	44.80		2,311.77
Check	06/01/18	2881	Advanced Mon...	coin bags		Pascack C...	260.00		2,571.77
Total Supplies							2,571.77	0.00	2,571.77
supplies - Meter									
Check	01/05/18	2830	Take a Powder, ...	inv. 6757, ...		Pascack C...	1,298.00		1,298.00
Check	04/04/18	2861	Take a Powder, ...	inv. 6834/		Pascack C...	841.00		1,939.00
Total supplies - Meter							1,939.00	0.00	1,939.00
Supplies - Office									
Check	04/04/18	2864	L&N Grand	inv. 978189		Pascack C...	19.14		19.14
Total Supplies - Office							19.14	0.00	19.14

Westwood Parking Authority
Transaction Detail by Account
January 1 through June 5, 2018

Type	Date	Num	Name	Memo	Cir	Split	Debit	Credit	Balance
Utilities									
Gas and Electric									
Check	02/07/18	2843	Direct Energy B...	Center No...		Pascack C...	184.47		184.47
Check	03/05/18	2854	Direct Energy B...	Center No...		Pascack C...	191.29		375.76
Check	04/04/18	2867	Direct Energy B...	Center No...		Pascack C...	183.45		559.21
Check	05/02/18	2875	Direct Energy B...	Center So...		Pascack C...	59.27		618.48
Check	05/02/18	2875	Direct Energy B...	Center No...		Pascack C...	33.20		651.68
Check	05/02/18	2875	Direct Energy B...	Fairview		Pascack C...	64.66		716.34
Check	06/01/18	2884	Direct Energy B...	Center So...		Pascack C...	61.71		778.05
Check	06/01/18	2884	Direct Energy B...	Center No...		Pascack C...	36.16		814.21
Check	06/01/18	2884	Direct Energy B...	Fairview		Pascack C...	59.77		873.98
							873.98	0.00	873.98
Total Gas and Electric									
Utilities - Other									
Check	01/05/18	2831	PSE&G			Pascack C...	7.80		7.80
Check	01/05/18	2831	PSE&G			Pascack C...	22.08		29.88
Check	01/05/18	2831	PSE&G			Pascack C...	53.77		83.65
Check	02/07/18	2842	PSE&G			Pascack C...	22.23		105.88
Check	02/07/18	2842	PSE&G			Pascack C...	29.47		135.35
Check	02/07/18	2842	PSE&G			Pascack C...	56.84		192.19
Check	03/05/18	2853	PSE&G			Pascack C...	23.67		215.86
Check	03/05/18	2853	PSE&G			Pascack C...	30.08		245.94
Check	03/05/18	2853	PSE&G			Pascack C...	96.79		302.73
Check	04/04/18	2866	PSE&G			Pascack C...	22.84		325.57
Check	04/04/18	2866	PSE&G			Pascack C...	26.83		352.40
Check	04/04/18	2866	PSE&G			Pascack C...	56.68		409.08
Check	04/04/18	2874	PSE&G			Pascack C...	20.25		429.33
Check	05/02/18	2874	PSE&G			Pascack C...	26.68		456.01
Check	05/02/18	2874	PSE&G			Pascack C...	54.92		510.93
Check	06/01/18	2883	PSE&G			Pascack C...	18.92		529.85
Check	06/01/18	2883	PSE&G			Pascack C...	26.82		556.67
Check	06/01/18	2883	PSE&G			Pascack C...	52.40		609.07
							609.07	0.00	609.07
							1,483.05	0.00	1,483.05
							150,175.92	150,175.92	0.00
Total Utilities - Other									
Total Utilities									
TOTAL									