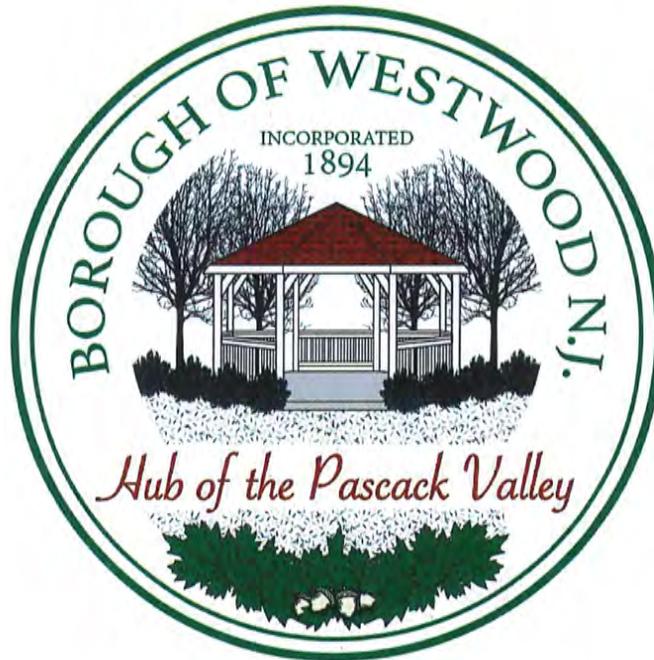


BOROUGH OF WESTWOOD



Employment Application

**The Borough of Westwood is an
Equal Opportunity Employer M/F**

EDUCATION:

15. High School or Issuer of GED

Name of School	Address	Dates Attended	Graduate

16. College or University

Name & Address	Major Subject	Dates Attended	Degree

17. Specialized Schools

Name & Address	Study or Specialization	Dates Of Attendance

EMPLOYMENT:

This section must be completed even if you attach a resume.

18. List below, starting with your current employment, or unemployment, and working back, each employment and period of unemployment you have had. Account for all periods including casual employment and unemployment. Include within the sequence any period of active military service.
- [] Please indicate by checking the box at left if you **DO NOT** wish us to contact your **PRESENT** employer regarding your character, qualifications and record of employment, at this time. Please be advised that inquiry will be made at the time you are considered for employment.

[] Name & Address of Employer	Dates Employed From - To Present	Full/Part Time
Exact Title of Your Position	Name & Telephone Number of Your Immediate Supervisor	
Description of Your Work	Reason for Leaving	
[] Name & Address of Employer	Dates Employed From – To Present	Full/Part Time
Exact Title of Your Position	Name & Telephone Number of Your Immediate Supervisor	
Description of Your Work	Reason for Leaving	

<input type="checkbox"/> Name & Address of Employer	Dates Employed From - To Present	Full/Part Time
Exact Title of Your Position	Name & Telephone Number of Your Immediate Supervisor	
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<input type="checkbox"/> Name & Address of Employer	Dates Employed From - To Present	Full/Part Time
Exact Title of Your Position	Name & Telephone Number of Your Immediate Supervisor	
Description of Your Work	Reason for Leaving	

19. List any foreign languages you know and indicate your level of proficiency:

Language: Speak Some: Speak Fluently: Read: Write:

REFERENCES:

20. Give three [3] references [not relatives, former or present employers, fellow employees or school teachers] who are responsible adults of reputable standing in their communities, who have definite knowledge of your background and qualifications, preferable those who have known you for the past five years.

Name:	Telephone Numbers Home: [] Bus: []
Address:	Years Acquainted:
Occupation:	

Name:	Telephone Numbers Home: [] Bus: []
Address:	Years Acquainted:
Occupation:	

Name:	Telephone Numbers Home: [] Bus: []
Address:	Years Acquainted:
Occupation:	

21. List any special skills, experience, training, licenses, certifications or other factors that make you especially qualified for the position for which you are applying.

22. Is there any additional information about you which we should consider?

Understandings and Agreements:

As an applicant for a position with the Borough of Westwood, I understand and agree that I must provide truthful and accurate information in this application. I understand that my application may be rejected if any information is not complete, true and accurate. If hired, I understand that I may be separated from employment if the Borough later discovers that information on this form was incomplete, untrue or inaccurate. I give the Borough the right to investigate the information I have provided, talk with former employers (except where I have indicated they may not be contacted). I give the Borough the right to secure additional job-related information about me. I release the Borough and its representatives from all liability for seeking such information. I understand that the Borough is an equal-opportunity employer and does not discriminate in its hiring practices. I understand that the Borough will make reasonable accommodations as required by the Americans with Disabilities Act. I understand that, if employed, I may resign at any time and that the Borough may terminate me at any time in accordance with its established policies and procedures. No representative of the Borough may make any assurances to the contrary. I understand that any offer of employment may be subject to job-related medical, physical, drug or psychological tests. I also understand that some positions may involve complete background and criminal checks.

Applicant's Signature

Date

Conditions of Employment:

Please be advised that all offers of employment are conditional on the applicant passing a mandatory criminal background check and drug test. A pre-employment physical may also be required. Pursuant to our personnel policy, all job applicants are required to sign a consent form for drug testing and if the test results are positive and are not accounted for by the legal use of prescription or non-prescription drugs, the applicant shall be ineligible for hire unless they can establish a legal basis for the use of the drug or controlled substance for which they test positive.

For your application to be considered, you must sign and date below.

Applicant's Signature

Date